

*Faculteit Elektrotechniek, Wiskunde en Informatica*

*Technische Informatica, Telematica*

*Bureau Onderwijszaken*

To: Members OLC CreaTe

From: Barbara Spikker

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**Concerning Minutes of the CreaTe programme committee meeting nr. 3, 17 February 2011**

Present committee members: dr. E.M.A.G. van Dijk (chair), dr. M. Poel, ing. P. van Passel,  
T.J. Visser (vice-chair), D.A.F. Mulder, I. Visser  
Others: G.F. van der Hoeven (director), B. Spikker (support staff, minutes)

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**1. Opening and announcements**

T. Visser will perform as vice-chair because Van Dijk is late. T. Visser opens the meeting at 09.00.

*Announcements*

Both Poel and I. Visser are absent due to compulsory lecture.

Van der Hoeven announces that at the moment 45 students have applied for CreaTe. 31 students are from Western Europe. These 31 applications are reasonable serious. It will be great if 30 of these applicants will enroll in CreaTe. Van der Hoeven would like that CreaTe will not grow larger. At the moment the minimal intake of 50 first-year students doesn't counts for EWI.

T. Visser announces that due to the absence of I. Visser he received some remarks of her and he will discuss these remarks during this meeting.

**2. Fixing the agenda**

The agenda is fixed as proposed.

### **3. Minutes programme committee of 28 January 2011**

The minutes are approved without changes.

#### **Action**

Action 5 about "langstudeerders". In the minutes of 28 January it was mentioned that this will be on the agenda of February but it is decided that this will be discussed in the meeting of March.

Action 4 and 6 are done and can be removed from the agenda.

There is a new action: finding a new studentmember.

Meanwhile I. Visser joins the meeting because the lecture is postponed.

### **4. Procedure of the programme committee**

Van der Hoeven explains that in case of need regulations are necessary. Enclosed you will find the regulations of TI. TI made these recently. The members have the following suggestions.

- Article 1 the name of the educational programme must be adapted
- Article 2 can be taken over without changes
- Article 3 can be taken over without changes
- Article 4 can be taken over without changes
- Article 5 within CreaTe there are no study groups. 1a, b and c can be deleted. 1d must be adapted. Numbers 2, 3 and 4 can be taken over without changes.
- Article 6 CreaTe has no study groups so can be deleted.
- Article 7 number 6 must be changed to... contrary to the 4 rule...
- Article 8 can be taken over
- Article 9 can be taken over
- Article 10 can be taken over

The members decide a preparation talk will be held a week before the OLC. Also a yearly planning will be made. T. Visser will change the regulations. Also an English version of the regulations will be made.

The OLC also decides that the minutes, agenda and possible supplements will be made public. Spikker will take care of that. When something is confidential then this will be mentioned in the minutes that will be made public.

### **5. Changes in the curricula**

**5a** change of block of the Computer Ethics course. This is suggested because the schedule of Telematics has too many compulsory courses in the 4th quarter. Van Dijk will look if there will be problems for HMI when Computer Ethics will be rescheduled. If there will be problems then this will be discussed in the next meeting. Otherwise it is agreed.

Within HMI there is a Graduate but for now there are no applicants. Van der Hoeven explains the contents of a Graduate. It is a combined course that leads within 6 years to a Phd. The first 2 years you have to follow courses and after that you have 4 years of study search. This search is attached to a research theme.

Why there are no applicants is not very clear. The members think it is too unknown and the programme must be completed. Therefore recruiting is not possible.

This Graduate is the only graduate with a collaboration of a technical and a non-technical education.

**5b.** There is a double degree agreement with Trento developed by Paul van der Vet but there is a disagreement about the tuition fees so maybe this agreement will be postponed. The members want to know if other European universities have an agreement with Trento. Van der Hoeven will contact Van der Vet. Van der Hoeven will come back on that. Also he will investigate if the students from Trento are suitable for the UT.

**5c.** Van der Hoeven explains this item. There are some concerns about the current curriculum, not the contents but the organization on the whole. Some small courses are hard to schedule. Also tutoring and portfolio become important ingredients of the programme. In every block there is 1 credit space for personal development in doing a portfolio. Van Passel want to know what the contents of a portfolio are. The student has to choose from 3-4 topics and he will make a appointment with a tutor to look if the students has made progress. With every student an agreement will be made about his development and afterwards student and tutor will discuss if student has maintained his goal. The members are positive about the portfolio in the 1<sup>st</sup> year but it needs more details. Because of the portfolio some courses disappeared.

Van der Hoeven explains why Creative Structures had disappeared but maybe some part of this course will come back in another course. Statistics and probability will be moved to the second year because more space is needed for physics and math.

The members note that Dynamical Systems has less credits (4 instead of 6) and when the contents of this course hasn't changed then it is not proportional. Van der Hoeven explains that in block 1b all offered courses have possibilities to do something of dynamical systems. That is why the course Dynamical Systems has less credits.

All over the members think that the blocks are an improvement.

A discussion rises about the spread of the credits. When a student fails for a course he immediately loses a lot of credits.

Van der Hoeven will contact the development curriculum group.

**5d.** Van der Hoeven gives a short explanation about this item. The graduate project is a very classic project. A student must finish an assignment in a group with a theme. 1 tutor will guide them. Van der Hoeven would like to make the organisation for CreaTe students a bit more fixed. Students from IO can sign up for an assignment or come with their own assignment.

The members see surplus value in groupwork because they can review each other etc. Doing the project external is hard if you have to do it in a group. The members are positive about the graduation project.

List of available courses in human technology interaction area and the value of a Crime Science course

There is a group who are developing this theme. They went to the curriculum group and suggested to put it in the curriculum of CreaTe. If CreaTe will do that it will be a elective course.

The list attached outdated these are examples. The courses will be taught in English and that can be difficult because most bachelor courses are taught in Dutch. Van der Hoeven will contact the curriculum group for this and will come with a new list of elective courses.

Research methodology

At the moment there is no course with these theme. IO has 2 courses namely "methode van onderzoek (2ec) and Statistiek (3ec). Within computer science there is AVI. The members think it is important that there is a bit of research methodology within the curriculum of CreaTe. Van der Hoeven will contact the curriculum group.

**6. Questions**

There are no further questions or remarks.

**7. End**

At 15.50 T. Visser closes the meeting.

**Action**

4. planning 2011/2012 on the agenda of February	done	Spikker
5. "langstudeerders" on the agenda of March		Spikker
6. preliminary consultation necessary? On the agenda of February	done	Spikker
7. finding an extra studentmember for the OLC		Visser, Visser, Mulder