

To: Members programme committee CreaTe - ITech

Committee members:

Dr.ir. C. Salm, dr. M. Poel, dr.ir. R.W. van Delden, dr. Ing G. Englebienne
F. Lammers, K.T. de Kruiff, D.A. van Meggelen, M. Rutgers

Others:

Dr. A.M. Schaafstal (director)
Vacant (mastercoordinator)
Dr. K. Zalewska (bachelorcoordinator)
B. Spikker-Sieverink (support staff)
S. Koomen, L. Bosdriesz (minutes)

AGENDA MEETING PROGRAMME COMMITTEE- CreaTe/ITech MEETING NR. 87

Date: **Tuesday 15 January 2019**

Time: **15.00 – 17.00 hr**

Location: **ZI2126**

AGENDA PROGRAMME COMMITTEE

1. Opening and announcements

-

2. Fixing the agenda

**3. Minutes programme committee of December 11, 2018 (meeting was cancelled).
Minutes programme committee of November 13, 2018**

4. Incoming/outgoing mail

Outgoing:

- Poel email to Van Hattem - request to submit evaluations, studyresults,
improvementplan
after finishing the course Documentary Practice

Incoming:

- email Schaafstal - data of the accreditation Itech.

5. Evaluation course Concepts, Methods and Measurements

6. Essays Documentary Practice

**7. Establishing a workgroup who plans and executes a semester meeting in cooperation with the
CREEC in order to get a more overall evaluation of the semester (see annual plan)**

8. Courses we want to Evaluate

- Foundation of Interaction Technology
- Concepts, Measurements and Methods (info received, see action 5)

- Documentary Practice (info received, see action 6)

9. OLC meeting schedule for Q2

- 15 January 2019
- 12 February 2019
- 12 March 2019
- 09 April 2019
- 14 May 2019
- 11 June 2019
- 09 July 2019

10. Spearheads

11. Questions

12. End