

To: Members programme committee CreaTe - ITech

Committee members:

Dr.ir. C. Salm, dr. M. Poel, dr.ir. R.W. van Delden, dr. Ing G. Englebienne  
F. Lammers, K.T. de Kruiff, D.A. van Meggelen, M. Rutgers

Others:

Dr. A.M. Schaafstal (director)  
Dr.ir. E.J. Faber (bachelorcoordinator)  
Dr. K. Zalewska (mastercoordinator)  
B. Spikker-Sieverink (support staff)  
S. Koomen, L. Bosdriesz (minutes)

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## **AGENDA MEETING PROGRAMME COMMITTEE- CreaTe/ITech MEETING NR. 86**

Date: **Tuesday 11 December 2018**

Time: **15.00 – 17.00 hr**

Location: **ZI2126**

### AGENDA PROGRAMME COMMITTEE

- 1. Opening and announcements**  
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- 2. Fixing the agenda**
- 3. Minutes programme committee of November 13, 2018.**
- 4. Incoming/outgoing mail**  
Outgoing:  
- *Poel email to Van Hattem* - request to submit evaluations, studyresults, improvementplan after finishing the course Documentary Practice  
  
Incoming:
- 5. Establishing a workgroup which plans and executes a semester meeting in cooperation with the CREEC in order to get a more overall evaluation of the semester. (see annual plan)**
- 6. When evaluate graduationsemester?**
- 7. OLC meeting schedule for Q2**
  - **11 December 2018**
  - **15 January 2019**
  - **12 February 2019**
  - **12 March 2019**
  - **09 April 2019**
  - **14 May 2019**
  - **11 June 2019**
  - **09 July 2019**

**8. Spearheads**

**9. Questions**

**10. End**