

*Faculty Electrical Engineering, Mathematics, Computer
Science (EEMCS)*

Creative Technology, Human Media Interaction

Bureau of Educational Services

To: Members PC CreaTe/HMI

From: Barbara Spikker

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Concerns Minutes of the PC CreaTe/HMI meeting nr. 11, 14 February 2012

Committee members present: Dr. E.M.A.G. van Dijk (chair), I. Visser, Dr.ir. C. Salm,
S.N.J. Gerritsen,
Others present: Dr. G.F. van der Hoeven (director), Dr.ir. E.J. Faber
(Bachelor coordinator), B. Spikker (support staff,
minutes)

1. Opening and announcements

Van Dijk opens the meeting at 15.00.

Announcements

Van der Hoeven reports that there are currently 57 preliminary enrolments, 28 of which are Dutch, 12 are German and the remainder are from further afield. Approximately one-third of the total is female.

This means 12 more preliminary enrolments than last year. If this continues in this fashion, we can expect 125 enrolments by May.

Van der Hoeven reports that Educational Services are going to initiate 2 projects: testing/resits and tutoring. As CreaTe offers a lot of project-led education, there is no opportunity for resits. However, something does need to be organized with regard to project-related resits.

The tutor system is not working as well as hoped either. A clearer definition is required of what is to be expected from a tutor.

CreaTe has had a visit from the Advisory Council, which consists of a number of people from the business world who were involved in the foundation of CreaTe. It is the Advisory Council's opinion that although CreaTe will be a good programme for trade and industry, it is much less enthusiastic about the necessity for a portfolio.

2. Setting the agenda

The agenda is approved in its current form.

3. Minutes programme committee of 10 January 2012

Van der Hoeven reports that in future the minutes will be written in Dutch. The Programme insists, however, that they be published in English. For this reason, they will be translated by a professional translator. In the event of a future member from abroad, both the lingua franca during meetings and the minutes themselves will be in English. It is agreed that the chairman will check the translated minutes prior to distribution.

- p. 2, point 8 [Opzet zal samen zijn....wijzigen naar → Opzet zal zijn door
docenten Brey en Söraker.] Original wording in Dutch altered to be

translated as: Lecturers Brey and Söraker will be responsible for the compilation.

- p. 3, questions 4+5 ...needs to be distributed more. Change to: ... needs to be distributed more over years 1 and 2.

With these alterations, the agenda is approved.

Action points:

- Point 8 Proposal expected.
- Point 12 Still unknown.
- Point 14 The Executive Board has ordered all staff members to be checked for their English and teaching qualifications. Point can thus be withdrawn.
- Point 15 A lecturer has been found as per 1-2-2012. Point can thus be withdrawn.
- Point 16 Research assistants have been found. Point can thus be withdrawn.
- Point 17 Meeting has been arranged. Amend agenda item.
- Point 18 One student showed interest and although he said he would cooperate, he is not present at this meeting. Gerritsen will contact him.

4. Incoming/outgoing mail

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5. Curriculum CreaTe

Van der Hoeven takes the floor. After consulting with the curriculum working group, the projects have been re-allocated. Also a programming course has been moved as two programming courses coincided and this was not ideal. However, there is still no transitional regulation for current students. This amendment must therefore be introduced in phases. Programming with Structures will thus have to be offered to new students in the 1st quartile, and to current students in the 4th quartile. This implies a greater burden for the lecturer. The Business subjects are still a cause for concern. Although the lecturers are enthusiastic, they indicate having no room to develop courses for CreaTe. Furthermore, a large-scale reorganization is currently underway at the School of Management and Governance and several redundancies are expected. BIT (Business & IT) has shown interest but nothing specific can as yet be said about this. Van Dijk wonders if lecturers couldn't be hired for these lessons on a temporary or freelance basis. Van der Hoeven remarks he is not in favour of this and that his preference lies in seeking a long-term solution. Space still has to be found for the subject Creative Exploration (2 ECs). One possibility is to delete a mathematics subject so that Creative Exploration can stay. This does mean a smaller maths component.

6. Resit Web2.0 Mashups

Van der Hoeven explains. This subject is rounded off with a project and a report. A small number of students failed this subject. The question is now how to organize a resit for this subject. The lecturer and Van der Hoeven would like to offer a resit in the form of a written exam. However, members show a preference for a supplementary or new assignment. Van der Hoeven will discuss this with the lecturer, Ferreira Pires, and put it to the exam committee.

7. Curriculum HMI

Van Dijk takes the floor. There is still little to report. Heylen will come up with a proposal at the end of February. The contacts with Psychology are difficult.

The problem is they do not want students to be able to pass their Master's in Psychology with relatively little effort alongside the Master's in HMI. The duration of the Master's in Psychology is 1 year; the Master's in HMI 2 years. However, there is one psychology group that may be able to offer a psychology subject that is of interest to HMI. The HMI curriculum will reappear on the March agenda.

Jan Schut has addressed the issue of the 'Bachelor before Master' for pre-Master's students. These students are not allowed to take Master's exams, despite being allowed to attend classes. They have to finish their pre-Master's first before being allowed to transfer to the Master's.

Members would like to invite Schut, Langerak or Korsten to the PC to discuss this further. A new Master's (EIT) is being developed for European universities working conjointly on the Master's course. This will result in a 'European' diploma undersigned by 2 universities. This will be discussed further at the next PC meeting. It might be an idea to invite the lecturer concerned, Van der Vet, to shed more light on this.

8. Terminated courses

The subjects Knowledge Representation and XML & Technologies will be deleted. Should there be an alternative for these subjects, and if so, what subjects should they be?

Re Knowledge Representation: there is no follow-up for this. Circa 3 to 4 students attend this course. The subject XML is to be discontinued because the lecturer's (Kurtev) contract will end and there are no people available to take over this subject from him. On the other hand, the Databases chair does offer several subjects in which XML is dealt with.

Members wonder whether the scrapping of these subjects will mean that students will miss out on knowledge. Members feel that Knowledge Representation is not a crucial subject and that students can acquire XML knowledge via other subjects. However, in accordance with the Education and Examination Regulations (EER), the possibility to take one resit must be taken into account for these subjects. The lecturers already know this.

9. Questions

Gerritsen wonders if the Smart XP lab, that is now being predominantly used as a lecture room, can no longer be used for projects. The lab is well-suited for this purpose. Van der Hoeven indicates that this is not only a financial issue but also that there is no lecture hall available. Next year, when more CreaTe students will also need lab space for projects, another solution will have to be sought for lectures.

10. End

At 16.30 Van Dijk closes the meeting.

Actions

Action point	Status	Action taker
8. other elective courses on the agenda of April. 1 should have something about ethics and profession responsibility	A tailor-made proposal for CreaTe will be drawn up	Van der Hoeven
12. Psychology courses for HMI	Must be amended in the EER	Van der Hoeven
17. Report on meeting between lecturers of the EE courses to make these more CreaTe	Meeting planned	Salm
18. Find new student member within HMI for the PC	Still no new member	Gerritsen
19. Pre-Master's HMI on March agenda and invite Schut/Langerak/Korsten to explain further		
20. Curriculum HMI on agenda		Spikker
21. Explanation of new European Master's. Invite lecturer Van der Vet?		
22. Resits for Web 2.0Mashups by means of a supplementary or new assignment	Van der Hoeven will discuss this with lecturer Ferreira Pires	Van der Hoeven