Introduction and information
Master Communication Studies (M-COM)

Academic year 2017-2018

August 29, 2017
### Afternoon Programme

<table>
<thead>
<tr>
<th>Time</th>
<th>Description</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>13:30 - 13.35</strong></td>
<td>Word of welcome</td>
<td>Spiegel 3</td>
</tr>
<tr>
<td><strong>13.35 - 14.30</strong></td>
<td>Information about master programme Communication Studies (M-COM)</td>
<td>Spiegel 3</td>
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<td></td>
<td>Information Communiqué (study association)</td>
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<tr>
<td><strong>14.30 – 16.00</strong></td>
<td>Activity by Communiqué</td>
<td>Campus UT</td>
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<td></td>
<td>Get to know each other</td>
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<tr>
<td><strong>16.00 – 17:00</strong></td>
<td>Drinks</td>
<td>Vrijhof (Theater café)</td>
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New shortened name for Master Communication Studies

- Master Communication Studies:
  - Previously shortened to M-CS or Master CS
  - Current / new shortened name is M-COM

- Bachelor Communication Science
  - Previously shortened to B-CW or Bachelor CW
  - Current / new shortened name is B-COM

Please note that CS is currently the shortened name for Computer Science..! Therefore pay attention to this, since you may find information when searching for CS-items on Google which can be either related to Communication Studies but also Computer Science
Welcome at the University of Twente

- Introduction to the master Communication Studies (M-COM)
  - Be sure that you took an information package and a study guide while entering the lecture room
  - We will have a mixed group during this session
    - New students who will directly enroll in the Master COM
    - Students who have completed the Pre-master successfully
    - Students who completed the Bachelor CW (B-COM) successfully
- This presentation will be posted on our Master COM education website:
  https://www.utwente.nl/en/com/master/
  - Information on curriculum and research
  - Announcements, regulations, etc.
  - Manuals, documents, etc.
  - Support, staff, committee’s, etc.
Content of this information session

- Everything (or almost everything) you need to know to get started…
  - University of Twente and the faculty BMS
  - Master Communication Studies
    - General information
    - Master COM study programme
    - Registering your master programme
  - Education and Examination Regulations
  - Student Centre for Educational Support
  - Student information Systems
  - A Checklist about what to do first
    - Information about the study association Communiqué
The University of Twente (UT)

- A word of welcome from our Rector
The University of Twente (UT)

- Is a university for Technical and Social sciences
- Faculty of Behavioural, Management and Social Sciences (BMS)
  - Communication Studies (M-COM)
  - Psychology
  - Educational Science and Technology (EST)
  - Philosophy of Science, Technology and Society
  - Science Education and Communication
  - Business Administration
  - Business Information Technology
  - European Studies
  - Health Sciences
  - Industrial Engineering & Management
  - Public Administration
Master Communication Studies (M-COM)

- The master COM is a research oriented study programme.
- The master COM is a full-time study programme with a study load of 60 ECTS, divided into:
  - 30 ECTS Courses
  - 30 ECTS Master Thesis
- The master COM has two possible moments of enrolment in September or February.
- Currently the master COM offers three specializations:
  - Corporate Communication
  - Marketing Communication
  - Technical Communication
## Staff members of the Master Communication Studies

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Email</th>
<th>Phone</th>
<th>Office</th>
</tr>
</thead>
<tbody>
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<td>Ravelijn 3262</td>
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# Master Communication Studies (M-COM)

- **Master COM study programme – option 1**

<table>
<thead>
<tr>
<th>Semester 2 (16/17)</th>
<th>Semester 1 (17/18)</th>
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<tbody>
<tr>
<td>Block 2A</td>
<td>Block 2B</td>
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<tr>
<td>5EC</td>
<td>5EC</td>
</tr>
<tr>
<td>Essentials in…</td>
<td>Research Topics in…</td>
</tr>
<tr>
<td>Specialisation or elective course (1)</td>
<td>Specialisation or elective course (2)</td>
</tr>
<tr>
<td>Specialisation or elective course (3)</td>
<td>Specialisation or elective course (4)</td>
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</table>
### Master COM study programme – option 2

<table>
<thead>
<tr>
<th>Semester 2 (16/17)</th>
<th>Semester 1 (17/18)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Block 2A</td>
<td>Block 2B</td>
</tr>
<tr>
<td>5EC</td>
<td>5EC</td>
</tr>
<tr>
<td>Essentials in…</td>
<td>Research Topics in…</td>
</tr>
<tr>
<td>5EC</td>
<td>5EC</td>
</tr>
<tr>
<td>Specialisation or elective course (1)</td>
<td>Specialisation or elective course (2)</td>
</tr>
<tr>
<td>5EC</td>
<td>5EC</td>
</tr>
<tr>
<td>Specialisation or elective course (3)</td>
<td>Master Thesis 30EC</td>
</tr>
</tbody>
</table>

- **Obligatory**
- **Elective**
- **Graduation**
# Master Communication Studies (M-COM)

- **Master COM study programme – option 3**

<table>
<thead>
<tr>
<th>Semester 2 (16/17)</th>
<th>Semester 1</th>
</tr>
</thead>
<tbody>
<tr>
<td>Block 2A</td>
<td>Block 2B</td>
</tr>
<tr>
<td>Essentials in...</td>
<td>Research Topics in...</td>
</tr>
<tr>
<td>5EC</td>
<td>5EC</td>
</tr>
<tr>
<td>Specialisation or elective course (1)</td>
<td>Specialisation or elective course (2)</td>
</tr>
</tbody>
</table>
Master Communication Studies (M-COM)

- Programme outline Master COM (2017 – 2018)
  → https://www.utwente.nl/en/com/master/study_programme/

- Elective courses (*Marketing and Corporate Communication*):
  - Each specialisation offers a number of elective courses
  - For the Marketing and Corporate specialisations, two elective courses (10 EC) must be selected within the chosen specialisation.
  - The remaining 10 EC can be filled by elective courses from either the chosen specialisation, other M-COM specialisations or even from other master programmes at the University of Twente or else.

- Overview of elective courses in 2017-2018
  - Available at: https://www.utwente.nl/en/com/master/study_programme/elective-courses/
Master Communication Studies (M-COM)

- Programme outline Master COM (2017 – 2018)
  - Fixed programme Technical Communication:
    - Essentials and research topics course (10 EC) and…,
    - User support (5 EC), Philosophy of Technology (5 EC), Authoring and Collaboration Tools (5 EC) and…,
    - One of the following: Designing Learning and Performance Support (5 EC), Human Computer Interaction (5 EC) or User Centered Design of New Media (5 EC)
  - Programme overview available at:
    https://www.utwente.nl/en/com/master/study_programme/specialisation-technical-communication/
Master Communication Studies (M-COM)

- !! Important !! - Register your Master COM study programme
  - We need to know which specialization you will choose and which elective courses you want to take on in your programme.
  - Therefore you need to fill out the programme registration form (ultimately on or before September 3rd) which is available in your information package or online at: https://www.utwente.nl/en/com/master/forms_manuals_regulations/registration-form-master-cs.pdf
  - Please hand-in this form at the Student Advisor Jeanet Luijerink in Cubicus C-106 or you can also e-mail a digital version (j.w.m.luijerink@utwente.nl)
  - If you have doubts about the choice of courses you can always check the course descriptions in the study guide or consult the student advisor.
  - Please note that apart from registering your programme by this form you will also need to enrol for the courses in OSIRIS
Master Communication Studies (M-COM)

- Master Thesis M-COM
- 30 EC Research project
- Detailed information will be provided during the introduction lecture of the Research Topics course (October 12), but information is already available online at: [https://www.utwente.nl/en/com/graduation-web/master/](https://www.utwente.nl/en/com/graduation-web/master/)
The Education and Examination Regulations or ‘student charters’ provide information about the rights and obligations for students. For example concerning:

- Period of validity of results
- Regulations regarding re-sits / re-exams
- Cum Laude regulations

There is a general BMS faculty wide student charter for the bachelor and master and there are programme specific charters for each bachelor and master education.

The student charters are available online at:

- [https://www.utwente.nl/bms/examboard/general/regulations/](https://www.utwente.nl/bms/examboard/general/regulations/)
The CES can be of assistance for students regarding various (personal) study related circumstances among which studying with a disability.

The University of Twente wants to support students with a disability as much as possible.

In the case you have a disability we always advise you to first contact the study-counsellor.

More information about the Centre for Educational Support is available online at:

- [https://www.utwente.nl/ces/sacc/en/](https://www.utwente.nl/ces/sacc/en/)
Student Information Systems

- Every student has a University of Twente ICT – login account, based on your student number and a password, to access the online information systems.
- If you have not received ICT login account yet, please refer to:
  - Student Services (https://www.utwente.nl/ces/studentservices/en/)
    → for your student number, student card, admission, etc.
  - ICT Services Desk (https://www.utwente.nl/lisa/en/servicedesk/)
    → Checklist ICT-Facilities for new students:
Student Information Systems

- New students will receive a letter from the Centre for Educational Support with information about all relevant student ICT applications.
- A listing of all student applications is available at the Student Portal (http://my.utwente.nl/)
- Some important applications are:
  - OSIRIS – Course registration and study progress monitoring
  - Blackboard – All course related information
  - MyTimetable – Educational roster
  - Webmail – student e-mail access
- A presentation about the use these applications is online available at: https://www.utwente.nl/onderwijssystemen/en/about_the_applications/new_students/
Student Information Systems → OSIRIS

- In OSIRIS you can:
  - Upload your photo to receive your student card = important
    - Note: Your student card is needed to take exams..! More info available at: [https://www.utwente.nl/ces/studentservices/en/Student%20Card/](https://www.utwente.nl/ces/studentservices/en/Student%20Card/)
  - Register for courses + exams and re-exams that you want to take
    - Course registration in OSIRIS is obligatory
    - Deadline to register for courses in the first semester is September 3rd
    - By registering for a course, you are automatically registered for the 1st attempt of the exam / test of the course
    - For any retake exam / test you need to register separately in OSIRIS.
    - If you cannot attend during an exam, you also need to de-register in OSIRIS.
  - Check your study results and study progress
Student Information Systems → Blackboard and Webmail

- **Blackboard**
  - For all information during the course
    - Course information and course outline
    - Course announcements from the lecturers
    - Additional course materials
    - Hand-in options for assignments

- **Webmail / student mail**
  - Important, because any formal communication by the education (i.e. educational director, teachers or study-counselor) as well as announcements on blackboard will be send to your student e-mail.
Student Information Systems → MyTimetable

- MyTimetable
  - Your (personal) roster
  - Available on the Student Portal
    - [https://rooster.utwente.nl/schedule](https://rooster.utwente.nl/schedule)

- Academic year calendar
  - General overview of educational periods, exam periods and holidays.
    - [https://www.utwente.nl/ces/planning-roosters/en/](https://www.utwente.nl/ces/planning-roosters/en/)
  - Please note that exam or re-exam periods are part of the academic year and that educational activities may be scheduled during these periods.
Important information for international students

- BMS International Student Support officer
  
  internationalstudentsupport-bms@utwente.nl

- Tuesday September 19: Acculturation programme incl. MoMi (migration)
  (for all international students of Behavioural Sciences programmes)

  Time: 12.30 – 13.45
  Location: Ravelijn 2501

You will receive an invitation by e-mail, but already mark this date in your calendar.

Note ➔ Mandatory for visa students!
A checklist about what to do first...

- Be sure that your ICT facilities are up and running
- Fill out the master programme registration form (on or before September 3rd) and hand it in at the student advisor Jeanet Luijerink (Cubicus C-106 / j.w.m.luijerink@utwente.nl)
- Register for the courses in OSIRIS
  - Note..! Ultimately on or before September 3rd ..!
- After registering for the courses in OSIRIS, check the blackboard course websites for additional information about the courses.
- Check your course roster on MyTimetable
- Check your Webmail for new messages
- Upload a photo of yourself in OSIRIS to receive your student card
One thing to say.............

Have a very studious and pleasant time at the University of Twente and particularly in our M-COM programme!!