Required components per UTQ competence for the portfolio assessment
Obligatory from 1 March 2014

Naturally, the UTQ assessment criteria and the overall quality of the evidence demonstrated are the basis of the assessment of the portfolio.

Overall
The portfolio contains a (brief) description of the courses related to the evidences that are delivered.

Competence 1: Developing teaching
- Accountability for the educational choices made in the design; this establishes a relationship between the learning objectives, the programme aims and the subject matter;

Competence 2: Implementing teaching
- A or B:
  a. Lesson assessment performed by an educationalist, reflection and improvement plan;
  b. Video recording of a lesson, with reflection and improvement plan;
- Evaluations of students on your role as supervisor on the student learning process, dissertations, theses, group work, or the like.

Competency 3: Testing and assessment
- Assessment matrix or test plan which establishes a relationship between the learning objectives and the assessment;
- Test analysis and improvement plan.

Competency 4: Organization of education
Required component for new teachers
- Description of and reflection on how the education committees of the faculty/university influence your work as a teacher.
Required component for experienced teachers:
- Description of and reflection on participation in education committees or education working groups.

Competency 5: Evaluating teaching
- A plan for the evaluation of your execution of education in a course or module using a standard template and/or additional elements;
- Results of evaluation of students on the design and your execution of the module/course and reflection on this and improvement plan;
Additional requirement for new teachers:
- Reflection on your own role in the education provided.

Competency 6: Professionalization
- Vision on student learning and on providing education, both in an academic setting;
- Reflection on the six competences and individual competence development as a teacher;
- Self evaluation (can be combined with the above point);
- Educational CV.