

# UNIVERSITY OF TWENTE.

Datum: 11 October 2017

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Present:

Chairman: dr.ir. H.J.M. Geijselaers  
OLC-members: dr.ir. R.G.K.M. Aarts, F. Krekt, J. de Groote, ir. E.E.G. Hekman, dr.ir. M.B. de Rooij, S.R. Sewmangel, dr. M. Shahi, ir. M.E. Toxopeus, dr.ir. E.T.A. van der Weide  
10 Permanent guests: S. Ruiter, drs. E.M. Gommer, dr.ir. J.B.W. Kok, dr. G.G.M. Stoffels  
Minute maker: T.D. van der Molen  
Absent with knowledge: mr. K.G.M. Braakhuis

15 **Report 235<sup>th</sup> Educationalcommittee 20 december 2017**

**1. Opening**

The chairman opens the meeting at 10:07.

20 **2. Minutes 234<sup>th</sup> OLC-meeting, OLC-WB 706 Minutes concept**

**Page 1:** No comments.

**Page 2:** E. van der Weide asks about the change of language of the meeting from English to Dutch. It is concluded that everything should be done in English.

**Page 3:** No comments.

25 **Page 4:** No comments.

**Page 5:** No comments.

**Page 6:** No comments.

The minutes are accepted with the aforementioned changes.

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**Action points:**

41: Done, M. de Rooij mentions they are complex and hard to understand. S. de Ruiter says they will be better

35 1: Is on the agenda. Module 4 is still missing. A short discussion follows and it is decided to make an archive of evaluations similar to that of the faculty council.

**AP BOZ: Make an archive of module evaluations similar to that of the faculty council.**

54: L. Gommer confirms that his point is being taken care of.

40 55: The evaluations again are hard to find. L. Gommer asks about the status of the master evaluations since she could not find any evaluations for Numerical Methods in Mechanical Engineering. E. van der Weide says that the evaluation is only done every 3 years. The last evaluation was done in 2013, it should have been done last year, but it wasn't.

J. Kok says the document regarding how evaluations should be done is very old and outdated. L. Gommer will look into the documents with Monique.

**AP J. Kok: send document about evaluations to Monique and L. Gommer.**

45 56: Done

57: Is on the agenda.

58: Done

59: L. Gommer has made an appointment to discuss this.

50 60: Has not been done yet. R. Aarts says that some changes have already been made and that they will make an appointment with L. Gommer

61: Done

62: The person responsible for this is sick. G. Stoffels proposes to ask Carmen.

63: A short statement has been prepared. Will be made into an agenda point for next meeting

55 64: A test on the English and academic writing skills of the students has been performed. The results are not known yet since J. Schretlen is very busy.

**3. Minutes Faculty council CT**

No Comments

60 **4. Announcements**

From now on the OLC and all documentation will be in English.

**5. Composition OLC**

65 There are seven staff members of which three from MS3. The staff members of MS3 will choose who will remain in the OLC and inform the OLC about this at the next meeting.

70 B. Geijselaers says that it might be good to have a secretary. Currently the consensus is that BOZ (Tina Holtkamp) is the secretary. Some discussion follows on who should make the agenda and who should be the secretary. It is agreed that it should be seen if Tina can do the administrative tasks of making the agenda and providing documents.

**6. Educational affairs**

Module 1:

75 G. Stoffels says 53 students (33%) passed module 1 before the resits and got a positive BSA. About 40 students (25%) got a negative recommendation. 60 students who had to do one resit got an undetermined advice. Some students who had to do two resits also got a neutral advice, depending on which subjects they had to retake. E. van der Weide asked if the grades were looked at. G. Stoffels says that the result was mostly based on which  
80 courses had to be taken. Compared to other years the number of negative advices is the same, but that the number of positive advices is less, which might be due to the new pass/fail regulations. Only one international student passed the module, a lot of international students failed technical drawing. A lot of people failed manufacturing systems (65% passed), maths (75% passed) and technical drawing (86% passed). It is hard to compare the results to other  
85 years because the resits still have to take place. The students ask for more practice exams, which is not different from other years. E. van der Weide mentions that NMME students complained that the questions were different from the practice exams, and says that the quality of students in the master is also declining. A discussion follows about the declining average grades of students and less high level grades. A large amount of reasons is given and discussed as to what could be the cause of this. No consensus about the reason is reached and it is decided to get into it. In February there will be a meeting with several master course teachers and L. Gommer to discuss some of these things, the results will be reported back to the OLC.

(G. Stoffels leaves the meeting at 10.59)

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Module 3:

A lot of courses are missing from the report. R. Aarts says that it looks like they only focused on thermodynamics and statics. It is decided to at least evaluate the parts that are in the report and to ask why the rest wasn't evaluated. D. Kok mentions that it is worrying that students indicate to have problems with mathematics. L. Gommer says the students only want more practice exams. S. Ruiter says that students complained about the tutorials without guidance. It is agreed that this should be changed since it makes no sense to have tutorials without supervision. The rest of the report is approved.

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105 F.Krekt asks about the numbers at the top which are response numbers.

Module 4: is still missing

Module 7:

110 In general pretty positive. A recommendation for the fluid dynamics course is that the lecture notes should be better since the current ones are handwritten on an ipad and are sometimes unreadable.

The second part of the course is less structured.

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Dynamics of Machines

R. Aarts mentions he received the evaluation report only this morning. The main thing was to plan more lectures, but since the schedule for this module had already been made it was no longer possible to plan more lectures. It is decided that the speed of the evaluation committee is a problem, since courses are evaluated so slowly that the changes can no longer be implemented.

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**AP F. Krekt: talk to the evaluation committee to speed up the evaluations of courses.**

The rest of the master courses are left for what they are.

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**7. Proposal change EER SET internship**

The current situation for SET is that students starting the master who come from outside the university are not allowed to do an internship, instead they have to do 15 EC of master courses. The current students have said that they would like to do an internship during their master here. Also there is already 15 EC of courses in the second year, so doing master courses doesn't add a lot. J. Kok proposes to change the rule to:

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*“Those entering and having considerable industrial experience from for example a university of professional education or a foreign university can replace the internship by 15 EC of master courses. Students that want to apply to this option have to submit a motivated request to the programme director and the representative of the exam committee.”*

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A short discussion follows about this point. The conclusion is that the proposed change is accepted.

**8. Educational audit**

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L. Gommer says that before the summer the booklet has to be handed in and that there isn't a lot of time. The first version will be done in the beginning of February, and the final version should be ready in March. The student chapter should be finished in April. L. Gommer asked the consultant to support writing the student chapter. The OLC usually arranges the students who write the student chapter. Sometimes the people performing the audit will ask people from the OLC to appear for the educational audit.

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There is a timeline for the entire educational audit. L. Gommer will show the timeline next meeting. **AP L. Gommer: Show the educational audit timeline to the OLC.**

**9. Any other business**

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R. Aarts asks about the future cumulative testing.  
L. Gommer says that this point is being worked on, a committee proposal has been handed in. It is not clear when there is going to be more information available about this.  
(L. Gommer leaves the meeting at 11:32)

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F. Krekt mentions that the NSE is coming up and that students should be aware that it should be filled in fairly and that it is not a place of complaints. Last year there was an email to the students about this. No conclusion or action is agreed upon.

**10. Closing**

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The chairman closes the meeting at 11:37

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<i>OLC Actionpoints</i>				
	<b>Action:</b>	<b>Introduced on:</b>	<b>To be completed on:</b>	<b>To be completed by:</b>
41	Ask for FR minutes from FR	08-06-2016	Before each meeting	BOZ
1	Door evaluatiecommissie de vakevaluaties laten bespreken (n.a.v. OLC-377)	01-11-2001	After each period	
54	Look into making a graphical terminology figure in the OER	11-10-2017	-	L. Gommer
55	Find out the status of the evaluation committee and get them to update the evaluations	11-10-2017	-	S. Ruiter
59	Discuss improvements on the subject academic research and skills of module 11.	15-11-2017	-	L. Gommer
60	Discuss improvements on systeem- en regeltechniek with R. Aarts and J. van Dijk.	15-11-2017	-	L. Gommer
62	Update the website of the educational committee.	15-11-2017	-	L. Gommer
64	Find the results on the essay to test the English language and academic writing skill.	15-11-2017	-	L. Gommer
65	Make an archive of module evaluations similar to that of the faculty council.	20-12-2017	-	BOZ
66	Send the document about evaluations to L. Gommer and Monique	20-12-2017	-	J. Kok
67	Talk to the evaluationcommittee to speed up the evaluation of courses	20-12-2017	-	F.Krekt
68	Show the educational audit timeline to the OLC	20-12-2017	-	L. Gommer