

# UNIVERSITY OF TWENTE.

FACULTY OF BEHAVIOURAL, MANAGEMENT AND SOCIAL SCIENCES  
Educational Science and Technology

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SUBJECT Start of your studies in Educational Science and Technology + Invitation Introduction programme

Dear upcoming (Pre-)Master student Educational Science and Technology (EST),

You will soon start your (Pre-)Master's programme EST. With this letter, we invite you to the Introduction day, and provide some key information about the EST study programme.

## **BMS Faculty Day, including (Pre-)Master EST Introduction: Monday 5 February**

During this all-day introduction, you will receive all the relevant information you need before the start of your studies, including presentations about studying at the UT, and in the EST programme in particular. Also, you can ask your questions to staff and students, and you will compose your individual study plan during this day. And of course, you will have opportunities to interact with EST management staff, teachers, and your fellow students. After the official day programme that you have to attend, EST's study association Komma also organizes a social get-together in the evening, and we encourage you to participate in that too. You can find updates and information on the BMS Faculty Day on the website: <https://www.utwente.nl/en/bms/kick-in/>

### **○ Prepare to be on campus**

Both the introduction day and educational activities in the EST programme take place on campus. Therefore, it is crucial that you make sure you can attend all educational activities face-to-face. In some specific cases (parts of) a course or class may be online, which will be visible in your schedule. Classes and activities that are scheduled on-campus cannot be followed online.

Although we expect everyone to be eager to attend the introduction day, in the unfortunate situation that you cannot come due to force majeure, please inform the EST study adviser!

## **EST programme information:**

The appendices on the next pages provide essential information. Please take the time to read everything carefully and prepare yourself before attending the Introduction day!

In case there are some questions left, please do not hesitate to contact us. We look forward to meeting you on Monday February 5<sup>th</sup>, and we already wish you a pleasant and fruitful stay in the EST programme.

Kind regards, on behalf of the EST staff and the Study & Alumni Association Komma,

Tessa Eysink  
*EST director*

Marlies Tijhuis  
*Programme coordinator*

Yvonne Luyten-de Thouars  
*Study adviser*

Olga Karageorgiou  
*Komma chair*

## Appendices

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Campus Map: <http://www.utwente.nl/download/campusmap.pdf>

UT academic year [calendar](#)

### TIP:

If you want, you can already join the **EST What's App groups** for students + Komma board members, used for informal communications, info sharing and questioning between students:

- For new **Febr. '24 Pre-master students**: join "EST Pre-Master":  
<https://chat.whatsapp.com/DGjJ7nUKXWmGznrToOSRDN>
- For new **Febr.'24 cohort Master students**:  
<https://chat.whatsapp.com/GtjM3QuSAPkHJKLHC3A2yX>
- For all master students there is also a general "EST Master Group":  
<https://chat.whatsapp.com/CeGaUEnIMZLBHfRL2rVzqa>
- For all EST students: join "Komma Event Channel":  
<https://chat.whatsapp.com/GBCxjEJxFjBcVdSN3wCw7> (1-way advertising channel for events/jobs/EST-related things)

NOTE: these links are only valid for 72 hours (from 21 Dec.'23), so if you try later you cannot join via this link anymore. In that case, send an email to [kommaboard@komma.utwente.nl](mailto:kommaboard@komma.utwente.nl) and ask to be added to the group(s) you want.

## Introduction day programme PRE-master EST - 5 February 2024

<b>Time</b>	<b>Theme</b>	<b>Info</b>
9:30-10:30	<b>Welcome + Presentation*:</b> <b>- General information on studying at UT/BMS</b> <i>by BMS dean + officer</i>	<b>Building: Waaier 1</b>
11:00-12:00	<b>- Welcome + introduction to Pre-master EST</b> <i>by study adviser Yvonne Luyten-de Thouars</i> <b>- Specific Pre-M information, and on studying @ EST/UT</b> <b>- Fill out personal study plan</b>	<b>Building: Ravelijn</b> <b>Room: RA 2502</b>  Helpdesk / Q&A: via WhatsApp group ("EST Pre-Master" – link below)
12:00-12:45	<b>- Activity: Getting to know each other</b>	
12:45-13:45	<b>Lunch break</b> (standard for all: free vegetarian/vegan lunch bags are offered)	
13:45-14:15	<b>- Presentations: Programme Committee and Komma</b>	
14:15-14:45	Break with coffee/tea in the Komma room	
14:45-15:30	<b>- EST Pre-master student panel:</b> current students share their experiences and answer your questions	
15:30-16:30	<b>Campus tour</b>	
Following the day's programme	<b>OPTIONAL:</b> <b>Dinner &amp; drinks</b> hosted by Komma – informal setup to get to know your fellow students better  You'll need to pay a contribution for the dinner (amount t.b.d.). More information will be sent to you by Komma in January (incl. sign up possibility).	<b>Location t.b.d.</b>

Who hosts this slot: **BMS**; **EST**; **Komma/PC**

\* Note: Students who have already studied at the UT before, may be familiar with most of the information shared in the Online UT/BMS presentation at 9:30-10:30. Therefore they are not required to attend this session, and can choose to only attend the EST programme starting at 11:00.

## Introduction day programme MASTER EST - 5 February 2024

<b>Time</b>	<b>Theme</b>	<b>Info</b>
9:30-10:30	<b>Welcome + Presentation*:</b> <b>General information on studying at UT/BMS</b> <i>by BMS dean + officer</i>	<b>Building: Waaier 1</b>
11:00-13:00	- <b>Welcome + introduction to Master EST</b> <i>by EST programme staff</i> - <b>Master courses presentations</b> <i>by EST teachers</i>	<b>Building: Ravelijn</b> <b>Room: RA 2504</b>  Helpdesk / Q&A: via WhatsApp group ("EST Master group" – link below)
13:00-14:00	<b>Lunch break</b> (standard for all: free vegetarian/vegan lunch bags are offered)	
14:00-15:00	- <b>Presentations: Programme Committee and Komma</b> - <b>EST Master student panel:</b> current students share their experiences and answer your questions	
15:00-15:15	<b>Short break</b>	
15:15-16:15	- <b>Information on "Studying @ EST/UT", and how to choose electives</b> - <b>Fill out personal study plan</b>	
16:15-16:45	<b>Social activity</b> with coffee/tea in Komma room	
Following the day's programme	<b>OPTIONAL:</b> <b>Dinner &amp; drinks</b> hosted by Komma – informal setup to get to know your fellow students better  You'll need to pay a contribution for the dinner (amount t.b.d.). More information will be sent to you by Komma in January (incl. sign up possibility).	<b>Location t.b.d.</b>

Who hosts this slot: **BMS**; **EST**; Komma/PC

\* Note: Students who have already studied at the UT before, may be familiar with most of the information shared in the Online UT/BMS presentation at 9:30-10:30. Therefore they are not required to attend this session, and can choose to only attend the EST programme starting at 11:00.

## EST programme overviews

### EST Pre-master

	Generic academic course	(15 EC)
	Domain-specific (EST) courses	(15 EC)
	Self study package EST	

FULL-time programme = ½ year = one semester

Self study pack. EST	February enrolment	
	Semester 2	
	Quartile 2A	Quartile 2B
	Research Methodology and Descriptive Statistics (202001402) (5 EC)	Inferential Statistics (202200378) (5 EC)
	Designing for learning in schools and organisations (202000264) (5 EC)	Research Studio (202300147) (10 EC)
	Academic Writing Premaster (202100222) (5 EC)	
15 EC		15 EC
Self study package EST		

PART-time programme = 1 year = two semesters

Self study pack. EST	February enrolment			
	Semester 2 (February - July)		Semester 1 (September - January)	
	Quartile 2A	Quartile 2B	Quartile 1A	Quartile 1B
	Research Methodology and Descriptive Statistics (202001402) (5 EC)	Inferential Statistics (202200378) (5 EC)	Designing for learning in schools and organisations (202000264) (5 EC)	Research Studio (202300147) (10 EC)
	Academic Writing Premaster (202100222) (5 EC)			
	10 EC	5 EC	5 EC	10 EC
Self study package EST				

Note: The preferred lecture days in the Pre-master EST are Thursday + Friday. However, with regard to the schedule: the two Statistics courses (that are offered for all BMS programmes) have multiple lectures per week, and are therefore scheduled on other days as well, which may be challenging for part-timers. This applies to the 'green' semester of the part-time trajectory.

More info on part-time studying in EST: <https://www.utwente.nl/en/est/masterest/educational-science-and-technology-in-part-time-mode.pdf>

## EST Master

2023-2024, February enrolment (fulltime)

	<b>Core Course - obligatory</b>	<b>You take:</b> - Trending Topics - 4 electives - Research Proposal - Final Project
	<b>Elective Courses</b>	
	<b>Research Proposal – obligatory</b>	
	<b>Final Project - obligatory</b>	
	<b>Other –elective courses from preferred partner - approved by Examination Board. (max. 2 to be taken)</b>	

Quartile 2A		Quartile 2B	Quartile 1A	Quartile 1B
Trending topics in educational science and technology 201200034 (10 EC)				
Regulation and facilitation of workplace learning 202300255 (5 EC)		Leadership and organisational change 201200032 (5 EC)	Team learning at work 201500010 (5 EC)	HRD & Technology in a live context 201600126 (5 EC)
Innovative technology-based learning environments 201400002 (5 EC)		Teacher learning and development 201200027 (5 EC)	Designing learning & performance support 191970340 (5 EC)	4CID for complex learning 202200054 (5 EC)
Learning and Instruction 202300197 (5EC)		Educational measurement 201500149 (5 EC)	Learning and Instruction * 202300197 (5EC)	
		option to take this course in 2B (when you have Final Project) Research Proposal EST 201200035 (5 EC)	option to take this course in 1A (when you have Final Project) Research Proposal EST 201200035 (5 EC)	
	Info FP	Find a Final Project	Final Project EST 201200036 (25 EC)	

\* Retake of block 1A is in block 2A, not in1B!

HRM and innovation 201500087 (5 EC)		Global talent management 201500086 (5 EC)	
HRM and technology design 201500088 (5 EC)			

Note: with regard to the schedule: these 'Other' elective courses (gray) may conflict with the EST electives. They also may not be scheduled on the regular Master EST lecture days (Monday + Tuesday)!

- Part-time options of the master programme will be explained during the Introduction or can be found on the EST programme's website: <https://www.utwente.nl/en/est/masterest/curriculum/> (scroll down in the document)
- More info on part-time studying in EST: <https://www.utwente.nl/en/est/masterest/educational-science-and-technology-in-part-time-mode.pdf>
- **ALL students: Prepare** yourself before the introduction day and read the course descriptions in advance via Osiris Course Catalogue: <https://osiris.utwente.nl/student/OnderwijsCatalogus.do>.
- During the introduction day you have the opportunity to ask teachers and/or students questions! This can help you choose your electives.

## Study materials/textbooks

On the website of EST's study association Komma <https://www.komma.utwente.nl/est-books/book-list-2023-2024>, you can find a list of the text books that are compulsory or recommended for your courses. You can order these books with a discounted price through Komma.

If you wish to order your books via Komma, you need to register yourself as a member first. This can be done online: <https://www.komma.utwente.nl/membership-signup>. The books will be delivered at your desired address (in The Netherlands) for free. Apart from discounted book prices, membership of Komma has numerous other benefits (see the following page).

Alternatively, you can order your books through a regular book store, such as [www.bol.com](http://www.bol.com) or <http://www.amazon.co.nl/>. These also offer second hand books.

You can see which books you need (if any) per course, by looking up this in the online course description via: <https://osiris.utwente.nl/student/OnderwijsCatalogus.do>

Please note that some books take longer to be delivered. If you want to have your books on time (before the start of the first lectures), you'll need to order your books on time (i.e. 2-3 weeks in advance).

## EST study & alumni association



### What is Komma?

Komma is the association for current and former students of Educational Science and Technology of the University of Twente. We as an association organize many academic, educational, social, and professional events for our members and the EST community. Our Komma Room is located in the Ravelijn building, Room 1324. You are always welcome to come by and use this room to study, chat and enjoy some free coffee or tea with us.

Check out our website: <https://www.komma.utwente.nl/home>

### What does Komma offer?

#### Educational and Professional Events



Educational Expert  
Talks



Professional Expert  
Talks



Company  
Visits

#### EST Networking Events



Connecting student  
career interest groups



Connecting students  
with alumni in the industry



Connecting students  
with professionals in  
the industry

#### Fun Events



Free Lunches



Board Game



Potluck



Social trips

#### Access to Resources



Once you member, you will gain exclusive access to the Microsoft Teams environment, which offers a wide range of invaluable resources.



We offer Stats tutoring sessions led by an experienced tutor for every pre-master batch. As a Komma Member, you can enjoy these sessions at a reduced fee.

#### How can I join events and get all the benefits?



**Sign up as a member**  
for only €10,- per year.  
[https://www.komma.  
utwente.nl/membership-  
signup](https://www.komma.utwente.nl/membership-signup)



**Stay tuned about  
upcoming events** by  
joining our Whatsapp  
Event Channel!

Only Komma members are added to the Microsoft Teams group.



## ICT systems at the UT

During your studies at the UT you will be using several ICT systems frequently.

Detailed information is given here:

[https://www.utwente.nl/onderwijssystemen/en/about\\_the\\_applications/](https://www.utwente.nl/onderwijssystemen/en/about_the_applications/) .

**We especially encourage students who are new to the UT, to already take a look at these systems (and their manuals), and to try some things out** (if you have received your personal UT log on codes)! Especially focus on Osiris, Canvas an MyTimetable because you need to use these systems, right from the beginning.

Instructions on how to use these systems, are summarized in the presentation:

[https://www.utwente.nl/en/educational-systems/new\\_students/](https://www.utwente.nl/en/educational-systems/new_students/)

→ download: *(Pre) MSc Educational systems introduction 2023/2024*

## Use of laptop/notebook during UT study

### *Bring your own device (BYOD)*

BYOD is the general and required practice at the faculty of Behavioural, Management and Social Sciences (BMS). This means that you will use your own notebook to get access to the computer facilities of the University through a terminal server, by logging in using the wireless network Eduroam. On campus there are several venues available for students as a place to work on their notebook, but there are no fixed computers installed. So, you'll need to bring your notebook with you, to get access to the university computer facilities.

What if...

- "I do not have a notebook": In this case, you will need to buy a notebook prior to your studies. (A notebook using Windows is most easy to use with UT applications).

Please, visit the website of the university Notebook Service Centre

(<https://www.utwente.nl/en/nsc/notebookproject/>) for two very attractive notebook offers using Windows. Both note books are suitable for your study activities at the university (also, read more info below on "Notebook arrangement for UT students").

- "I do have a notebook": In case you already have a notebook, it is advised that the notebook is no older than 3 years and uses Windows 10.
- "I do have a MacBook or another type of notebook": You can very well use a Macbook or another type of notebook, but in some case you may have to use special Windows software.

### *How to download available software on your notebook*

You can download various software programmes on your personal notebook via the Notebook Service Center with your UT ICT-account (<https://www.utwente.nl/en/nsc/software-manager.whlink/>).

Various manuals are available through the site LISA: University Library, ICT Services & Archive (<https://www.utwente.nl/en/service-portal/services/lisa/> )

For additional support or in case of problems, please visit the ICT Service Desk

(<https://www.utwente.nl/en/service-portal/services/lisa/about-us-contact/> ).

### *Notebook arrangements for UT students*

In case you don't own one yet, you can consider purchasing a notebook (laptop) via the Notebook Service Centre (NSC) of the UT. At the beginning of every academic year the NSC selects current notebook models, that are interesting and affordable for students. The NSC will arrange the purchase of the notebook and also a smooth and quick conclusion of the financial arrangement. More information on the notebooks and the Notebook Service Centre can be read on: <https://www.utwente.nl/en/nsc/>

The UT offers students the possibility of applying for an **interest-free loan** for the acquisition of the notebook provided by the NSC (a subsidized PC purchase scheme). Every regular, full-time enrolled

Bachelor/Master student at the UT can take part in the PC purchase scheme. This loan will have to be paid back to the University within a limited time frame.

For more information + application procedure see:

<https://www.utwente.nl/en/nsc/notebookproject/interestfreeloan/>

The exact arrangements and conditions for the loan can be found in the students statutes:

<https://www.utwente.nl/en/ces/sacc/regulations/notebook/>

### *Service Desk ICT*

All UT students with questions, problems, request for information or reports regarding ICT, are welcome at the Service Desk ICT in building Citadel or via e-mail or phone. More info on website:

<https://www.utwente.nl/en/service-portal/services/lisa/about-us-contact/#service-desks>

### *Contact info:*

- Notebook Service Centre / ICT Service Desk
- Monday – Friday: 08.30 - 17.00
- building: Citadel (Entrance via O&O Plaza)
- phone: 053 - 489 5533 / 053 - 489 5577
- e-mail: [nsc@utwente.nl](mailto:nsc@utwente.nl) / [servicedesk-ict@utwente.nl](mailto:servicedesk-ict@utwente.nl)

## Study counselling

You are about to begin your studies at the University of Twente (UT), in the (pre-)master's programme Educational Science and Technology (EST). Compared to your previous studies this means there will be several changes and challenges, in which study counselling may play an important role. This letter contains information and advice concerning the EST programme, but also on facilities and regulations at the BMS faculty and at the university and on campus. For all kinds of questions there are several persons you may contact, either on university or faculty or programme level.

### *University's Student Affairs, Coaching & Counselling (SACC)*

The Student Affairs, Coaching & Counselling service is in charge of individual and collective care for and supervision of UT students at the co-ordinating level, supplementary to the programme's obligations of supporting their own students in this area. Student Affairs, Coaching & Counselling provides services such as the student counsellors, student psychologists, and various group training courses. For further information, go to: <http://www.utwente.nl/en/ces/sacc/>

- *Student counsellors*

The UT student counsellors are: Deirdre Brandwagt, Caroline van Dijken, Marjolein Drent, Boukje Kruit-van Rijn, Frido Oei, and Evelien Vink.

You may contact them for questions on financial support (e.g. in case of study delay due to exceptional circumstances), changing your studies, regulations, legal position, appeal procedures, studying with a handicap or functional disability, personal circumstances, etc. The student counsellor is also the confidential adviser for undesirable behaviour and confidentiality issues.

For appointments with a student counsellor:

Contact the secretariat by Phone: +31 53 489 2035,

or visit the information desk Student Affairs, Coaching & Counselling (SACC), Vrijhof 3<sup>rd</sup> floor, room 311.

- *Student psychologists*

The UT student psychologists are: Lieke Alink, Frederiek Brinks, Marte Disse, Hans Feiertag, Annemarie Klanderman, Caroline de Koning, Alein Lucassen, Annemarie Slot, and Anne Wauben.

Student psychologists offer short-term, solution-oriented help with study problems and/or personal problems. You can contact us if you suffer for instance from performance anxiety or procrastination and when faced with sadness, fear, insecurity or family problems. All students at the University of Twente can use the services of the student psychologist. No referral needed and it is free of charge. You can register for a first appointment with a student psychologist by filling out their online application form, after which you will be contacted through your student mail.

For appointments with student psychologist:

Contact the secretariat by Phone: +31 53 489 2035, or use PlanSelf on the SACC website,

or visit the information desk Student Affairs, Coaching & Counselling (SACC), Vrijhof 3<sup>rd</sup> floor, room 311.

**Office hours** secretariat / information desk **SACC** in building 'Vrijhof' 3<sup>rd</sup> floor:

- Monday till Thursday: 8.30 - 12.30 and 13.00 – 16.45
- Friday: 8.30 – 12.30 and 13.00 – 15.45

- *Training courses*

Have a look on: <https://www.utwente.nl/en/ces/sacc/personal-development/> to see what courses, workshops, information on study skills, etc. are offered by SACC.

### *Study adviser for the EST programme*

The study adviser for the EST pre-master's and master's programmes is ms. Yvonne Luyten-de Thouars.

You may consult her with questions about the EST programme and also with all kinds of study related questions. If needed she can redirect you to other student bodies or relevant persons.

The study adviser can advise you when you have questions about your personal study plan or when study delay occurs, when you have course related problems, but also in case of personal issues that affect your study progress, and she can give you study advice or tips, etc.

If you have questions or want to make an appointment, please send an e-mail.

Study adviser Educational Science and Technology:

Yvonne Luyten-de Thouars

E-mail: [y.c.h.dethouars@utwente.nl](mailto:y.c.h.dethouars@utwente.nl)

phone: 053 - 489 1117

room: Ravelijn RA 3270

Office hours: Tuesday, Thursday, Friday

### *BMS International Student Support Officer*

International students may need some extra help or information when they come to study in a new country. For additional help that is not really study programme related, international students can contact the BMS faculty's international student support officer ms. Annemieke van der Grijspaarde.

You can consult her when you have questions about visa, MoMi regulation, housing, insurance, scholarships, adjustment difficulties, or many more issues that might occur when you study in a foreign country.

If you want to make an appointment, please send an e-mail.

BMS International student support officer:

Annemieke van der Grijspaarde

E-mail: [internationalstudentsupport-bms@utwente.nl](mailto:internationalstudentsupport-bms@utwente.nl)

phone: 053 - 489 4633

room: Ravelijn 3121

Office hours: Monday, Tuesday morning, Wednesday morning, Thursday

### *BMS Student Advisers Well-being*

For additional help that is not really study programme related but focusses more on general well-being or general study support, all students can contact the BMS faculty's student advisers for well-being ms. Mirjam Koehorst or ms. Julia Lange.

You can find more information about the various support they can offer on:

<https://www.utwente.nl/en/bms/education/well-being/>

If you have questions or want to make an appointment, please send an e-mail, or plan a meeting via [bms.planner.utwente.nl](https://bms.planner.utwente.nl).

Mirjam Koehorst

E-mail: [m.m.koehorst@utwente.nl](mailto:m.m.koehorst@utwente.nl)

phone: 053 - 489 2203

room: Ravelijn 3260

Office hours: Monday – Thursday

Julia Lange

E-mail: [julia.lange@utwente.nl](mailto:julia.lange@utwente.nl)

phone: 053 - 489 4315

room: Ravelijn 3260

Office hours: Monday, Tuesday, Thursday