UNIVERSITY OF TWENTE.

FACULTY OF BEHAVIOURAL, MANAGEMENT AND SOCIAL SCIENCES Educational Science and Technology

FROM	DATE	PAGE
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SUBJECT Start of your studies in Education	nal Science and Technology + Invitation Int	troduction programme

Dear upcoming (Pre-)Master student Educational Science and Technology (EST),

You will soon start your (Pre-)Master's programme EST. With this letter, we invite you to the Introduction day, and provide some key information about the EST study programme.

BMS Faculty Day, including (Pre-)Master EST Introduction: Monday 3 February

During this all-day introduction, you will receive all the relevant information you need before the start of your studies, including presentations about studying at the UT, and in the EST programme in particular. Also, you can ask your questions to staff and students, and you will compose your individual study plan during this day. And of course, you will have opportunities to interact with EST management staff, teachers, and your fellow students. After the official day programme that you have to attend, EST's study association Komma also organizes a social get-together in the evening, and we encourage you to participate in that too. You can find updates and information on the BMS Faculty Day on the <u>website</u>.

• Prepare to be on campus

Both the introduction day and educational activities in the EST programme take place on campus. Therefore, it is crucial that you make sure you can attend all educational activities face-to-face. In some specific cases (parts of) a course or class may be online, which will be visible in your schedule. Classes and activities that are scheduled on-campus cannot be followed online.

Although we expect everyone to be eager to attend the introduction day, in the unfortunate situation that you cannot come on 3 February due to force majeure, please inform the EST study adviser!

UT Facilitity Market for newly arriving international students: Tuesday 4 February

For international students that newly arrive in the Netherlands, an additional required activity is organised: a Facility Market to help you arrange many practical matters (see more info in appendix below on pg. 6).

EST programme information:

The appendices on the next pages provide essential information. <u>Please take the time to read everything</u> carefully and prepare yourself before attending the Introduction day!

In case there are some questions left, please do not hesitate to contact us. We look forward to meeting you on Monday February 3rd, and we already wish you a pleasant and fruitful stay in the EST programme.

Kind regards, on behalf of the EST staff and the Study & Alumni Association Komma,Hannie GijlersMarlies TijhuisYvonne Luyten-de ThouarsInge BoltEST directorProgramme coordinatorStudy adviserKomma chair

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Appendices

Introduction day programmes Monday 3 February 2025 – Pre-master / Master Information specifically for newly arriving international students Tuesday 4 February EST Programme overviews Study materials/textbooks Information Study & Alumni Association Komma ICT systems at UT Use of laptop/notebook during UT study Study guidance

Campus Map: <u>http://www.utwente.nl/download/campusmap.pdf</u> UT academic year <u>calendar</u>



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TIP:

If you want, you can already join the **EST WhatsApp groups** for students + Komma board members, used for informal communications, info sharing and questioning between students:

- For all Pre-master students: join "EST Pre-Master": https://chat.whatsapp.com/DGjJ7nUKXWmGznrToOSRDN
- For all Master students: join "EST Master Group": https://chat.whatsapp.com/CeGaUEnIMZLBHfRL2rVzqa
- For all EST students: join "Komma Community Channel": <u>https://chat.whatsapp.com/KvyB8FToVrT5xkrRcF9aIA</u> This WhatsApp community channel contains:

Announcements channel: 1-way advertising for events/jobs/EST-related things



Komma Social Club: Group for social event, photos, and fun!



All the other channels are for the Komma board and coordinators/active members. If you are willing to help Komma and become an active member, please also enter the **Active Member Channel**.

NOTE: In case these links are no longer valid, send an email to <u>kommaboard@gmail.com</u> and ask to be added to the group(s) you want.



Introduction day programme PRE-master EST - 3 February 2025

Time	Theme	Info	
9:30-10:30	Welcome + Presentation*: - General information on studying at UT/BMS by BMS dean + officer	Building: Waaier 1	
11:00-12.00	 Welcome + introduction to Pre-master EST by EST study adviser Specific Pre-M information, and on studying @ EST/UT Fill out personal study plan 	Building: Ravelijn Room: RA 2502 Helpdesk / Q&A:	
12:00-12.45	- Activity: Connection mini workshop offered by Well-being team	via WhatsApp group ("EST Pre-Master")	
12:45-13:45	Lunch break (Free standard vegetarian/vegan lunch is offered)		
13:45-14:15	- Presentations: Programme Committee and Komma		
14:15-14:30	Short break		
14:30-15:15	- EST Pre-master student panel: current students share their experiences and answer your questions		
15:15-16:15	Campus tour		
Following	OPTIONAL:	To be announced	
the day's	Dinner & drinks		
programme	hosted by Komma – an informal setup to get to know your fellow students and teachers better		
	You'll need to pay a contribution for the dinner (amount t.b.d.). More information will be sent to you by Komma in January (incl. sign up possibility)		

Who hosts this slot: BMS; EST; Komma/PC

* Note: Students who have already studied at the UT before, may be familiar with most of the information shared in the Online UT/BMS presentation at 9:30-10:30. Therefore they are not required to attend this session, and can choose to only attend the EST programme starting at 11:00.

Introduction day programme MASTER EST - 3 February 2025

Time	Theme	Info
9:30-10:30	Welcome + Presentation*: General information on studying at UT/BMS by BMS dean + officer	Building: Waaier 1
11:00-13:00	 Welcome + introduction to Master EST by EST programme staff Master courses presentations by EST teachers 	Building: Ravelijn Room: RA 2504
13:00-14:00	Lunch break	Helpdesk / Q&A:
14:00-15:00	 (Free standard vegetarian/vegan lunch is offered) - Presentations: Programme Committee and Komma - EST Master student panel: current students share their experiences and answer your questions 	via WhatsApp group ("EST Master group")
15:00-15:15	Short break	-
15:15-16:15	 Information on "Studying @ EST/UT", and how to choose electives Fill out personal study plan 	-
16:15-16:45	Social activity with coffee/tea in Komma room	
Following the day's programme	OPTIONAL: Dinner & drinks hosted by Komma – informal setup to get to know your fellow students and teachers better You'll need to pay a contribution for the dinner (amount t.b.d.). More information will be sent to you by Komma in January (incl. sign up possibility)	To be announced

Who hosts this slot: BMS; EST; Komma/PC

* Note: Students who have already studied at the UT before, may be familiar with most of the information shared in the Online UT/BMS presentation at 9:30-10:30. Therefore they are not required to attend this session, and can choose to only attend the EST programme starting at 11:00.

Information specifically for newly arriving international students - 4 February 2025

Winter Facility Market 2025

Key information for your arrival as an international student at UT

The transition to a new country can be both exciting and challenging for you as an international student. To ensure you have a smooth start, UT hosts a Facility Market to help you arrange practical matters. During this event, you can find out about the various facilities, services, and student associations University of Twente has to offer. You can speak with the representatives at the stands and ask question. UT Student Services will also be present to answer your questions about visas, housing, insurance, bank accounts, arranging formalities and other student administrative matters, public transport, medical services, language courses and support services. You will also meet representatives from UT's student world associations. If you don't have a bike yet, you can drop in to the bicycle market to check out the selection of second-hand bikes for sale.

The Facility Market will be held on **Tuesday 4 February 15:00 - 17:00** at the TechMed Centre Atrium. Registration is not required. For more information, visit <u>Facility Market</u>.

For practical information to help you prepare before you arrive in the Netherlands, check out the <u>Pre-</u><u>Arrival Webinars</u>. Viewing the webinar recordings and attending the Facility Market are both highly recommended to equip yourself with essential information for a great experience at UT.

EST programme overviews

EST Pre-master

Generic academic course	(15 EC)
Domain-specific (EST) courses	(15 EC)
Self study package EST	

FULL-time programme = ½ year = one semester

	Semester 2	
	Quartile 2A	Quartile 2B
	Research Methodology and Descriptive Statistics (202001402) (5 EC)	Inferential Statistics (202200378) (5 EC)
Self study pack. EST	Designing for learning in schools and organisations (202000264) (5 EC) Academic Writing Premaster (202100222) (5 EC)	Research Studio (202300147) (10 EC)
f sti	15 EC	15 EC
Sel		
Colf	 ly package EST	

PART-time programme = 1 year = two semesters

Semester 2 (February - July)		Semester 1 (September - January)	
Quartile 2A	Quartile 2B	Quartile 1A	Quartile 1B
Research Methodology	Inferential Statistics	Designing for learning in	
and Descriptive	(202200378)	schools and	
Statistics	(5 EC)	organisations	
(202001402)		(202000264)	Research Studio
(5 EC)		(5 EC)	(202300147)
Academic Writing			(10 EC)
Premaster			
(202100222)			
(5 EC)			
10 EC	5 EC	5 EC	10 EC

Note: The preferred lecture days in the **Pre-master** EST are **Thursday + Friday**. However, with regard to the schedule: the two Statistics courses (that are offered for all BMS programmes) have multiple lectures per week, and are therefore scheduled <u>on other days as well</u>, which may be challenging for part-timers. This applies to the 'green' semester of the part-time trajectory. More info on part-time studying in EST: <u>https://www.utwente.nl/en/est/masterest/eductional-science-and-technology-in-part-time-mode.pdf</u>

EST Master

2024-2025, February enrolment (fulltime)

Core Course
Elective courses
Research Proposal
Final Project

		Sept. 2025-2026 is b this is implemented	
Quartile 2A	Quartile 2B	Quartile 1A	Quartile 1B
Perspectives on learning in education and work 202400336 (10 EC)			
Regulation and facilitation of workplace learning 202300255 (5 EC)	Leadership and organisational change 201200032 (5 EC)	Team learning at work 201500010 (5 EC)	HRD & Technology in a live context 201600126 (5 EC)
Innovative technology- based learning environments 201400002 (5 EC)	Teacher learning and development 201200027 (5 EC)	Designing learning & performance support 191970340 (5 EC)	4CID for complex learning 202200054 (5 EC)
Learning and Instruction 202300197 (5EC)	Educational measurement 201500149 (5 EC)	Learning and Instruction * 202300197 (5EC)	Educational measurement 201500149 (5 EC)
	option to take this course in 2B (when you have Final Project) Research Proposal EST 201200035 (5 EC)	option to take this course in 1A (when you have Final Project) Research Proposal EST 201200035 (5 EC)	
Info Find a FP Final Project		Final Project EST 20120	0036 (25 EC)

* Retake of block 1A is in block 2A, not in1B!

- Part-time options of the master programme will be explained during the Introduction or can be found on the EST programme's website: https://www.utwente.nl/en/est/masterest/curriculum/ (scroll down in the document)
- The preferred lecture days in the Master EST are Monday + Tuesday.
- More info on **part-time** studying in EST: <u>https://www.utwente.nl/en/est/masterest/eductional-science-and-technology-in-part-time-mode.pdf</u>
- ALL students: <u>Prepare</u> yourself before the introduction day and read the course descriptions in advance via Osiris Course Catalogue: <u>https://utwente.osiris-</u> <u>student.nl/onderwijscatalogus/extern/cursus</u>
- During the introduction day you have the opportunity to ask teachers and/or students questions! This can help you choose your electives.

Study materials and textbooks.

Are you ready to dive into your courses?

Here's the scoop on study materials and textbooks for the upcoming academic year at the University of Twente!

You can easily explore the list of textbooks you probably need on the website of Komma (EST's study association) below address: Komma - Book List 2024-2025 (utwente.nl)



Whether they're compulsory or recommended, Komma's got you covered. To snag those discounted prices, become a Komma member. It's easy! Just register online here: <u>https://www.komma.utwente.nl/membership-signup.</u>

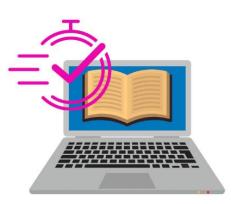
Your books will be posted to your doorstep (within The Netherlands) without any delivery fees. Plus, being a Komma member unlocks other benefits.

However, if you prefer the classics, check out regular bookstores and online stores.

- <u>www.bol.com</u>
- <u>http://www.amazon.co.nl/</u>
- <u>https://www.marktplaats.nl/</u> you can also find second-hand books there.

Remember:

Some books take their sweet time to arrive. To stay ahead of the game (and those first lectures), order your books 2-3 weeks in advance.



Our Study & Alumni Association Educational Science and Technology

What is Komma?

Komma is EST's study association. It is the vibrant hub for current and former students of Educational Science and Technology at the University of Twente. We're all about creating connections, growing, and having

a blast along the way.





What we do?

Educational Support:	We provide various learning opportunities such as workshops, conferences, and lunch lectures for our members to learn more skills beyond the EST program. Furthermore, we provide tutorials and study materials for all students to learn more effectively.
ହୁଲୁ ଛିଛିଛି Professional Events	There will be lots of expert talks and meet and greetings with alumni or professionals who love to share their experiences and sometimes give our students opportunities to experience real- world projects.
Vacancy opportunities	Komma opens doors to career-building opportunities and provides opportunities for networking.
र्डिंग किंग्रि Social Gathering	We throw epic social gatherings, like picture game nights, going to a Christmas market, cheering up our fellow Kommaleon who wants to join the Marathon in Enschede, having a trip to a cheese farm in Gouda, laughing at a food party, or even joining a fun-fair in our beloved Enschede. We will have a lot of fun together.

When becoming a member, you are always welcome to have a free tea and coffee and take rest in our cosy room. For more information, please visit our website: https://www.komma.utwente.nl/home





How can I join events and get all the benefits? Become a member!

Sign up as a member by paying a membership fee of €10 per year. You have unlimited access to wonderful resources and be connected to lovely EST Kommaleons.

You can pay it online by card. If you don't have a Dutch bank account yet, no worries, we can accept it by cash but please sign up first:



https://www.komma.utwente.nl/membership-signup

ICT systems at the UT

During your studies at the UT you will be using several ICT systems frequently. Detailed information is given here: https://www.utwente.nl/onderwijssystemen/en/about_the_applications/.

We especially encourage students who are new to the UT, to already take a look at these systems (and their manuals), and to try some things out (if you have received your personal UT log on codes)! Especially focus on <u>Osiris</u>, <u>Canvas</u> and the timetabling system <u>TimeEdit</u>, because you'll need to use these systems right from the beginning.

Instructions on how to use these systems, are summarized in the presentations on: https://www.utwente.nl/en/educational-systems/new_students/

Use of laptop/notebook during UT study

Bring your own device (BYOD)

BYOD is the general and required practice at the faculty of Behavioural, Management and Social Sciences (BMS). This means that you will use your own notebook to get access to the computer facilities of the University through a terminal server, by logging in using the wireless network Eduroam. On campus there are several venues available for students as a place to work on their notebook, but there are no fixed computers installed. So, you'll need to bring your notebook with you, to get access to the university computer facilities. It is strongly advised to use an Android laptop instead of a Macbook, because some programmes that you have to use (such as R) are more difficult to use on a Macbook.

Notebook arrangements for UT students

In case you don't own one yet, you can consider purchasing a notebook (laptop) via the Notebook Service Centre (NSC) of the UT <u>https://www.utwente.nl/en/nsc/</u>. At the beginning of every academic year the NSC selects current notebook models, that are interesting and affordable for students. The NSC will arrange the purchase of the notebook and also a smooth and quick conclusion of the financial arrangement. More information on the notebooks and the Notebook Service Centre can be read on: https://www.utwente.nl/en/nsc/offer-of-notebooks/

The UT offers students the possibility of applying for an **interest-free loan** for the acquisition of the notebook provided by the NSC (a subsidized PC purchase scheme). Every regular, full-time enrolled Bachelor/Master student at the UT can take part in the PC purchase scheme. This loan will have to be paid back to the University within a limited time frame. For more information + application procedure see: https://www.utwente.nl/en/nsc/offer-of-notebooks/interestfreeloan/

How to download available software on your notebook

You can download various software programmes on your personal notebook via the Notebook Service Center with your UT ICT-account (<u>https://www.utwente.nl/en/nsc/software-manager.whlink/</u>). Various manuals are available through the site LISA: University Library, ICT Services & Archive (<u>https://www.utwente.nl/en/service-portal/services/lisa/</u>). For additional support or in case of problems, please visit the ICT Service Desk

(https://www.utwente.nl/en/service-portal/services/lisa/about-us-contact/).

Service Desk ICT

All UT students with questions, problems, request for information or reports regarding ICT, are welcome at the Service Desk ICT in building Citadel or via e-mail or phone. More info on website: https://www.utwente.nl/en/service-portal/services/lisa/about-us-contact/#service-desks

Contact info:

- Notebook Service Centre / ICT Service Desk
- Monday Friday: 08.30 17.00
- Ground floor of building: Citadel (Entrance via O&O square)
- phone: 053 489 5533 / 053 489 5577
- e-mail: nsc@utwente.nl
 / servicedesk-ict@utwente.nl

Study counselling

You are about to begin your studies at the University of Twente (UT), in the (pre-)master's programme Educational Science and Technology (EST). Compared to your previous studies this means there will be several changes and challenges, in which study counselling may play an important role. This letter contains information and advice concerning the EST programme, but also on facilities and regulations at the BMS faculty and at the university and on campus. For all kinds of questions there are several persons you may contact, either on university or faculty or programme level.

University's Student Guidance & Well-being (SGW)

The Student Guidance & Well-being service is in charge of individual and collective and more specialised care for and supervision of UT students, supplementary to the programme's obligations of supporting their own students in this area. Student Guidance & Well-being provides services such as the <u>student</u> <u>counsellors</u>, <u>student psychologists</u>, and <u>various group training courses</u>. For further information, go to: <u>https://www.utwente.nl/en/sgw/</u>

• Student counsellors

The UT student counsellors are: Deirdre Brandwagt, Caroline van Dijken, Marjolein Drent, Frido Oei, and Evelien Vink.

You may contact them for questions on financial support (e.g. in case of study delay due to exceptional circumstances), changing your studies, regulations, legal position, appeal procedures, studying with a handicap or functional disability, personal circumstances, etc. The student counsellor is also the confidential adviser for undesirable behaviour and confidentiality issues.

• Student psychologists

The UT student psychologists are: Lieke Alink, Marte Disse, Hans Feiertag, Annemarie Slot, and Lotte Veldhuis.

Student psychologists offer short-term, solution-oriented help with study problems and/or personal problems. You can contact us if you suffer for instance from performance anxiety or procrastination and when faced with sadness, fear, insecurity or family problems. All students at the University of Twente can use the services of the student psychologist. No referral needed and it is free of charge. You can register for a first appointment with a student psychologist by filling out their online application form, after which you will be contacted through your student mail.

For an appointment with a student counsellor or a student psychologist:

Contact the secretariat by Phone: +31 53 489 2035 or visit the information desk Student Guidance & Well-being (SGW), Vrijhof 3rd floor, room 311.

Office hours secretariat / information desk SGW in building Vrijhof 3rd floor ('Red Desk'):

- Monday till Thursday: 8.30 12.30 and 13.00 16.45
- Friday: 8.30 12.30 and 13.00 15.45

• Training courses

Have a look on: <u>https://www.utwente.nl/en/sgw/courses/</u> to see what courses, workshops, information on study skills, etc. are offered by SGW.

Study adviser for the EST programme

The study adviser for the EST pre-master's and master's programmes is ms. Yvonne Luyten-de Thouars. You may consult her with questions about the EST programme and also with all kinds of study related questions. If needed she can redirect you to other student bodies or relevant persons.

The study adviser can advise you when you have questions about your personal study plan or when study delay occurs, when you have course related problems, but also in case of personal issues that affect your study progress, and she can give you study advice or tips, etc.

If you have questions or want to make an appointment, please send an e-mail.

Study adviser Educational Science and Technology: Yvonne Luyten-de Thouars E-mail: <u>y.c.h.dethouars@utwente.nl</u> phone: 053 - 489 1117 room: Ravelijn RA 3280 (or 3240) Office hours: Tuesday, Thursday, Friday



BMS International Student Support Officer

International students may need some extra help or information when they come to study in a new country. For additional help that is not really study programme related, international students can contact the BMS faculty's international student support officer ms. Annemieke van der Grijspaarde.

You can consult her when you have questions about visa, MoMi regulation, housing, insurance, scholarships, adjustment difficulties, or many more issues that might occur when you study in a foreign country.

If you have questions or want to make an appointment, please send an e-mail.

BMS International student support officer: Annemieke van der Grijspaarde E-mail: <u>internationalstudentsupport-bms@utwente.nl</u> phone: 053 - 489 4633 room: Ravelijn 3121 Office hours: Monday, Tuesday morning, Wednesday morning, Thursday

