

### Reviewing existing plans, documents and information sources

#13	List of existing useful documents	Past projects have created a large amount of documentation which, if properly documented, can be reused in the planning process including, for example, workflow diagrams and management control models.
#14	Internal information sources	Sources for information about the current IS/IT perspective in the business, its maturity, business coverage and contribution, skills, resources and the technological infrastructure. Current strategy, objectives, resources, and activities and the culture and values of the business.
#15	External information sources	Sources for information about technology trends and opportunities and the use made of IS/IT by external bodies. The economic, industrial, and competitive climate in which the organisation operates.

### Conducting business and technology analyses

#16	Implications of corporate strategy for IS objectives	Identifies business goals and plans and deduces IS requirements via a formal method for translating them.
#17	Implications of other business analyses for IS (CSF, SWOT)	Identifies critical processes in the organisation (core competencies) to be supported by information systems. Combines and groups the critical success factors with the strengths, weaknesses, opportunities and threats to derive information objectives.
#18	List of new future acts or events	Indicates for the coming three years how markets and clients can change, what opportunities for data retrieval there will be, which technical progression is suspected, which organisational changes are planned and possible, which new methods are in theory available. What is the budget prognosis for the coming years and which new activities can we develop and which activity we should drop.
#19	Classification of certainty of acts and events	For each act or event found in outcome #18 a certainty and time scope is given to evaluate which act or event needs attention

### Aligning IS plans with business objectives

#20	List of new project ideas with priorities	Lists initial project ideas and opinions of the participants about their priorities costs and risks. For high priority ideas the risks and benefits of the ideas are worked out in detail and according to those results a new priority scheme is made.
#21	Aligned IS plan and project priorities	Documents the shared vision between senior managers of the organisation in which direction information systems should go. Clear priority decisions are made by senior management and information management on which objectives and which ideas priority is given.
#22	Senior management participation	Describes how senior management will control that the agreed priorities are taken into consideration in the rest of the planning process.