

Planning the BSc thesis and milestones Q1 of 2015-2016(specific)

| Calendar weeks | Activity | Decisions | Remarks |
|---|--|--|---|
| Quartile 3, Week 6/7 2014-2015 | Start BSc Thesis project - Orientation for track and calls for proposals/papers at BB - Visit Kick-off of BSc thesis project 9 February 2015 - Registration for track meeting at BB (for some tracks) - Visit track meeting(s) for track of choice in calendarweek 7 | Students find a research project and a supervisor for the BSc thesis project | Students use calls for proposals in BB! + SMS registration by SMS application form (for help see manual on BB) |
| Quartile 4 2014-2015 | Students: Writing and delivering research proposal | | A research proposal has to be delivered before 3 July 2015 (supervisors may not be there due to summer holidays) |
| Summer holidays 2014-2015 | Supervisors: Providing possible feedback and decision for approval Students: Processing of possible feedback | Approval of research proposal | An approved research proposal need to be arranged before 31 August 2015 |
| Quartile 1; 2015-2016 Week 36 Monday | Students: Start research as planned in research proposal | | Students deliver SMS assignment form printed and signed by 1st supervisor to BOZ before 31 August 2015 |
| Quartile 1; | Students: Submission of paper-in-progress | | Planning depends on track\supervisor agreements Students may be involved in peer-reviews (not obligatory) |
| Quartile 1; Week 40 | Supervisors: Estimation for the timely and sufficient completion of the project | Go/ no-go decision for continuation based on sufficient progress in paper to successfully finish the BSc thesis project in time | 2 October 2015 deadline for decision; and informing BOZ and program coordinator C.Huijs about decision |
| Quartile 1; Week 43 | Students: Pre-final submission 19 October 2015 Supervisors: Green-light decision: 23 October 2015 | Go/ no-go decision for finishing BSc thesis project | Formal Green light decisions! Thesis should be submitted in a conference format (according to template) to supervisor (based on supervisor instructions) as well as in BB! Students (with go decision): Deliver Green Light form (to be found on BB) signed by their supervisor to BOZ at latest 26 |

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| | | | October 2015! <i>Supervisors:</i> <ul style="list-style-type: none"> • Acknowledge students about decisions + Informing C. Huijs • Sign form for GO students |
| <i>Quartile 1; Week 44 Thursday 9.00 AM</i> | <i>Students:</i> Final submission of the thesis to supervisors 29 October 2015 | | Thesis should be submitted in the conference format (according to template) |
| <i>Quartile 1; Week 45 Monday</i> | <i>Students:</i> Final submission of the thesis to University of Twente Student theses repository and by mail to the program coordinator C. Huijs 2 November 2015 | | uploading on or before 29 October but supervisor may ask to wait for permission. Thesis should be submitted in the conference format (according to template) |
| <i>Quartile 1; Week 45 Thursday</i> | Conference: presentations with reservation on 5 November 2015 | Final grade for the BSc thesis project Students fill in the evaluation forms and join the LinkedIn group of BA BSc alumni. | Graduation after the conference (altogether, best-paper awards). |

More information about academic calendars? Take a look at the website:

<http://www.utwente.nl/ces/planning-roosters/en/academic-calendar/calendars/>

At this moment (07-02-2015) the academic calendar for academic year 2015-2016 is not available. It is expected that this one will be made available in March 2015 at the above mentioned website.