

UNIVERSITY OF TWENTE.

FACULTY OF BMS

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**FACULTY OF
BEHAVIOURAL, MANAGEMENT AND SOCIAL
SCIENCES
FACULTY REGULATIONS**

Adopted by the dean, and with approval of the Faculty Council and the Executive Board, on 23 November 2016, in replacement of the Faculty Regulations of the Faculty of Behavioural Sciences dated 18 March 2009 (GW2009-136) and the Faculty of Management and Management Sciences dated 18 March 2009 (MB2009-307).

Contents

Chapter I. General information	4
Article 1: Definitions	4
Article 2: The name of the faculty	4
Chapter II. Organization and governance of the faculty	4
Section 1. Governance and management of the faculty	4
Article 3: Organization of the faculty	4
Section 2. Governance of the faculty (supplementing GMR 19, HERA 9.12/9.13)	4
Article 4. Governance of the faculty	4
Article 5. Duties and powers of the dean	4
Article 6. Research groups	5
Article 7. Research group chairmen	5
Article 8. Management of the faculty	5
Section 3. The Faculty Council	5
Article 9. The Faculty Council	5
Section 4. Other advisory bodies	5
Article 10. The BMS Board of Professors	5
Chapter III. Education and research	6
Article 11. Ethics Committee	6
Section 5. Units for education and research	6
Article 12. Chairs	6
Article 13. The chair plan	6
Section 6. Education	6
Article 14. The educational programmes of the faculty	6
Article 15. The programme director	6
Article 16. The programme committees	7
Article 17. Duties of the programme committees	7
Article 18. Examination boards	7
Article 19. No longer applicable	8

Section 7. Research

Article 20.	Research institutes (HERA 9.21 ff.)	8
Article 21.	Governance and management of the research institutes	8

Chapter IV. Final provisions

Article 22.	Difference of opinion	8
Article 23.	Citation	8
Article 24.	Adoption	8

Appendix 1. List of research groups

9

Chapter I. General information

Article 1: Definitions

In these regulations the following terms have the meanings shown:

- a. the university (the UT): the University of Twente.
- b. the Act, HERA: the Higher Education and Research Act (HERA).
- c. GMR: the Governance and Management Regulations of the UT.
- d. the faculty: the faculty of Behavioural, Management and Social Sciences (BMS) of the University of Twente (UT).
- e. the dean: the dean of the BMS faculty
- f. the Faculty Council (FC): the council of the faculty as referred to in article 9.37 of the Act.
- g. SS: Scientific Staff.
- h. SMS: Support and Management Staff.
- i. PC: programme committee; as referred to in article 9.18 of the Act.
- j. Examination Board; as referred to in article 7.12 of the Act.

Article 2: The name of the faculty

The name of the faculty is the faculty of Behavioural, Management and Social Sciences, abbreviated to BMS.

Chapter II. Organization and governance of the faculty

Section 1. Governance and management of the faculty

Article 3. Organization of the faculty

1. The faculty consists of 20 research groups (appendix 1).
2. A research group comprises one or more chairs.
3. A faculty office, an F&A department, an HR department, an Education Service Centre (ESC), a Professional Learning & Development (PLD) department and a secretarial support cluster (SSC) have been established in the faculty.

Section 2. Governance of the faculty (supplementing GMR 19, HERA 9.12/9.13)

Article 4. Governance of the faculty

1. The dean is responsible for the general management of the faculty.
2. The dean establishes a faculty governance team to assist him with the general governance and management of the faculty. The faculty governance team advises the dean with regard to his duties and powers.
3. In addition to the dean, the faculty governance team comprises two professors, each with a particular focal area (education or research) and the director of operations.
4. The dean also establishes a faculty management team for educational programmes (programme directors and education director) to assist him with the specific governance and management of the education provided in the faculty. He selects the members of that team in accordance with article 15.
5. The dean delegates a number of management tasks to the members of the governance team and the management team for educational programmes, in accordance with articles 8 and 15.

Article 5. Duties and powers of the dean

1. The dean submits proposals for a chair plan and for appointments of professors to the Executive Board.
2. The dean appoints the scientific staff to a research group and establishes the hierarchical relationship between the staff members and a professor.
3. The dean chairs the appointment advisory committees for the appointment of professors.
4. The dean's other duties include:
 - adopting and regularly assessing the Education and Examination Regulations.
 - adopting general guidelines for scientific practice.

- adopting the faculty's annual research programme in consultation with the Scientific Director(s) of the research institutes concerned.
- concluding joint arrangements for one or more educational programmes with one or more other faculties.

Article 6. Research groups

1. The research groups are responsible for conducting research and providing education.
2. For each of the research groups the dean designates a chairman from among the professors of the respective research group.
3. The research group chairman manages the research group and the staff of the research group. The research group chairman consults the dean, the programme director and the scientific director on the deployment of the research group staff in educational and research programmes.
4. Under the responsibility and on the instructions of the dean, the research group chairman manages the available funds and contributes to the implementation of the personnel policy and the promotion of quality of the personnel in the research group.

Article 7. Research group chairmen

1. The research group chairmen organize the education provided by their research group in such a way as to fulfil the substantive requirements set out in the respective Education and Examination Regulations and the organizational and financial conditions which the dean sets for the organization of the educational programme.
2. They ensure that the staff in their research group are in a position to perform the educational duties assigned to them. Where necessary they consult the respective programme director on the content of the subject, the scope of duties and the method of deployment by the person concerned.
3. They assign research duties to the members of the scientific staff in their research group. Where necessary they consult the scientific director of the institute in which the research takes place on the content of the research duties and the deployment of the person concerned in the institute.
4. The research group chairmen are accountable to the dean with regard to the policy conducted in their research group and with regard to education, research, HR and finance.

Article 8. Management of the faculty

1. The dean is the general administrator of the faculty.
2. The dean appoints the director of operations; the appointment requires the approval of the Executive Board.
3. The director of operations manages the departments referred to in article 3, paragraph 3 of these regulations, with the exception of the ESC. The education director manages the ESC and reports directly to the dean.

Section 3. The Faculty Council

Article 9. The Faculty Council

1. A Faculty Council is associated with the faculty. Its duties and powers are set out in the HERA and additionally in the University Council regulations of the UT.
2. The procedures of the Faculty Council are set out in the Faculty Council regulations.
3. The Faculty Council regulations are adopted by the dean, with the approval of the Faculty Council.
4. The Faculty Council has election regulations for its elections.

Section 4. Other advisory bodies

Article 10. The BMS Board of Professors

1. The faculty's Board of Professors consists of all professors and programme directors of the faculty, under the chairmanship of the dean.
2. The Board of Professors meets at least once a year.
3. The Board of Professors discusses matters of strategic importance to the faculty. The Board provides the dean with solicited and unsolicited advice.

Chapter III. Education and research

Article 11. Ethics Committee

1. The dean adopts an ethics protocol on the use of persons as test subjects in education and research, including procedures with regard to ethical aspects of the education and research.
2. The dean establishes an Ethics Committee, whose composition is set out in the Ethics Protocol.

Section 5. Units for education and research

Article 12. Chairs

A chair is an organizational unit which represents a particular scientific field and to which a professor has been appointed.

Article 13. The chair plan

The faculty policy on the establishment of chairs and the current occupancy of the chairs is described in the area/chair plan approved by the Executive Board of the faculty (yet to be developed and adopted in the case of BMS).

Section 6. Education

Article 14. The educational programmes of the faculty

1. The following educational programmes have been established in the faculty:
 - Bachelor's
 - European Public Administration
 - International Business Administration
 - Business Engineering
 - Communication Science
 - Psychology
 - Master's
 - Business Administration
 - European Studies
 - Industrial Engineering & Management
 - Public Administration
 - Communication Studies
 - Educational Science and Technology
 - Teaching in preparatory higher education on Civics & Social Sciences
 - Philosophy of Science, Technology and Society
 - Psychology
 - Science Education and Communication
 - Environmental and Energy Management
 - Master's in Public Management
 - Risk Management
2. All matters relating to education, examinations, educational quality management and the evaluation of the educational programmes, as referred to in the first paragraph, are set out in the Education and Examination Regulations as referred to in article 7.13 of HERA.

Article 15. The programme director

1. For each of the educational programmes referred to in article 14, the dean appoints a programme director for the management of the programmes, after consulting the Faculty Council.
2. This appointment requires approval by the Executive Board.
3. The programme director, under the responsibility of the dean, is entrusted with the management and organization of the educational programme(s) for which he has been appointed; this concerns in any event responsibility for policy and implementation with regard to the education, the coherence of the curriculum, the achievement of the final attainment levels and learning objectives, and quality assurance.

The resulting duties include:

 - implementing the curriculum in accordance with the content and procedures specified in the Education and Examination Regulations.
 - coordinating the deployment of lecturers for the educational programme.
4. The programme director is a member of the faculty's educational programme management team.

5. The programme director is responsible for the efficient use of the funds made available for the educational programmes.
6. The programme director is responsible for the education in the programmes that is supplied to other educational programmes.
7. The programme director acts as an informant in the assessment of lecturers and other teachers, to the extent that it concerns their duties performed in the educational programme.

Article 16. The programme committees

1. The dean establishes a programme committee for each educational programme or group of programmes.
2. The members of a programme committee are appointed by the dean. Half of the committee is made up of employees and the other half of students enrolled in the respective programme.
3. The programme director and the education coordinator advise the programme committee.
4. The dean designates the chairman of a programme committee, after consulting the programme committee.
5. The programme committees of the faculty are:
 - The IBA/BA programme committee
 - The EPA/ES programme committee
 - The TBK/IEM programme committee
 - The CW/CS programme committee
 - The OWK/EST programme committee
 - The PSTS programme committee
 - The PSY/MPS programme committee
 - The LVHOM/SEC programme committee
 - The MPM/MRM programme committee
 - The MEEM programme committee.
6. The term of office of the members of a programme committee is two years in the case of staff members and one year in the case of students (preferably from September to September). They are immediately eligible for reappointment.

Article 17. Duties of the programme committees

1. A programme committee has the following duties
 - giving advice on the Education and Examination Regulations of the respective educational programme or group of programmes.
 - annually assessing the implementation of the Education and Examination Regulations.
 - providing solicited or unsolicited advice for the programme director and the dean on all matters relating to the education in the programme.
2. Before giving advice the educational committee is given an opportunity in any event to consult the programme director and, if the committee deems it desirable, the dean.
3. The programme director or the dean notify the programme committee as soon as possible of the way in which the advice has been followed.

Article 18. Examination boards

1. The dean establishes an examination board for each educational programme or group of programmes.
2. The examination board is the body which determines, in an objective and professional manner, whether a student meets the conditions set in the Education and Examination Regulations for the knowledge, understanding and skills necessary to obtain a degree. This is specified in greater detail in the HERA, articles 7.12a, 7.12b and 7.12c.
3. Four examination boards have been established in the faculty:
 - BS = Behavioural Sciences: for the CW, CS, OWK, EST, PSY and MPS programmes
 - GS = Governmental Sciences: for the EPA, ES, PA, MEEM and MRM programmes
 - MS = Management Sciences: for the BA, IBA, IEM and TBK programmes
 - IS = Interdisciplinary Sciences: for the PSTS, LVHOM and SEC programmes
4. The members of an examination board are appointed by the dean on the basis of their expertise in the area covered by the respective educational programme or group of programmes. At least one member is a lecturer associated with the programme or one of the programmes forming part of the

group of programmes. Before appointing a member, the dean consults the members of the respective examination board.

5. The dean designates the chairman of an examination board, after consulting the examination board.
6. The term of office of the members of an examination board is two years. They are immediately eligible for reappointment.

Article 19 (collective right of complaint) contained provisions based on a clause in the HERA which has since been discontinued. The article has consequently been deleted. The complaint scheme for students currently operates through a 'complaints office'. This is laid down in the Student Charter.

Section 7. Research

Article 20. Research institutes (HERA 9.21 ff.)

1. The research in the faculty is usually based in research institutes.
2. The staff members concerned are assigned to the research institutes by the dean for all or part of their research duties, after consulting the respective research group chairman, the staff member concerned and the scientific director of the respective research institute.

Article 21. Governance and management of the research institutes

The governance and management of research institutes is subject to the rules and guidelines of the university's governance and management regulations.

Chapter IV. Final provisions

Article 22. Difference of opinion

1. In the event of a difference of opinion on the interpretation of one or more articles of these regulations, the decision will be taken by the dean.
2. Matters not provided for in these regulations will be decided by the dean.

Article 23. Citation

These regulations can be cited as: the BMS Faculty Regulations.

Article 24. Adoption

These regulations were adopted by the dean, after obtaining the consent of the Faculty Council and the approval of the Executive Board, on 23-11-2016.

Appendix 1. List of research groups

- Centre for Entrepreneurship, Strategy, International Business and Marketing (NIKOS)
- Centre for Higher Education Policy Studies (CHEPS)
- Change Management & Organizational Behaviour (CMOB)
- Cognitive Psychology and Ergonomics (CPE)
- Communication Science (CS)
- Department of Governance and Technology for Sustainability (CSTM)
- Expertise Development, Teacher Training, Secondary/Higher Education Alignment, Refresher Courses in Secondary Education (ELAN)
- Finance & Accounting (F&A)
- Health Technology & Services Research (HTSR)
- Human Resource Management (HRM)
- Industrial Engineering & Business Information Systems (IEBIS)
- Instructional Technology (IST)
- Educational Science (OWK)
- Research Methodology, Measurement and Data Analysis (OMD)
- Psychology, Health & Technology (PHT)
- Psychology of Conflict, Risk & Safety (PCRS)
- Public Administration (PA)
- Science, Technology & Policy Studies (STEPS)
- Technology Management and Supply (TM/S)
- Philosophy (WIJSB)