

Members Faculty Council

## FACULTY OF BEHAVIOURAL, MANAGEMENT AND SOCIAL SCIENCES

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DATE  
02 March 2018  
OUR REFERENCE  
BMS-STePS/2018

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DEPARTMENT  
FACULTY COUNCIL

SUBJECT  
AGENDA FACULTY COUNCIL MEETING 22 MARCH

1. Opening and welcome
2. Minutes of the last meeting (*3 minutes max, minor comments to the secretary via e-mail*)  
Attachment – agp 2 – concept fc 13 February

### Education

3. Uitgangspunten kwaliteitsplannen onderwijs  
Attachment – agp 3 – plan of action improve Quality of Education

At the faculty BMS there are various 'cycles' to ensure the quality of education in which the FC plays a substantial role; (1) the PDCA cycle (our advice 2017 03 13) as discussed in the meeting in July 2017 (we expect to have another report in June 2018), (2) the annual report about the functioning of the Program Committees at BMS (given the yearly decision about the elections or appointment of Program Committees it is best to have such a report around November) and (3) the annual report of the exam committees (on the agenda today and to be discussed in December/January on an annual basis).

In this context, the FC would like to discuss the specific observed *problems* and associated *goals* with regard to improving education at this faculty in the context of the rather abstract and general letter sent by the board.

4. Annual report exam committee  
Attachment – agp 4 – annual report exam comm 2016-2017

The FC is happy to be able to discuss the very informative annual report by the exam committees about the study year 2016-2017, although the FC is wondering why the report is so late. Is it possible to schedule the annual discussion about this report to, say December?  
In addition to the many things mentioned in the report, we would like to know whether it is possible to get some insight in the waiting time between filing a request and getting a response, especially because this was a problematic item last year.  
What does the board plan to do with the recommendations? Which priorities does the board see and which things will (not) be implemented.

It seems that the examination board need a lot of expertise and training. Does the board think this is most efficiently and best done with four separate examination board? May it be wise to integrate the activities of examination board more, to ensure quality and within faculty equality?  
Since work for the examination boards seem to cost quite some time: how will the work for the examination board be included in the discussion about capacity planning?  
(BKO)

### Research

5. Structure report Institutional aspects of Education  
Attachment – agp 5 – structure report Institutional Aspects of Education

The FC notes that the student assessor was asked for the BAC. Is that a general policy decision (to include the assessor in this committee)?

6. Domain plan Health  
Attachment – agp 6a – CONCEPT Domain plan Health  
Attachment – agp 6b – instituutplan Techmed Research

The FC notes that this version of the domain plan is far better developed that the previous version (discussed in the meeting of 2017 09 12) and that clearly more people within BMS were involved in formulating relevant research areas.

Since a lot of the money at BMS is generated by education, the FC like to discuss the extent to which the chairs are involved in larger teaching programs. We would also like to discuss the extent to which the board thinks these chairs are expected to generate a sufficient amount of money (either through teaching or through research) for being viable.

### General policy

7. Annual report BMS 2017  
Attachment – agp 7a – annual report BMS 2017  
Attachment – agp 7b – explanation annual report BMS 2017

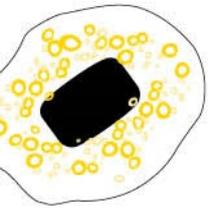
The FC is happy to see that we will now discuss the budget of last year and that we will be able to start the discussion about the general principles underlying the budget of next year. Since March seems to be a good time to discuss this, we will put this on the FC year-cycle too.

The year 2017 seems to show a substantial budget deficit, which is mainly caused by 'incidental events'. The FC like to discuss the topic of 'overige lasten uitbesteed werk' (what is meant by this aspect of the budget, since it is much higher than expected). In addition we would like to highlight the assumed 'dekkingsbijdrage' once again. We clearly understand that lowering the 'dekkingsbijdrage' will have implications for the number of people employed at this faculty, but how realistic are the assumed 'dekkingsbijdragen'.

8. Faculty Regulations  
Attachment – agp 8 – faculty regulations BMS 2018

The FC would like to know why, according to the faculty regulations, the call for prospective student-members of the Program Committees should be open, whereas such a requirement is not set for staff-members.

9. Stavaza BMS under Steam
10. Round of questions before closure of the meeting



HvdK: transition to English and the non-academic staff.  
(...)

11. End of the meeting

