

Article 5 Faculty programmes

Notes: This article is based on article 9.11 of the WHW. The BBR outlines which programmes are established for a particular faculty.

The Faculty BMS has the following bachelor programmes:

- Bachelor of Science Communicatiewetenschap (CW)
- Bachelor of Science European Public Administration (EPA)
- Bachelor of Science International Business Administration (IBA)
- Bachelor of Science Onderwijskunde (OWK)
- Bachelor of Science Psychologie (PSY)
- Bachelor of Science Technische Bedrijfskunde (TBK)

The Faculty BMS has the following master programmes:

- Master of Science Business Administration (BA)
- Master of Science Communication Studies (CS)
- Master of Science Educational Science and Technology (EST)
- Master of Science of Environmental and Energy Management (MEEM)
- Master of Science European Studies (ES)
- Master of Science Industrial Engineering & Management (IEM)
- Master of Science Leraar VHO Maatschappijleer- en Maatschappijwetenschappen (LVHOM)
- Master of Science Leraar VHO Zaakvakken (LVHZV)
- Master of Science Philosophy of Science, Technology and Society (PSTS)
- Master of Science Psychology (MPS)
- Master of Science Public Administration (PA)
- Master of Science Science Education and Communication

and the PHO Master programme's:

- Master Public Management (MPM)
- Master of Science Risk Management (MRM)

Article 6 Programme Director and duties

Notes: This article is based on article 9.17 of the WHW.

1. A Programme Director is in charge of programme management within the faculty.
2. For each programme (or programme combination), the Faculty Management Board will appoint a Programme Director, who is a lecturer or professor at the university.
3. The appointment of the Programme Director must be approved by the Executive Board.
4. Under the governance of the Management Board, the Programme Director is responsible for the organisation and implementation of the programme.
5. The Programme Director will advise the Management Board with regard to any decisions or changes relating to the Education and Examinations Regulations (OER), the internal quality assurance system, and the measures required in terms of external quality assessment.
6. The Programme Director supervises the teaching of the subjects, and the programme components outlined in the Education and Examinations Regulations (OER).

Article 7 Examination Board(s)

Notes: this article is based on articles 7.12, 7.12a, 7.12b, and 7.12c of the WHW.

1. For a group of programmes in the faculty, the Faculty Management Board sets up an Examination Board.
2. The members of the Examination Board are appointed by the Faculty Management Board on the basis of their expertise in the area of a particular programme. At least one member must be a programme lecturer, or a lecturer for a programme which is part of the programme cluster, and at least one member must not pertain to this group. The Dean must hear the members of the relevant Examination Board before a member is appointed.
3. The Examination Board nominates examiners for the exams. The examiners will provide the Examination Board with any information that is requested.
4. The duties and competences of the Examination Board include the following:
 5. Maintaining the standards of both written and oral exams;
 6. Establishing rules and regulations;
 7. Grant students permission with regard to a self-determined study programme;
 8. Grant exam exemption.
9. The Examination Board establishes rules with regard to the implementation of these duties and competences, and the measures that may be taken.
10. The term of office for Examination Board members is two years. They can be re-appointed twice.
11. The Examination Board drafts an annual report on its activities, which it submits to the Dean.

Article 8 Programme Committee

Note: the text is based on the text of Articles 9.18 and 9.38c WHW that will enter into force on 1 September 2017.

1. The Faculty Management Board establishes a Programme Committee for every initial programme or group of programmes with an equal balance between students and staff.
2. The following Programme Committees have been established for the BMS faculty:
 - Programme committee IBA/BA: for the BSc programme IBA and the MSc programme BA
 - Programme committee CW/CS: for the BSc programme CW and the MSc programme CS
 - Programme committee EPA: for the BSc programme EPA
 - Programme committee LVHOM/LVHZV/SEC: for the MSc programmes LVHOM, LVHZV and SEC
 - Programme committee OWK/EST: for the BSc programme OWK and the MSc programme EST
 - Programme committee PA/ES: for the MSc programmes PA and ES
 - Programme committee MEEM: for the MSc programme MEEM
 - Programme committee MPM: for the MSc programme MPM
 - Programme committee MRM: for the MSc programme MRM
 - Programme committee PSY: for the BSc programme PSY and the MSc programme PSY
 - Programme committee PSTS: for the MSc programme PSTS
 - Programme committee TBK/IEM: for the BSc programme TBK and the MSc programme IEM

Procedure for Appointing Programme Committee members:

3. The procedure to appoint new student members to the programme committee must begin with a public call for candidates by the study association of the relevant programme. Consequently, the study association produces a list of all suitable candidates in order of preference, based on advice from the chair of the programme committee, motivational letters, and facultative interviews. Finally, the Faculty Board appoints the student members, having heard the preference of the Faculty Council. The appointed students should preferably reflect the student population with regards to study progress and nationality.

4. Staff members are to be appointed by the Dean on the nomination of a staff member by the current staff members and the chair of the Programme Committee. Staff members should preferably be appointed from different departments in the programme.
5. Each year, the Faculty Council places the procedure for setting up a Programme Committee on the agenda, and the Dean and Faculty Council determine whether the use hereof is appropriate.
6. The term of office for Programme Committee members is one year for students, and two years for staff members. They can be re-appointed once. The Faculty Council will be notified of the appointments.
7. The Programme Committee elects its own Chair.
8. A Programme Committee shall meet at least eight times a year. The schedule of meetings shall be adopted at the start of each academic year and will be geared to the schedule of meetings of the Faculty Council. Additional meetings may be scheduled at the request of the Programme Director or the Programme Committee, and should be accompanied by a statement of the reasons involved. The meeting shall take place within three weeks of the submission of a written request for a meeting to the Chair of the Programme Committee.
9. The Programme Committee has the following duties:
 - a. To advise on how to promote and guarantee the quality of the programme.
 - b. Right of approval with regard to the Education and Examination Regulations (OER), as outlined in Article 7.13 WHW with the exception of the subjects specified in the second paragraph under a, f, h to u and x, and with the exception of the requirements referred to in Articles 7.28(4) and (5) and 7.30b WHW.
 - c. Conduct an annual review of the implementation of the Education and Examination Regulations (OER).
 - d. Right to advise with respect to the Education and Examination Regulations (OER), as outlined in Article 7.13 WHW, with the exception of the topics with respect to which the Programme Committee has right of consent on the basis of subsection b.
 - e. On request or at its own initiative, the Programme Committee can provide advice or submit proposals to the programme Management Board and the Dean about any matter relating to the programme.
10. The Programme Committee is given the opportunity to discuss recommendations with the Programme Director or the Dean, before they are issued.
11. The Programme Director or Dean notifies the Programme Committee in writing, as soon as possible, as to how the recommendations issued have been carried out.
12. The Programme Committee sends the recommendations and proposals referred to in paragraph 9 to the Faculty Council, for information.
13. The Programme Committee is a consultative participation body (Art. 9.38c WHW), by virtue of which it has the rights laid down in Art. 9.39 WHW (disputes committee)
14. The Programme Committee is entitled to facilities and training (Art. 9.48 WHW). Physical locations for meetings and administrative support shall be facilitated by the faculty. There is a budget for training to which the Programme Committee can resort.
15. At least twice a year, the Programme Committee shall be authorized to invite the Programme Director or the Dean to a meeting to discuss the proposed policy. At least once a year, this discussion will take place with the Dean directly.
16. Once a year the Programme Committee issues an annual report, which is made publicly available.