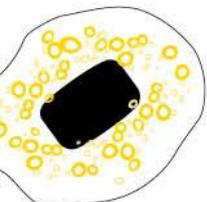


UNIVERSITY OF TWENTE.



Members Faculty Council
Board

FACULTY OF BEHAVIOURAL, MANAGEMENT AND SOCIAL SCIENCES

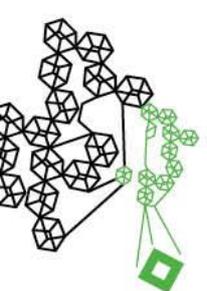
FROM E. Bonte DATE 15 December 2017 PAGE 1 of 2
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DEPARTMENT FACULTY COUNCIL

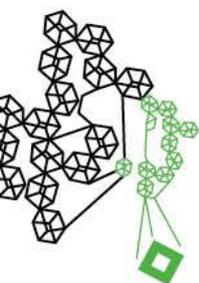
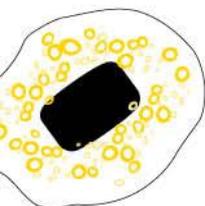
SUBJECT
AGENDA FACULTY COUNCIL MEETING 19 DECEMBER 2017

1. Opening and welcome (3 minutes) (10.45)
2. Minutes of the last meeting (*3 minutes max, minor comments to the secretary via e-mail*)
Attachment – agp 2a – concept fc 12 September
Attachment – agp 2b – concept pre-fc 31 October
Attachment – agp 2c – concept pre-fc 21 November
3. Announcements and short comments by the dean about topics not on the agenda (10 minutes max)
4. Faculty regulations (not available for discussion yet) (15 minutes max)
The faculty regulations will change (at least) three things:
 - the introduction of a board (something already approved by the University Board/and the University Council),
 - the introduction of clusters (next to or on top of departments) and
 - the appointment/election of OLCs. We will receive a response with regard to the latter point by the end of this week (we advised the board about this topic two weeks ago).

Despite the absence of the draft faculty regulations, the Faculty Council like to be informed about the introduction of the clusters: *How will departments end up in the new faculty regulations? Are clusters or departments funded? Will there be a controller for each cluster? When will the mid-term evaluation of cluster formation take place?*

5. Informing the FC about the OLCs (20 minutes max)
Because of their increasing importance, the FC needs to be informed about the work in the Educational program committees (OLCs). We asked the dean/board to tell us how they plan to do that. In his letter (dated 11 December 2017, see FC website) he suggested that JOIN would be the best source of information for the faculty council. He also asked for additional suggestions. The council has a few questions and suggestions:
 - can students FC members get access to JOIN?
 - because JOIN is not generally available and not easy to use, we strongly suggest the board to ask all OLCs to put relevant agenda's, decisions and documents on a dedicated Canvas/Blackboard/intranet page, making all information transparent for students and staff involved in a particular program. We are aware of existing pages (<https://www.utwente.nl/en/bms/education/programme-committee-opsomming/psy-mps-opsomming/>) but not all these pages are not extensively used by the OLCs.





- the FC is not planning to redo or supervise the work of the OLCs. However, we would like to have a general monitor to see (a) how OLC are functioning and (b) which general topics are discussed in the OLCs. We therefore ask the dean to send an annual report to the FC with about 1 page per OLC including topics like (a) the composition of the OLCs (and the changes in that composition), (b) the number of meetings and (c), for example, the five most relevant topics discussed in the OLCs. The last topic will make the more general (faculty wide) discussion points more transparent.
6. Exam committees (15 minutes max)
We received some information about the fact that some exam committees are slow in answering questions form students. We asked the dean/board to explain how exam committees are monitored and whether there is information available about the functioning of the exam committees. (no discussion during the prep meeting, unless we can clarify this issue. Is it really problematic?).
In his letter of December 11, the dean already explained that there were indeed some problems in the context of one exam committee, but that these problems were now solved. The FC was happy to hear this, but still likes to discuss a few issues related to examination committees: *how often are exam committees at BMS facing problems because of changes in personnel. How often did that happen in the last two years? How does the board deal with these changes and are they always informed about these changes? How is the board monitoring the functioning of the exam committees? At a more procedural level: the examination boards are sending an annual report to the board. Last year this report was not discussed in the council. Can we put this on the agenda as an annual point for discussion in March (given the annual planning of the examination boards?*
 7. Workload (15 minutes max)
Many staff members are active in various committees (including exam committees and OLCs etc.). In his letter of December 11, the dean clearly explained the financial compensation for each of the groups. *However, since this topic is raised in the context of 'workload', would it not be wiser to communicate to staff involved in the various committees in terms of 'time': financial compensation is not easily transformed into 'time'.*
 8. Upcoming elections (no discussion)
We asked the board to explain how they plan to promote the upcoming elections among staff members and students. In his letter of December 11, he promised to deliver a plan soon (we will discuss this topic in January).
 9. Budget (20 minutes)
With hindsight and without blaming the board, the FC was not very happy with the way the FC was involved in the discussions about the budget. We appreciated being involved in the preliminary discussions, but immediately concluded that the budget was not very accessible and definitely not well developed yet. We now see that a budget is approved at the UT level (including faculty specific appendices) which is debated as if the FCs were involved in discussions about the money related, for example, to the "wet studievoorschot". We never heard about these specific budgets. We think that a better procedure would help to FC to be better involved in the budget process. We would like to start a discussion about this topic.
 10. Round of questions before closure of the meeting (5 minutes)
 11. End of the meeting (12.30)