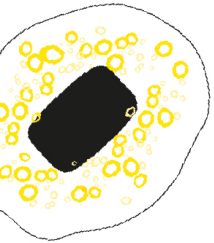


UNIVERSITY OF TWENTE.

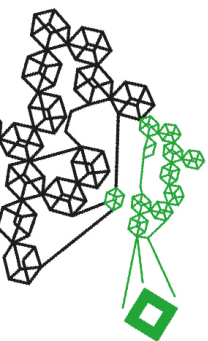
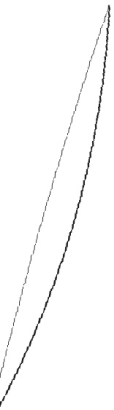


Programme-specific appendix to the
Education and Examination Regulations (EER)
2022-2023

For the Bachelor of Science programme

Communication Science (B-COM)

dd. 31-05-2022



UNIVERSITY OF TWENTE.

Contents

1.	General provisions	3
1.1.	Admission to the programme	3
1.2.	Language of the programme.....	3
1.3.	Connecting Masters' programme(s)	3
1.4.	Rights, duties and composition of the programme committee.....	3
2.	Contents and structure of the programme.....	5
2.1.	Contents and structure of the programme.....	5
2.2.	Study load	9
2.3.	Programme-specific characteristics	9
2.4.	Honours programme/STAR programme	9
2.5.	Elective options.....	10
2.6.	Joint/double degrees and/or international cooperation and agreement(s)	10
2.7.	Pre-master's programme	10
3.	Programme objectives and intended learning outcomes.....	11
3.1.	Programme objectives	11
3.2.	Intended learning outcomes.....	11
4.	Assessment/examination.....	14
4.1.	Final examination.....	14
4.2.	Assessment format examinations/tests	14
4.3.	Period of validity of test results	14
4.4.	Maximum number of attempts for tests/examinations	15
4.5.	Specific pass-fail regulations.....	15
4.6.	Prerequisites / required sequence of examinations.....	15
4.7.	Examination board.....	18
5.	Transitional arrangements.....	19
6.	Other topics	20
6.1.	(Binding) recommendation on continuation of studies.....	20
6.2.	Graduation with distinction	21
6.3.	Test subject hours.....	22
6.4.	Interpretation of article 4.2 (Modules) of the EER	23
6.5.	Interpretation of article 8.7 (Hardship Clause) of the EER	23

1. General provisions

1.1. Admission to the programme

In addition to the admission regulations laid down in the 'Colloquium Doctum' (see the website <https://www.utwente.nl/en/education/bachelor/admission/colloquium-doctum/>), there are no extra statutory requirements. This article refers to the admission regulation below.

Dutch students:

- Pre-university education: VWO (profile Economie & Maatschappij, Natuur & Gezondheid, Natuur & Techniek or Cultuur & Maatschappij);
- HBO: hbo-propedeuse in a related field and VWO Wiskunde A, B or C; HAVO Wiskunde A or B.

Foreign students:

- Pre-university school-leaving certificate equivalent to the Dutch VWO-certificate (i.e. German Abitur, Belgian 'Diploma van Secundair Onderwijs', International or European Baccalaureate <http://www.utwente.nl/en/education/bachelor/admission/diplomas/>) and
- Sufficient level of Mathematics and English subject of school-leaving certificate (i.e. German Abitur certificate with "Mathematik und Englisch bis zum Abitur") or completing the University of Twente entrance exam).

1.2. Language of the programme

The language of communication, instruction and examination in the bachelor programme Communication Science is English.

1.3. Connecting Masters' programme(s)

A successful examination for the programme automatically qualifies students for immediate acceptance into the one-year UT Master of Science programme Communication Science.

1.4. Rights, duties and composition of the programme committee

In line with article 9.18 of the WHW, each programme has a programme committee, which has the duty to advise programme management on improving and safeguarding the quality of the programme. It has a right of consent regarding a number of topics in the Education and Examination Regulations (EER), e.g. the goals and intended learning outcomes of the programme in terms of knowledge, insight and skills that a student should have acquired at the end of the programme; where necessary the layout of practical exercises; the study load of the

UNIVERSITY OF TWENTE.

programme and its study units. In addition, the programme committee evaluates on a yearly basis the manner in which the EER has been carried out and has the right to advise programme management and the dean – invited or uninvited – on all matters relating to the teaching in the programme.

The composition of the current programme committee can be found here:

<https://www.utwente.nl/en/com/programme-committee/>.

2. Contents and structure of the programme

2.1. Contents and structure of the programme

The programme consists of three academic years (B1, B2 and B3) of 60 ECs each. The academic timetable for the programme consists of two semesters per year (September-January and February-July), each semester consisting of two quarters of ten (or eleven) weeks each. In the first and second year, every quarter, a student takes part in one coherent module of 15 EC (420 hours) consisting of four study units. In the third year students take electives in the first semester and finalize their bachelor with two stretch modules in the second semester. A global overview of the programme structure is presented in Tables 1, 2 and 3.

The bachelor programme is based on the so-called Twente Educational Model (TEM), which means challenging themed project education. Each coherent module consists of four study units: Project (P), Theory (T), Research (R) and Academic and Professional Skills (S). Each module centers on a specific project (P) which is the core of the module, and reflects a contemporary challenge at the crossroads of communication, organization, technology and design. To solve this challenge, students will get input from the other three study units. This means that students will get acquainted with the theoretical underpinnings of the specific issues at stake (Theory), they will know how to study the topic at hand and conduct own research (Research) and how to effectively communicate (Skills: academic and professional skills, graphic, film and animation, intercultural skills and reflection).

Within the coherent module, students work in the Project study unit in groups on project-oriented assignments and gain new knowledge independently (under the support and supervision of tutors). Such a teaching approach requires a variety of assessment forms in the coherent module– individual and group assignments, individual written tests, group papers and presentations, etc. - which are applied at different phases along each coherent module. Following article 3.6 of the Education and Examination Regulations, more detailed information on the exam formats (assessment schedule) can be found at the Digital Learning Environment (Canvas site) of each coherent module.

To attain the programme objectives and intended learning outcomes of the programme the study units are offered by a combination of (interactive) online and/or live on campus lectures, tutorials, practical's and supervised self-study.

A module has a duration of one quarter (typically ten calendar weeks) and students subscribe every quarter for one module, not for separate study units. In other words: a module is offered as one educational unity and students take it as such. This is the rule that applies to every student and will only be deviated of in case of special personal circumstances, however with the disadvantage of losing – at least partly - the synergy between the study units within a coherent module. This has to be discussed with the study adviser.

Bachelor thesis

The coherent module Bachelor thesis Communication Science at the end of the third year of the programme (introduced in quarter 2A and continued in quarter 2B) has a different structure than the other modules. Here, students show their acquisition of the competences specified in the intended learning outcomes of the programme. The Bachelor thesis Communication Science is a research-oriented assignment that contributes to existing knowledge within the Communication Science field of inquiry. The assignment includes justified choices towards theory, practice and design. More details can be found in OSIRIS and on the Canvas site of this module.

Table 1: Curriculum 2022-2023, first year (B1) BSc Communication Science (COM)

Module	Name study unit	Examiner	EC
1. We connect society (202000265)			
202000266	Popularizing global challenges (P)	Jansma, dr. S.R.	3
202000267	Intro to communication science (T)	Galetzka, dr. M.	4
202000268	Research methods & 1 (R)	Berg, dr. S.M. van der	5
202000269	Professional writing & design skills (S)	Tollenaar, drs. W.B.	3
2. Understanding media (202000270)			
202000271	Effects of media use (P)	Jacobs, dr. R.S.	3
202000272	Media psychology (T)	Jacobs, dr. R.S.	5
202000273	Survey analysis (R)	Berg, dr. S.M. van der	5
202000274	Theoretical framework & presenting (S)	Tollenaar, drs. W.B.	2
3. The innovation journey (202000275)			
202000276	Stakeholder & reputation management (P)	Gosselt, dr. J.F.	5
202000277	Public relations of innovations (T)	Gosselt, dr. J.F.	4
202000278	Big data & text mining (R)	Amir Haeri, dr. M.	3
202000279	Media framing & crisis response (S)	Gosselt, dr. J.F.	3
4. Design for user experience (202000280)			
202000281	User-centered design (P)	Karreman, dr. J.	4
202000282	Human-technology interaction (T)	Karreman, dr. J.	4
202000283	Usability testing & interviewing (R)	Karreman, dr. J.	4
202000284	Business case proposition (S)	Hoof, dr. J.J. van	3

Table 2: Curriculum 2022-2023, second year (B2) BSc Communication Science (COM)

Module	Name study unit	Examiner	EC
5. The network society (202100028)			
202100029	The media influencers (P)	Graaf, dr. A.A.C.G. van der	4
202100030	The digital society (T)	Graaf, dr. A.A.C.G. van der	4
202100031	Big data & network analysis (R)	Amir Haeri, dr. M.	4
202100032	Storytelling & audio-visual design (S)	Graaf, dr. A.A.C.G. van der	3
6. Lead the change (202100034)			
202100035	Changing organizations (P)	Laar, dr. E. van	5
202100036	Organizational communication (T)	Laar, dr. E. van	4
202100037	In-depth interview (R)	Zeeuw, dr. A. van der	3
202100038	Literature review & consultancy (S)	Tollenaar, drs. W.B.	3
7. Persuasive design (202100040)			
202100041	Evidence based design (P)	Galetzka, dr. M.	4
202100042	Social psychology & persuasive technology (T)	Galetzka, dr. M.	3
202100043	Experimental design & analysis (R)	Berg, dr. S.M. van der	4
202100044	Persuasive environment (S)	Galetzka, dr. M.	4
8. The quantified self (202100046)			
202100047	Creating digital doubles (P)	Zeeuw, dr. A. van der	4
202100048	Ethics & philosophy (T)	Behrensen, dr. M.	5
202100049	Visualizing personal big data (R)	Zeeuw, dr. A. van der	3
202100050	Rhetoric & debate (S)	Karreman, dr. J.	3

Table 3: Curriculum 2022-2023, third year (B3) BSc Communication Science (COM)

Module	Name study unit	Examiner	EC
9.	Minor, internship or exchange		15
10.	Minor, internship or exchange		15
11.	COM@work (202200013)	Tempelman, drs. M.H.	
202200014	COM@work	Tempelman, drs. M.H.	10
12.	Bachelor thesis (202000308)	Hoof, dr. van J.J.	
202000309	Bachelor thesis	Hoof, dr. van J.J.	20

The following study units must also be completed; for more information, see 6.3.

Code study unit	Name study unit
192480300	Test subject hours, B1
192480400	Test subject hours, B2 and B3

2.2. Study load

The programme has a total study load of 180 EC (1 EC = 28 hours of study). The study load of each of the study units making up the programme is listed in EC in Tables 1, 2 and 3.

2.3. Programme-specific characteristics

The programme is a full-time programme.

2.4. Honours programme/STAR programme

For students obtaining excellent results there are two options for doing something extra up and above the standard programme: the STAR programmes within the Communication Science programme and the UT's Bachelor Honours programme.

The STAR programme

A STAR programme is offered in five out of the eight core modules of the programme (in module 2, 3, 4, 7 and 8). Participation in a STAR programme implies that the selected students will do an individual assignment that focuses on more in-depth knowledge or skills related to the module's content. If this assignment is finished successfully (to be decided by the module coordinator), the student receives an excellence STAR. Based on their individual test grades in the previous quarter/module, the top 10% of the students are invited to participate. Successful participation in this programme, including the total number of excellence STARS obtained, will

UNIVERSITY OF TWENTE.

be mentioned on the diploma supplement. Successful participation in the STAR programme of at least three modules may result in graduating with distinction. See section 6.2.

The UT's Bachelor Honours programme

This programme starts every year in February and is for the top 5% of first year students of each study only. In nearly one and a half year students follow a programme of 30 EC. Three variants are offered, in science, design and mathematics. Students work in interdisciplinary groups and learn about great scientists or designs, learn to ask questions about everyday scientific situations, will learn how to write their own research proposal and make a joint final work.

More information can be found at the website of the honours programme:

<https://www.utwente.nl/en/excellence/>.

2.5. Elective options

After two years of coherent modules, in the first semester of the third year students can choose between a 30 EC study abroad, internship or a 30 EC minor or equivalent at the UT.

More information about spending (a part of) a semester abroad can be found on the Faculty BMS study abroad website: <https://www.utwente.nl/en/bms/education/study-abroad/>.

More information about Bachelor Communication Science internships is available on the internship and graduation website: <https://www.utwente.nl/en/com/graduation-web/>.

Students who opt to stay at the UT to fill their elective space, can choose from a number of High-Tech Human-Touch minors, the Crossing Borders minor and a number of "join-in minors". For the most recent information on the minors that are being offered please consult the UT website: <https://www.utwente.nl/en/education/electives/minor/>.

2.6. Joint/double degrees and/or international cooperation and agreement(s)
Not applicable.

2.7. Pre-master's programme

See the Programme-specific appendix to the Education and Examination Regulations (EER) 2022-2023 for the Master of Science programme Communication Science (M-COM).

3. Programme objectives and intended learning outcomes

3.1. Programme objectives

The goals of the programme are related to the following academic competencies and skills:

1. Theoretical knowledge and understanding.
2. Research competencies.
3. Problem solving competencies.
4. Professional skills.
5. Academic skills.
6. Personal development.

3.2. Intended learning outcomes

1. Theoretical knowledge and understanding. Graduates from the BSc Communication Science programme are able to demonstrate their knowledge and understanding of theories and core concepts in:
 - 1.1. Communication Science: interaction processes, message effectiveness, information processing, models of persuasion, intercultural communication, communication ethics and philosophy, science communication;
 - 1.2. Digital society-related sub disciplines: media psychology, digital media, network society, social networks, serious gaming, media use and effects;
 - 1.3. Changing organizations-related sub disciplines: corporate communication, public relations, organizational communication, leadership, identity and reputation, stakeholder communication, crisis communication, change management;
 - 1.4. Persuasive technology related sub disciplines: human-technology interaction, user experience, technology communication, marketing communication, visual communication, multisensory design, social psychology, behavioural change;
2. Research competencies. Graduates from the BSc Communication Science programme are at a basic level (beginner's level for Master's degree, beginning academically educated practitioner) able to:
 - 2.1. Understand the fundamental principles of social-scientific research including the empirical cycle, research questions and hypotheses, validity and reliability, research paradigms, and formative and summative evaluation;
 - 2.2. Analyse communication-related phenomena and relate them to a theoretical framework, in such a way that it results in researchable and relevant questions;
 - 2.3. Design a research about communication related phenomena in a systematic, transparent and scientifically responsible manner, and execute this through the substantiated selection and correct application of basic, accepted quantitative (survey,

UNIVERSITY OF TWENTE.

- experiment, content analysis, network analysis) and qualitative (interview, focus group, observation, text mining, usability testing) communication research methods and techniques and big data analytics (including statistical learning and machine learning);
- 2.4. Analyse research outcomes in a systematic manner using (statistical) software including R and Atlas.ti;
 - 2.5. Interpret and discuss the outcomes of research activities in the context of the stated research question;
 - 2.6. Effectively report and present research according to scientific conventions to specialist and non-specialist audiences.
3. Problem solving competencies. Graduates from the BSc Communication Science programme are at a basic level (beginner's level for Master's degree, beginning academically educated practitioner) able to:
- 3.1. Analyse technological, societal and organizational challenges from a communication perspective;
 - 3.2. Use scientific theories and core concepts, applied communication research methods, and practical knowledge (professional literature) to diagnose technical, societal and organizational challenges or to optimize solutions;
 - 3.3. Use creative thinking skills to solve technical, societal and organizational challenges from a communication perspective;
 - 3.4. Systematically compare possible solutions to a stated problem;
 - 3.5. Evaluate the quality of communicative solutions (formative and summative evaluation) as well as the process of developing and implementing them (process evaluation);
 - 3.6. Effectively report and present a communicative solution to a specific target audience.
4. Professional skills. Graduates from the BSc Communication Science programme are at a basic level (beginner's level for Master's degree, beginning academically educated practitioner) able to:
- 4.1. Communicate effectively with different stakeholders (by means of press release, spokesman ship, rhetoric and debate, popularizing and framing, persuasive pitches and presentations, negotiating, app design, and workshop design);
 - 4.2. Understand the dynamics of organizations and the role of communication;
 - 4.3. Understand the effects and opportunities of technological innovations;
 - 4.4. Design and visualize ideas and solutions including documentary film making, corporate visual identity design, data visualization, and animation by means of software packages such as Photoshop, Axure, InDesign, Illustrator, Unity;
 - 4.5. Communicate effectively and appropriately (demonstrating cultural self-awareness, openness, empathy and the ability to deal with uncertainty, differences and 'conflicts') with individuals from distinct cultural backgrounds;

UNIVERSITY OF TWENTE.

- 4.6. Plan, organize and manage their work effectively and quality oriented, both individually and when working in a(n) (international) team;
 - 4.7. Reflect on individual work (process and results) and, when working in a team, on the team's work process, intercultural competences and results as well as their own and others' contribution to the team work;
 - 4.8. Provide and use feedback in an adequate way;
 - 4.9. To reflect on their own competencies and professional actions.
5. Academic skills. Graduates from the BSc Communication Science programme are at a basic level (beginner's level for Master's degree, beginning academically educated practitioner) are able to:
- 5.1. Critically reflect on and judge the significance and value of scientific knowledge and exchange and justify arguments in a critical, open and constructive way, both with specialists and non-specialists;
 - 5.2. Gather and interpret relevant data and information to make judgements that include reflection on relevant societal, scientific or ethical issues;
 - 5.3. Understand the ethical implications of academic work.
6. Personal development. Graduates from the BSc Communication Science programme are able to:
- 6.1. Be sensitive to scientific, societal, and technological developments;
 - 6.2. Operate from an ethnorelative mindset;
 - 6.3. Position themselves as a communication professional in the labour market;
 - 6.4. Initiate and shape their own learning and working process, and bear responsibility for their own professional development;
 - 6.5. Make use of a broad perspective and knowledge base, when working on communication problems and solutions.

4. Assessment/examination

4.1. Final examination

A student passes the bachelor programme when the examinations of all study units, including the test subject hours and bachelor thesis, have been passed successfully.

4.2. Assessment format examinations/tests

Following the principles of the Twente Educational Model (TEM), each coherent module in the B1 and B2 consists of four study units (Project, Theory, Research and Skills). In the second semester of the B3 the structure is different as module 11 (COM@work), and module 12 (bachelor thesis) consists of one study unit in which theory, research and skills are simultaneously tested. In general, each study unit examination consists of a mixture of assessment methods. These may include individual and group assessments, such as written and oral tests and papers and different forms of presentations (e.g., poster and pitch).

For each coherent module an assessment schedule is defined, which is published in the Digital Learning Environment (Canvas) before the start of the module in question. See article 3.6 EER.

Tests can be held online. When a test is held online by means of online surveillance or online proctoring, the examination board may lay down further rules and conditions for online (proctored) testing. See article 3.2. EER.

4.3. Period of validity of test results

1. Each coherent module is a total of 15 EC consisting of one or more study units in which the student's programme-specific knowledge, skills and attitude are developed and assessed as far as possible in an integrated and/or coherent manner (see article 1.1 EER).
2. A study unit is completed with an examination. The examination is based on one or more test results. An examination result is defined as a test or series of tests for which one result is registered in OSIRIS (see article 7.10 WHW). The study units are described in Tables 1, 2 and 3.
3. For practical exercises (see article 1.2 EER) within study units, by default only one opportunity to pass will be organized. The assessment plan of the module can be used to arrange an exception to this rule and will need to specify all criteria and details of the re-sit or repair option.

UNIVERSITY OF TWENTE.

4. Article 3.3.5 EER states that examination results are expressed in half grades from 1.0 up to and including 5.0 and from 6.0 up to and including 10.0 whereby:
 - a. Grades will only be rounded in the last phase of the assessment of the study unit;
 - b. The rounding is done in accordance with the following scheme:

Grade < 5.00 or > 5.99	n.01 up to and including n.24 = n.0 n.25 up to and including n.74 = n.5 n.75 up to and including n.99 = (n+1).0
Grade \geq 5.00 and \leq 5.99	5.00 up to and including 5.49 = 5.0 5.50 up to and including 5.99 = 6.0

5. If a written test has been completed (passed with 5.5 or higher) the student may retake the test in the same academic year during a regular, scheduled retake. For all other test types (e.g., assignments or presentations) the following applies that if this test has been completed (passed with 5.5 or higher) this grade is final. If a student likes to upgrade their mark grade (due to exceptional circumstances) s/he must have a written confirmation of the examination board.
6. If the quality of a test (assignment) is not sufficient (5.49 or less) the student cannot score a higher grade than 6 at the second attempt. This also applies if the student did not hand in an assignment at the first deadline. This article only applies for assignments.
7. A study unit with a grade of \geq 6.0 has been successfully completed and remains valid indefinitely. A study unit that was not passed, has to be repeated completely in the next academic year. Any exceptions are listed in the assessment schedule.
8. To repair parts of a study unit, the assessment and format in which these are offered in the current academic year needs to be used.
9. The student will be enrolled in OSIRIS by programme management for the parts of a study unit to be repaired. It is the student's responsibility to check this registration is correct at least one week prior to the start of the study unit.
10. If a student receives more than one result for the examination in the same study unit, the highest grade will apply (see article 3.3.9. EER). This also applies to the results of tests.

4.4. Maximum number of attempts for tests/examinations

See article 4.3.

4.5. Specific pass-fail regulations

Not applicable.

4.6. Prerequisites / required sequence of examinations

The formal sequence of the study units and their exams is the order as recorded in Table 1, 2 and 3.

Table 4: Prerequisites B1 study units curriculum 2022-2023

Name study unit	Prerequisites
Popularizing global challenges (P)	Obligatory: Intro to communication science (T) Research methods & statistics 1 (R) Professional writing & design skills (S)
Intro to communication science (T) Research methods & statistics 1(R) Professional writing & design skills (S)	
Effects of media use (P)	Obligatory: Media psychology (T) Survey analysis (R) Theoretical framework & presenting (S)
Media psychology (T) Survey analysis (R)	Desirable: Research methods & statistics 1 (R)
Theoretical framework & presenting (S)	Desirable: Professional writing & design skills (S)
Stakeholder & reputation management (P)	Obligatory: Public relations of innovations (T) Big data & text mining (R) Media framing & crisis response (S)
Public relations of innovations (T) Big data & text mining (R) Media framing & crisis response (S)	
User-centered design (P)	Obligatory: Human-technology interaction (T) Usability testing & interviewing (R) Business case proposition (S)
Human-technology interaction (T) Usability testing & interviewing (R) Business case proposition (S)	

Table 5: Prerequisites B2 study units curriculum 2022-2023

Name study unit	Prerequisites
The media influencers (P)	Obligatory: The digital society (T) Big data & network analysis (R) Storytelling & audio-visual design (S)
The digital society (T)	Desirable: Big data & text mining (R)
Big data & network analysis (R)	
Storytelling & audio-visual design (S)	
Changing organizations (P)	Obligatory: Organizational communication (T) In-depth interview (R) Literature review & consultancy (S)
Organizational communication (T)	Desirable: Usability testing & interviewing (R)
In-depth interview (R)	
Literature review & consultancy (S)	
Evidence based design (P)	Obligatory: Social psychology & persuasive tech (T) Experimental design & analysis (R) Persuasive environment (S)
Social psychology & persuasive tech (T)	Desirable: Research methods & statistics 1 (R) Survey analysis (R)
Experimental design & analysis (R)	Desirable: Professional writing & design skills (S) Theoretical framework & presenting (S)
Persuasive environment(S)	
Creating digital doubles (P)	Obligatory: Ethics & philosophy (T) Visualizing personal big data (R) Rhetoric & debate (S)
Ethics & philosophy (T)	Desirable: Big data & text mining (R) Big data & network analysis (R)
Visualizing personal big data (R)	
Rhetoric & debate (S)	

Table 6: Prerequisites B3 study units curriculum 2020-2021

Name study unit	Prerequisites
Elective space B3 (30 EC first semester):	
<ul style="list-style-type: none"> • Internship 	At least 90 EC successfully passed, among which modules 1, 2, 5 and 6.
<ul style="list-style-type: none"> • High Tech Human Touch modules 	At least 90 EC successfully passed.
<ul style="list-style-type: none"> • Join-in minors 	At least 90 EC successfully passed.
<ul style="list-style-type: none"> • Crossing Borders, Educative minor, Board minor 	At least 90 EC successfully passed.
<ul style="list-style-type: none"> • Elective courses (for example from another university) 	B1 completed, and B2 modules 5 and 6 completed.
<ul style="list-style-type: none"> • Studying abroad 	B1 completed, and B2 modules 5 and 6 completed.
Bachelor Thesis B3:	B1 and B2 successfully passed.

Prerequisites within a study unit

Should prerequisites apply within a study unit (e.g., students may only take part in a test if the previous assignment was successfully completed), then the examiner must make this requirement known through Canvas to the participating students in advance of the start of the study unit.

4.7. Examination board

The examination board is the body that determines in an objective and expert manner whether a student meets the conditions set under the Education and Examination Regulations (EER) concerning the knowledge, insight and skills required to obtain a degree. Members of the examination board are appointed by the dean of the faculty.

More information, including the most up-to-date composition of the examination board can be found at its website: [examination boards BMS](#). All information for students, examiners and educational support staff about the examination boards of BMS is published there, including their Rules and Guidelines, and the procedures and conditions for submitting a request.

5. Transitional arrangements

In general

Article 8.4 of the EER 2022–2023 of the Faculty of Behavioural, Management and Social Sciences for bachelor programmes is applicable. This means that if a study unit or part of a study unit that does not involve a practical exercise is deleted from the programme, then students (only when exam/test results from the deleted study unit are registered in the Student Information System) are to be given two opportunities in the following academic year to take the relevant exam/test, either orally or in writing, or to undergo another form of assessment.

6. Other topics

6.1. (Binding) recommendation on continuation of studies

The UT enforces a binding recommendation for all Bachelor's programmes (see article 6.3 of the EER).

First year students in the bachelor programme will receive a positive recommendation if they have:

1. completed at least three coherent modules (45 EC)

OR

2. completed at least 75% of the first year study load (60 EC) of study units, as registered in OSIRIS); provided that students have no more than one insufficient study unit exam grade in each learning-teaching trajectory (the four learning-teaching-trajectories in the first year are: Project, Theory, Research and Skills). See table 1.

The programme management can decide to defer the final recommendation to the second academic year, for instance due to a study switch or personal circumstances. In case of personal circumstances:

1. **Notification:** students should report the study adviser as early as possible their study is or might be delayed. Possibly a study plan will be drawn up. This study plan will be included in the student's BSA file.
2. **Assessment after module 1:** in consultation with the study adviser, students can apply at an early stage for an assessment of their circumstances by the Committee Personal Circumstances (CPO). This is only done in cases for which non-assessment can have a negative influence on the student's personal situation.
3. **Assessment in regular cases:** students should apply for an assessment (in consultation with their study adviser) when they cannot meet the BSR standard. They have to submit the application before 30 June 2022. Depending on the circumstances, the application should be underpinned with supporting documents (see: <https://www.utwente.nl/ces/sacc/en/regulations/bsa/>).
4. **Interview with a study adviser:** students must arrange a meeting with a study adviser before 30 June (the meeting should take place before 15 July 2022). The study adviser can help students to formulate their problem (own written statement) as well as advice on other (financial) regulations that might be applicable.
5. **Recommendation of the CPO:** the Committee Personal Circumstances (CPO) will assess the legitimacy, the expected duration and the severity of the students' personal circumstances and gives a recommendation to the Programme Board (students will receive a copy).
6. **Decision of the Programme Board:** the final binding recommendation (positive, negative or deferred) will be made taken into account the ruling of the CPO. Before this

recommendation is finalized, students who receive a negative binding recommendation, can request a hearing.

7. Students can appeal to the central complaints desk against the final decision (see: https://www.utwente.nl/ces/studentervices/en/complaints_desk).

6.2. Graduation with distinction

1. If upon sitting the bachelor's examination, the student has given evidence of exceptional capability, 'cum laude' ('with distinction') will be recorded on the degree certificate. A student is considered to have exceptional capability if **all** the following conditions are met:
 - a. The weighted average of the exam grades obtained in the B1, B2 and B3 modules for the bachelor's exams (excluding the Project study units (P) and the 30 EC for B3 electives) amounts to at least 7.5; or at least three of the maximum five STAR programmes are obtained;
 - b. The final grade for the final study unit (bachelor's thesis) is at least an 8.0;
 - c. All B1, B2 and B3 study units of the bachelor's exams (excluding the Project study units (P) and the 30 EC for B3 electives) were assessed with an exam grade of 7.0 or higher;
 - d. No graded work is redone;
 - e. The study units for which exemption was granted are excluded from the average of the exam grade;
 - f. Exemption is granted for a maximum of one third of the total educational programme;
 - g. The Bachelor's Programme is completed within 3 years.
2. If these guidelines are not fully met, then the chair of the graduation committee may submit to the Examination Board a proposal for awarding the designation of 'with distinction'. In that case, the special circumstances and exceptionality of the achievement must be especially substantiated.

6.3. Test subject hours

Premise:

The programme considers it important that the bachelor's students gain experience in empirical research in the role of test subject. This allows them to gain familiarity with different types of research and they can better prepare themselves for their own research activities in the context of their study. With these efforts, students contribute to the research of bachelor's and master's students, and academic staff. Part of the bachelor's exam is a compulsory test subject unit for a total of 15 hours, of which 10 hours must be completed during the first bachelor's year. 1 hour = 1 credit = 1 point.

Regulations:

1. The students are obliged to participate as a test subject in BMS faculty research for a total of 15 hours. 'BMS faculty research' is understood to mean research that is carried out by or under the responsibility of a lecturer who teaches for the BMS faculty. If the obligation of 10 hours for the B1 is fulfilled, a P for Pass is entered on the list of grades under '192901900 B1 test subject hours'. When the obligation of 5 hours for the bachelor's is fulfilled, a P for Pass is entered on the list of grades at '192902900 B2 and B3 test subject hours'.
2. For passing the first academic year (concerns students of the 2012 group and earlier), 10 hours of these 15 hours must be completed. The remaining 5 hours must be completed before the bachelor examination. The test subject hours must have been completed by taking part in at least five different research projects.
3. The length of participation in a research project is rounded off to 15 minutes with a minimum of 15 minutes.
4. When a student appears at the study as a test subject as agreed, and the research study does not take place, the student will still receive the announced number of test subject hours.
5. When a student does not appear at the study as a test subject as agreed (and has not cancelled before the deadline), 5 credits are deducted as 'penalty points'.
6. Students are deemed to participate seriously in the research and to be motivated in their efforts during an experiment/trial. The researcher may forgo the awarding of test subject points in the event of clear and demonstrable minimal effort on the part of the student.
7. The registration of points proceeds electronically through the 'Sona systems' program at <http://utwente.sona-systems.com/>. Students can view their obtained test subject points themselves using this system.
8. The lecturer or staff member responsible registers the number of obtained test subject hours per research project in 'Sona systems'.
9. The first academic year can only be competed if the compulsory test subject unit is passed.
10. The bachelor's diploma can only be obtained if the compulsory test subject unit of the second and third bachelor's year is passed.

UNIVERSITY OF TWENTE.

11. Research for which test subject hours can be earned can be made known through either the notice boards in the canteen or through Sona Systems. The recruitment notice must always state the number of test subject hours than can be earned.
12. The research information states where and with whom the student must sign up. The student him/herself is responsible for noting the time, place and contact person (don't forget the room and telephone number!).
13. Any cancellation for an experiment for which a student has signed up, must be effected directly with the contact person for that experiment.
14. The BMS faculty ensures that the number of offered participation opportunities is sufficient. Should a student be of the opinion that their foundation year or bachelor's diploma cannot be completed because there were insufficient test subject opportunities, they can approach the Examination Board with a request for exemption for the remaining hours.
15. The Ethics Committee of the BMS faculty assesses (if applicable) whether the research meets the rules and standards set down in the faculty's Regulations for Ethics and Research.

6.4. Interpretation of article 4.2 (Modules) of the EER

The examiners of the study units bear the responsibility for the quality of the exams and tests and for the administration and announcements of the results of the exam and test (in close cooperation with any other examiners involved in the coherent module).

6.5. Interpretation of article 8.7 (Hardship Clause) of the EER

When the reason for a student to refer to this article is related to the examination of a study unit, the request will be treated by the examination board.

When the reason for a student to refer to this article is related to the organization of a coherent module or study unit, the request will be treated by the programme director.

6.6. GPA

The GPA (Grade Point Average) is stated on the diploma supplement and is the average of all the student's numerical grades, weighted in credits (EC).