

IBA Programme-specific appendix to the EER 2020-2021

for the Bachelor of Science programme

International Business Administration

1. Structure and content of the programme

- 1a. Composition of the programme
- 1b. Study load of the programme and of each of the units of study
- 1c. Programme-specific characteristics
- 1d. Excellence programmes

2. Aims and intended learning outcomes

- 2a. Aims of the programme
- 2b. Intended learning outcomes of the IBA programme
- 2c. Connecting Master's programmes

3. Examination and exams

- 3a. Final examination
- 3b. Exam formats and the number and sequence of exams and practical exercises
- 3c. Period of validity of grades for "parts of study units" (study unit components)
- 3d. Regulations related to special re-sits and alternative planning of bachelor thesis
- 3e. Required sequence of exams / Prerequisites

4. General information

- 4a. Admission to the programme
- 4b. Language of teaching and exams
- 4c. International agreement: Double Degree IBA-LAB with WWU in Münster
- 4d. Elective options and their related requirements
- 4e. International cooperation and international experience within the IBA programme
- 4f. Programme Committee IBA/BA (OLC)
- 4g. Examination Board Management Sciences

5. (Binding) recommendation on the continuation of studies (BSA)

6. Additional subjects

- 6a. Graduation with distinction
- 6b. Regulations regarding order, calamities and academic offences (fraud)
- 6c. Thesis publicly available
- 6d. Temporary soft requirements BSc/ MSc separation 2020-2021

7. Transitional arrangements

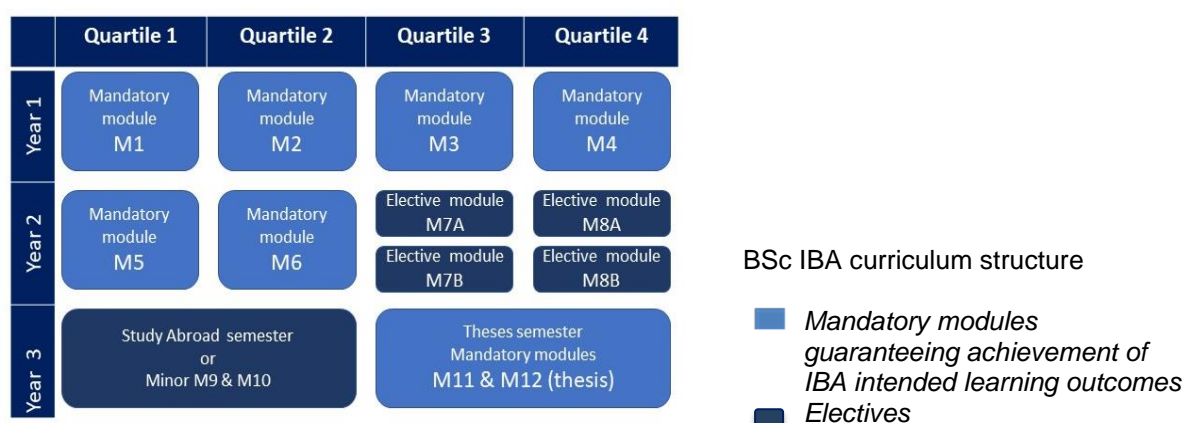
- 7a. General transition arrangements - for BSc IBA cohorts 2018 and before.
- 7b. Graduating with distinction for students of cohorts 2017, 2018 and 2019
- 7c. Transition rule for small changes in study unit parts
- 7d. Transition rule for validity of grades and changing (coherent) modules
- 7e. Prerequisites minor/study abroad for students of cohorts 2018 and before
- 7f. Thesis and skills
- 7g. Transition rules for module 4 (HOLI)

1. Structure and content of the programme

1a. Composition of the programme

The bachelor's programme in International Business Administration consists of three academic years (B1, B2 and B3) of 60 ECs each. The academic timetable for the bachelor's programme consists of two semesters per academic year, each semester consisting of two quartiles of ten weeks each¹. A quartile consists of a set of study units, a 'module' of 15 EC (420 hours).² The global overview of the IBA programme structure is given in Table 1.

The programme consists of 12 modules of which 10 modules form the major of the BSc IBA programme. This major of the BSc IBA covers 8 mandatory modules and 2 elective modules (semester 4) for deepening knowledge and specialisation. The final two mandatory modules are preceded by a minor (semester 5) aimed at broadening knowledge, skills and attitude by gaining an international experience via study abroad. The modules of the IBA programme contribute collectively to the achievement of the programme intended learning outcomes at the targeted level. It is guaranteed that the programme intended learning outcomes are achieved by the mandatory modules of the programme. The electives in semester 4 and the minor in semester 5 contribute to achieving, on an individual basis, the broadening and deepening of some of the intended learning outcomes.



Each module is composed of a set of study units, which are logically clustered around a specific theme in such a way that scholarly and business practice of different scientific disciplines and approaches are offered, trained and applied. The challenging themed project-led education is known as the Twente Educational Model (TEM). Students work in groups on project-oriented assignments and gain new knowledge working independently (under the support and supervision of tutors). Such a teaching approach requires a variety of assessment forms – individual and group assignments, individual written tests, group papers and presentations, etc. -, which are applied at different phases throughout each module.

More detailed information on the learning goals, exam formats and the assessment plans can be found in the module descriptions in Osiris, the Student Information System, and at the CANVAS electronic learning environment.

International Experience and Business Skills Development

Mandatory international experience as well as business skills development, an important component for career preparation, are integrated into the BSc IBA programme. Students describe and reflect on their personal and professional development in a portfolio.

IBA graduates are trained in a wide range of Business Skills: Academic, Professional and Reflective skills, which often are called 'employability skills' or 'transferable skills'. The IBA-specific set of these skills is based upon the research results from EQUAL (2016, 21st Century Skills).

¹ Further information on the academic calendar and timetables can be consulted via: <https://rooster.utwente.nl/>.

² The four quartiles (Q1, Q2, Q3, Q4) are also called "blocks" in Osiris and on CANVAS. These are indicated by a number for the semester (1, 2) and a letter for the quartile (A, B): 1A (=Q1), 1B (=Q2), 2A (=Q3) and 2B (=Q4).

The Bachelor's Thesis project

In the Bachelor's thesis project at the end of the third year of the programme (module 12, the final module) students show their acquisition of the competences specified in the intended learning outcomes of the programme (see paragraph 2b. below).

The Bachelor's thesis is a research-oriented assignment, with justified choices towards theoretical, practical, empirical, or design contribution to existing knowledge within the International Business Administration field of inquiry. The thesis can be conducted at the University of Twente, at a foreign university or in collaboration with a company based in the Netherlands or abroad.

In case of study delay students may postpone carrying out the assignment to the 1st quartile of the following academic year, under the condition that this is specified in an approved study plan (approval to be given by the Programme Director after positive advice from the Study Adviser).

The Bachelor's thesis assignment has a coherent structure and time frame, which is published in the Manual and other related documents which are available in CANVAS.

The preparation of the Bachelor's thesis is planned in the 3rd quartile of the third year within the 'CHANGEL' module (module 11). Students present and defend their thesis results at the IBA Student Thesis Conference organised once a year. Exceptions in planning of the thesis due to personal circumstances, need to be approved as part of an overall study plan supported by the study adviser, at least 10 weeks before the start of module 11 in the 3rd quartile of the third year.

The members of their individual bachelor thesis graduation committee guide students through the process. In each bachelor thesis graduation committee, at least two members need to have been appointed as examiners to the IBA bachelor thesis by the Examination Board Management Sciences. An assessment rubric is used in assessing the quality of the thesis.

Table 1: Curriculum 2020-2021, BSc. International Business Administration (IBA)

Mo- dule	Quar- tile	Module Code	Study unit code and name (in case of a coherent module the name of the module)	EC	Mandatory Prior knowledge
B1: First year					
M1	1	202000550	202000551 TOP: Technology, Organisations and People	15	
M2	2	202000552	202000553 BOM: Business Operations Management	15	
M3	3	202000554	202000555 FAIS: Finance, Accounting, Information Systems	12	
			202000556 Data Analysis I: Descriptive Statistics	3	
M4	4	202000558	202000559 HOLI: HRM, Organisational Behaviour, Law & Information Management	15	
B2: Second year					
M5	1	202000560	202000561 SME: Strategy, Marketing and Economics	12	
			202000562 Data analysis II: Inferential Statistics	3	Data Analysis I
M6	2	202000564	202000565 INN & ENT: Innovation & Entrepreneurship	15	
M7a or M7b	3	202000566 or 202000568	<i>IBA Elective 1 (choose one in this quartile and in total 4 of 7)**</i> 202000567 DMNB: Digital Marketing for Networked Businesses	15	
			202000569 SUM: Supply Management		
M8a or M8b	4	202000570 or 202001087*	<i>IBA Elective 2 (choose one in this quartile and in total 4 of 7)**</i> 202000571 FENSI: Financing Entrepreneurial Start-ups and Innovative Firms	15	
			BIT&PM: Business Innovation through IT Project Management (M8 of Business & IT)		
M8c M8e & M8d	1 or 2	202000572 202000285* or 202000594	<i>Alternative Electives** (only with permission in advance of programme director via study adviser)</i> 202000573 Innovation and Entrepreneurship Internship, Facilitating Technological Change (M5 of Communication Studies)	15	75 EC for 202000572
			202000595 HTTM: High Tech Talent Management in a Global Context		
B3: Third year					
M9 +M10	1+2		Study abroad <i>or</i> UT minor****	30	M1 – M6 fully passed
M11	3	202000574	202000575 CHANGEL: Change Management & Leadership, Corporate Governance, Business Ethics, Strategic & Responsible Foresight	12	M1 – M6 + 1 IBA elective
			202000576 Research Proposal Bachelor Thesis	3	
M12	4	202000578	202000579 Bachelor's Thesis***	12	M11
	B2+B3		202000580 Business & Career Skills	3	
Total				180	

* Rules for validity of grades determined by regulations of programme with organisational responsibility

** For students who do not study nominally, IBA offers alternatives for IBA Electives in Q1 and Q2 (*approved study planning needed*). In academic year 2020-2021 these alternatives are indicated above as M8c, M8d and M8e.

For M8c (202000572 Innovation and Entrepreneurship Internship) permission as alternative elective will standard be given to: students going on Study Abroad for their minor in case their study abroad includes **at least 15 EC in IBA related topics** (and they have at least 75 EC obtained at the start of this elective).

Remarks:

- Preparation (arrangement of company) at least a quarter in advance!
- Module can be planned in any quartile including summer in consultation with study adviser.
- This module is offered in Q1 as a deepening minor

*** Bachelor's Thesis (M12) can also be done in quartile 1 (Q1) in case of permission. The bachelor thesis always needs to be **preceded** by CHANGEL (M11) in Q3. In CHANGEL, the research proposal for the thesis needs to be written and approved.

**** IBA Students are allowed to choose a maximum of 1 of the following deepening modules of IBA as part of their minor:

- 202000572 Innovation and Entrepreneurship Internship M9 (Q1)
- 202000590 Study Tour IBA/ IEM M10 (Q2)
- 202000594 HTTM: High Tech Talent Management in a Global Context (Q2)
- Any of the M7 or M8 IBA electives if they have not yet taken them as part of their IBA program (M7 or M8)

Table 1a: Curriculum UT track Double degree the Westfälische Wilhelms-Universität Münster (WWU)

UT modules and study units					
Module	Quar-tile	Module Code	Study unit code and name	EC	Mandatory Prior knowledge
B1: First year					
M1	1	202000550	202000551 TOP: Technology, Organisations and People	15	
M2	2	202000552	202000553 BOM: Business Operations Management	15	
M3	3	202000554	202000555 FAIS: Finance, Accounting, Information Systems	12	
			202000556 Data Analysis I: Descriptive Statistics	3	
M4	4	202000558	202000559 HOLI: HRM, Organisational Behaviour, Law & Information Management	15	
B2: Second year					
M5	1	202000560	202000561 SME: Strategy, Marketing and Economics	12	
			202000562 Data analysis II: Inferential Statistics	3	Data Analysis I
M6	2	202000564	202000565 INN & ENT: Innovation & Entrepreneurship	15	
M11	3	202000574	202000575 CHANGEL: Change Management & Leadership, Corporate Governance, Business Ethics, Strategic & Responsible Foresight	12	M1 – M6
WWU modules and study units					
Core courses summer (April- September)		Corporate Finance		6	
		Electives		18	
		Business Skills (recommended: TOPSIM, Business & Intercultural Communication)		6	
Core courses winter (October-March):		INTOP		6	
		Business Analysis		3	
		Electives (including VIP program and max. 3 EC Business Skills)		21	
Core courses summer (April- September):		Elective		6	
Münster in cooperation with UT M12		Bachelor's Thesis***		12	
Total				180	

*** Bachelor's Thesis (M12) can also be done in quartile 1 (Q1) in case of permission. The bachelor thesis always needs to be **preceded** by CHANGEL (M11) in Q3. In CHANGEL, the research proposal for the thesis needs to be written and approved.

Table 1b: Curriculum WWU track Double degree Westfälische Wilhelms-Universität Münster (WWU)

WWU Münster : First 1.5 year program Business Administration						
	Semes-ter	Code				
	1	BWL1	Foundations of Business Administration	9		
		VWL1	Principles of Economics	3		
		QRS1	Mathematics and IT	12		
		QRS2	Statistics I	6		
	2	BWL2	Foundations of Accounting	9		
		VWL1	Microeconomics I	9		
		QRS2	Statistics II	6		
			QRS3	Law	6	
	3	BWL3	Management Accounting and Control	6		
		VWL2	Macroeconomics I	9		
		QRS4	Business language	3		
		BWL4	Operations Management	6		
		BWL5	Foundations of Marketing	6		
	4	BWL7	Corporate Finance	6		
		Market Research or Grundzüge der Unternehmensbesteuerung	3			
		Business Skills	6			
UT Enschede						
M 8C	summer	202000572	Innovation and Entrepreneurship Internship,	15		
M9			Choice from: <ul style="list-style-type: none"> • Crossing Borders: (minor) <ul style="list-style-type: none"> - Version A: Virtual project - Version B: Study tour - Version C: Field study (part one) • 202000285 Facilitating Technological Change • 201900143 innovations in Sustainable Chain Management (analysis) (minor) 	15		
M6	2	202000564	202000565 INN & ENT: Innovation & Entrepreneurship	15		
M11	3	02000574	202000575 CHANGEL: Change Management & Leadership, Corporate Governance, Business Ethics, Strategic & Responsible Foresight	12	WWU part + M6 + M8C	
			202000576 Research Proposal Bachelor Thesis	3		
M12	4	202000578	202000579 Bachelor's Thesis	12	M11	
B2+B3			202000580 Business & Career Skills	3		
Total				180		

Content of practical exercises

A practical exercise is a (part of) a unit of study, whereby the emphasis is placed on the student's activities³. In the TEM practical exercises and relations within the working field, play an important role, especially in the form of a large project or several small projects. The structure of the practical exercise(s) is described in general terms in OSIRIS and in more detail on CANVAS.

IBA B1 modules, study units and parts of study units³

Legend:

= study unit = part of study unit (study unit component)

Module 1 202000550 TOP				Exam format
202000551 Technology, Organisations and People (TOP)			15.0 EC	
	Organisation Studies	40%	6.0 EC	Test & Assignment
	Research Methods	20%	3.0 EC	
	Analysing Organisations in Practice (<i>project</i>)	40%	6.0 EC	
Module 2 202000552 BOM				Exam format
202000553 Business Operations Management (BOM)			15.0 EC	
	Operations Management (OM)	20%	3.0 EC	Test & Assignment
	Quantitative Modelling (QuaMo)	25%	4.5 EC	
	Purchasing and Supply Management (PSM)	15%	2.5 EC	
	Probability	10%	2.0 EC	
	Operations Management simulation game (<i>project</i>)	30%	3.0 EC	
Module 3 202000554 FAIS				Exam format
202000555 Finance, Accounting, and Information Systems (FAIS)			12.0 EC	
	Finance	25%	3.0 EC	Test & Assignment
	Accounting	25%	3.0 EC	
	Information systems	25%	3.0 EC	
	Multi-criteria capital investments (<i>project</i>)	25%	3.0 EC	
202000556 Data analysis I: Descriptive Statistics			3.0 EC	
Module 4: 202000558 HOLI				Exam format
202000559 Human resources, organisational behaviour, law & information management (HOLI)			15.0 EC	
	HRM & Organisational Behaviour	27%	4.0 EC	Test & Assignment
	Business Law	27%	4.0 EC	
	Information Management	16%	2.5 EC	
	Design an Online Platform Business Model (<i>project</i>)	30%	4.5 EC	

Table 2b1: IBA BSc 2020-2021 B1 modules, study units and parts of study units

³ A study unit is a component of the programme as described in Article 7.3, paragraphs 2 and 3 of the WHW. Every study unit concludes with an exam.

IBA B2 mandatory modules, study units and parts of study unit

Legend:

= study unit = part of study unit (study unit component)

Module 5	202000560 SME			Exam format
202000561 Strategy, Marketing and Economics (SME)			12.0 EC	
	Strategy	25%	3.0 EC	Test & Assignment
	Marketing	25%	3.0 EC	
	Economics	25%	3.0 EC	
	Market Challenge Consultancy Project	25%	3.0 EC	
202000562 Data analysis II: Inferential Statistics			3.0 EC	

Module 6	202000564 INN&ENT			Exam format
202000565 Innovation & Entrepreneurship (INN&ENT)			15.0 EC	
	Innovation Management	25%	4.0 EC	Test & Assignment
	Entrepreneurship	25%	4.0 EC	
	Data Analysis III: Big Data Analytics	10%	1.5 EC	
	Innovation Tournament (<i>project</i>)	30%	4.0 EC	
	Business Development Law	10%	1.5 EC	

Table 2b2: IBA BSc 2020-2021 B2 mandatory modules, study units and parts of study units

IBA B2 elective modules, their study units and their study unit parts

IBA students have to complete two IBA programme related electives (M7 & M8). The 4 module options (two in each quartile of the 2nd semester of the 2nd year) and the study units are:

IBA Electives (M7 & M8)				
Module 7A:	202000566 DMNB			Exam format
202000567 Digital Marketing for Networked Businesses (DMNB)			15.0 EC	
	Digital Marketing in Theory	30%	4.0 EC	Test & Assignments
	Networked Business Foundations	30%	4.0 EC	
	Digital Marketing in Practice (<i>project</i>)	40%	7.0 EC	
Module 7B:	202000568 SUM			Exam format
202000569 Supply Management (SUM)			15.0 EC	
	Tactical Buying	30%	4.0 EC	Test & Assignments
	Strategic Sourcing	30%	4.0 EC	
	Research Project	40%	5.0 EC	
	Assignments and Experiments	Pass/ fail	2.0 EC	
Module 8A:	202000570 FENSI			Exam format
202000571 Financing Entrepreneurial Start-ups and Innovative firms (FENSI)			15.0 EC	
	Corporate Finance	30%	4.5 EC	Test & Assignment
	Investment Analysis	20%	3.0 EC	
	International Finance	20%	3.0 EC	
	Investigate IPO Performance Tech Firms (<i>project</i>)	30%	4.5 EC	
Module 8B:	202001087 BIT&PM			Exam format
<i>responsible programme: Business & IT</i>				
Business Innovation through IT Project Management				
	202001088 IT Project Design & Initiation		4.0 EC	Test
	202001089 IT Project Performance		4.0 EC	Test
	202001090 IT Project in Context		3.0 EC	Paper & Presentation
	202001091 IT Project Design in Practice		4.0 EC	Assignment & Presentation

Table 2b2-electives: IBA BSc 2020-2021 B2 elective modules, study units and parts of study units

For students with a delay in their study, the IBA programme offers alternative electives. Students who want to do an alternative IBA programme related elective need to have permission in advance based on positive advice of the study adviser. The alternative programme-related electives are:

In all quartiles possible alternative programme related elective: (there is also a limited summer option):

Module 8C: 202000572 Innovation and Entrepreneurship Internship		Exam format
202000573 Innovation and Entrepreneurship Internship	15.0 EC	Assignment with individual report

In quartile 2 possible alternative programme related elective:

Module 8D	202000594	HTTMiGC		Exam format
202000595 High Tech Talent Man. in a Global Context			15.0 EC	
	Talent Management in a Global Context	30%	4.5 EC	Ind test
	Digitisation of Talent	30%	4.5 EC	Ind test
	Design an IT-enabled Talent Mngt App (<i>project</i>)	40%	6.0 EC	Group assignment

In quartile 1 possible alternative programme related elective:

Module 8E	202000285	Facilitating Technological Change (<i>Responsible bachelor programme: Communication Science</i>)		Exam format
202000286	Stakeholders and technological innovations (P)	5.0 EC	Test & Assignment	
202000287	Science communication & public relations (T)	5.0 EC		
202000288	Qualitative methodology 2 (R)	2.0 EC		
202000289	Popularizing science (S)	3.0 EC		

IBA B3 modules, their study units and their study unit parts

The 3rd year begins with a semester where students can undertake a minor(s) or Study Abroad. The study units within the minor are often organised by UT programmes or other organisations.

For modules, offered/organised by other organisations and/or UT programmes, the Rules and Guidelines of the 'home' organisation/programme will apply

Module 11	202000574	CHANGEL		Exam format
202000575 Change Management & Leadership, Corporate Governance, Business Ethics, and Strategic & Responsible Foresight (CHANGEL)			12.0 EC	
	Corporate Governance	12.5%	1.5 EC	Test
	Change Management & Leadership	12.5%	1.5 EC	Test
	Business Ethics	10%	1.0 EC	Test
	Strategic & Responsible Foresight	15%	2.0 EC	Test
	Business Innovation Project	40%	5.0 EC	Group Assignment
	Business-case Reflection Papers	10%	1.0 EC	Individual Assignments
202000576	Research Proposal Bachelor Thesis	Pass/Fail	3.0 EC	Individual Assignment

Module 12	202000578 Bachelor Thesis IBA			Exam format
202000579 Bachelor Thesis IBA			12.0 EC	Individual Assignment
202000580 Business & Career Skills			3.0 EC	
	International & Intercultural Experience	Pass/fail	0.5 EC	Individual reflection assignments
	Personal and Professional skills Development	Pass/fail	2.5 EC	

Table 2b3: IBA BSc 2020-2021 B3 modules study units and parts of study unit parts

1b. Study load of the programme and of each of the units of study

The Bachelor's in International Business Administration at the University of Twente has a study load of 180 EC (3 years, 5040 hours). The study load of each of the study units making up the programme is listed in table 1 above, in the column "EC" (1 EC = 28 hours).

1c. Programme-specific characteristics

Nature and structure of the programme

The Bachelor's in International Business Administration is a fulltime English taught programme.

The structure of the IBA programme implies gradual and consistent deepening of the knowledge and acquired skills, increasing academic depth and rigor. The first two modules have (self-) selecting purposes.

1d. Excellence programmes

For students obtaining excellent results there are two options for doing something extra up and above the standard programme: the IBA Star programme (deepening) and the UT Bachelor's Honours programme (broadening).

The IBA Star programme

Excellent students may be selected in five of the first six compulsory modules of the Bachelor's examination (M1, M3 up to and including M6), for the "IBA STAR programme", the intra-curricular excellence programme. Successful participation in the STAR programme leads to an Excellence notification for the relevant module on the IBA diploma supplement.

Participation in the IBA STAR programme for a certain module implies that the selected students will do a special, more challenging, version of the project of the module in question. The difference with the regular version of the project is in the level of understanding of the module's theoretical parts that is needed to finish the project successfully. The specific requirements for the 'STAR' version of the project vary from one module to another. In one module, for example, the theory offered must be applied to a more complex situation than the one presented for the regular project, in another module the 'STAR' students must develop insights at a higher level (meta-level) than is requested for the regular project.

Participation in the 'STAR' version of a module will be based on selection. Details of the selection procedure will be announced before the start of the modules. For each module a separate selection procedure will be followed which will be directed at selecting 10% of the students. More details can be found at [the IBA STAR programme website](#).

Please notice that successful participation in the IBA STAR programme for at least three modules may open one of the options for graduating with distinction for the IBA Bachelor of Science programme. For more details see paragraph 6a.

The UT Bachelor's Honours programme

This programme starts every year in February and is for the top 5% of first year students of each study only. In nearly one and a half year students follow a programme of 30 EC. The programme is divided into five different tracks: entrepreneurship & business development, mathematics, processes of change, philosophy and shaping the future. Students work in interdisciplinary groups and learn about great scientists or designs, learn to ask questions about everyday scientific situations, will learn how to write their own research proposal and make a joint final work. More information can be found at the [website of the honours programme](#).

2. Aims and intended learning outcomes

2a. Aims of the programme

The vision, mission and core values for the IBA programme are specified by:

Vision

We are committed to educate pioneering and curious graduates with an inclusive mind-set, who can research, design and organise through internationally-oriented interdisciplinary projects with a broad social and economic impact, and are well-prepared to further specialize in an MSc business administration programme or work in a general junior management (advisory) role in an international context.

Core values

- *Pioneering*: we aim to be at the forefront of social and technological innovation
- *Curious*: we are open to varied experiences and embrace ambiguity
- *Inclusive*: we collaborate, we look after each other and demonstrate neighbour ship
- *Proud*: we are proud of what we do, and act with integrity and responsibility

Mission

The University of Twente prides itself for being entrepreneurial since 1986. Social and economic impact are core to the mission of the university and the bachelor program in international business administration fulfils an important role for both the university, the region, and beyond by interacting with businesses and delivering graduates with an entrepreneurial attitude – which is far broader than starting a company.

For this purpose, our programme follows the Twente Educational Model for undergraduate education, which rests on the pillars of ‘research-design-organise’ professional roles, student driven learning to encourage flexibility and an entrepreneurial attitude, and module and project-based work. In line with the university’s motto of High-Tech, Human Touch (HTHT), we acknowledge that technology is an inherent part of modern society and that human aspects are an integral part to any engineering challenge. For this purpose, we educate interdisciplinary T-shaped professionals that combine in-depth knowledge in their domain, with broad knowledge in associated domains.

The projects in our program deal with social and/or technological innovations, while considering their wider social context and associated ethical implications. Our classroom is international and inclusive and group work forms a substantial part of the learning experience. Our graduates are global citizens as we provide explicit attention to intercultural skills, an open mind-set, and international experience – skills, mind-sets and experiences that are shared by our teachers.

2b. Intended learning outcomes of the IBA programme

The intended learning outcomes of the programme are described along the research-design-organise roles.

1. **RESEARCH**: Upon completion of the IBA programme, a graduate is competent in systematically answering descriptive and explanatory questions in the context of international business, given a defined set of sub-disciplines (*see hereafter*).

The graduate is able to:

- 1.1 formulate relevant international business -oriented problem statements and research questions
- 1.2 use and apply business concepts, models, and theories within the sub-discipline(s), to build a clear theoretical framework and an appropriate research design
- 1.3 collect and analyse qualitative and/or quantitative data and interpret findings related to the research question/problem statement
- 1.4 critically evaluate and report findings, and to formulate recommendations for future research

2. **DESIGN**: Upon completion of the IBA programme, a graduate is capable in selecting and designing solutions to international business problems and challenges:

The graduate is able to:

- 2.1 analyse, individually and as a member of a team while deploying intercultural skills, an international business problem and to formulate solution-oriented goals
- 2.2 design solutions for business problems demonstrating entrepreneurial competences in theory-based practice
- 2.3 evaluate designs, select between alternatives and plan the implementation process

3. **ORGANISE:** Upon completion of the IBA programme, a graduate is equipped with managerial and organisational skills in High Tech Human Touch (HTHT) business contexts and with international experience.

The graduate is able to:

- 3.1 organise and manage in a HTHT business context, using professional (e.g., communication, project management, teamwork, intercultural) skills, demonstrating an entrepreneurial attitude and entrepreneurial behaviour
- 3.2 reflect on organisational performance including responsible, sustainable and ethical aspects of business, while deploying intercultural competence
- 3.3 independently identify and develop new competences for life-long professional development
- 3.4 apply critical thinking in various situations, e.g. research, design and organise

Sub-disciplines, learning lines and themes

Studying International Business Administration at the University of Twente will broadly equip students for a career in today's globalized corporate world. In this Bachelor's programme, we cover the following **sub-disciplines**:

- Digital Business
- Entrepreneurship, Innovation and Strategy
- Financial Management
- Human Resource Management
- International Management and Consultancy
- Purchasing and Supply Management
- Strategic Marketing and Servitization

In addition to the knowledge of these sub-disciplines, in the BSc IBA curriculum also two closely related knowledge domains are integrated:

- Economics
- Law

Furthermore, in the BSc IBA three central themes and two learning lines are integrated in the programme.

The **learning lines** are:

- Research methods
- Academic and Business skills

The central **themes** are:

- Internationalization
- Entrepreneurship
- Responsible management (Ethics, Responsibility and Sustainability)

2c. Connecting Master's programmes

A successful examination for the Bachelor of Science in the International Business Administration programme automatically qualifies students for immediate acceptance into one of the seven specialisation tracks of the one-year Master of Science programme in Business Administration at the University of Twente. For further admission requirements for the Master of Science programme in Business Administration at the University of Twente see the programme-specific appendix for Business Administration in the Education and Examination Regulations 2020-2021 of the BMS Master's Programmes. Via the tracks, a student may also be admitted in one of the double diploma programmes with Technical University of Berlin, Lappeenranta University of Technology and University of L'Aquila.

Temporary soft requirements BSc/ MSc separation 2020-2021 (see also 6d)

Given the special situation during the end of academic year 2019-2020 concerning the coronavirus, the Dutch Ministry of Education, Culture and Welfare (OCW) has converted the hard BSc/MSc separation into a BSc/MSc separation with temporary softer requirements. This is also valid for Pre-master students. The UT has set some guiding principles and the MSc programmes have additional requirements.

Information on the procedure and criteria for temporary softer requirements for transfer to MSc Business Administration, the connecting master, can be found in paragraph 6d hereafter.

3. Examination and exams

3a. Final examination

The IBA programme has one examination, the Bachelor's final degree audit after three years. The IBA Bachelor's final degree audit is successfully completed if the exams of the units of study (modules and courses), including the minor/study abroad, have been taken successfully. The Intended Learning Objectives (ILO's) of the programme are reached by the learning outcomes of the completed units of study.

A student finishing the IBA bachelor thesis as the final study unit of the student's exam programme (10 IBA mandatory modules + *Study Abroad* or *minor* + *Business & career skills*) will receive a diploma at the day of the presentation of the bachelor thesis in case:

- all results of study units are registered in OSIRIS a month before this presentation.
- administrative procedures for graduation are executed.
- the thesis is uploaded to the UT repository⁴ before the thesis presentation.

Students who finalize their IBA study by a final study unit different from the thesis have to request their diploma (at BOZ) after all results of study units are registered in OSIRIS.

3b. Exam formats and the number and sequence of exams and practical exercises

The exam formats are consistent with the related learning objectives to be monitored. As a consequence, the exam format of each of the IBA modules as well as the modules offered as UT minor modules consists of a mixture of assessment methods. These may include individual and group assessment, (various forms of) practical exercises, written tests and reports, different forms of presentations (poster, verbal, paper). For each module, an assessment plan is in place, which is published on CANVAS two weeks before the start of the module. This assessment plan includes, amongst others, information on the grading of the study units in the module as well as information on the conditions for passing the entire module and formats of tests and assignments (according to article 4.4 of the Guideline for EER).

The sequence of the exams and practical exercises corresponds with the module numbers as shown in Table 1 (M1 – M12). On the IBA website a [schematic overview is given for the alternative order](#) in case a module needs to be re-done or is missed.

3c. Period of validity of grades for “parts of study units” (study unit components)

1. Each module is a total of 15 EC of one or more study units in which disciplinary knowledge, skills and attitude are developed and assessed in an as integrated and/or coherent way as possible⁵.
2. A study unit and parts of a study unit are components of the programme for which a grade is registered in the student information system OSIRIS⁶. The study units and parts of study units in 2020-2021 are described in Tables 2b of paragraph 1a (Composition of the Programme).
3. For practical exercises (including projects) within study units by default only one opportunity to pass them will be organised (no re-sits).
The assessment plan of the module can be used to arrange an exemption to this rule and in that case needs to specify all criteria and details of the re-sit or repair option.

⁴ See 6c for a special arrangement

⁵ Module definition as specified in Article 3.2.1d of the common guideline for bachelor EER

⁶ See Article 7.3, paragraphs 2 and 3 of the WHW.

4. All grades of “parts of study units” of study units not completed successfully with registration of ECs, are only valid in the academic year they were obtained⁷.
5. In exception to 3c.4: If a student did not successfully complete a study unit, the grades of the study unit components⁸, will get extended validity of grades for one year under the following conditions:
 - The study unit components for which the student wants extended validity, have a grade of ≥ 5.5 ;
 - In the concerning module, the total of the ECs of passed (grade of ≥ 6.0) study units, and ECs related to passed (grade of ≥ 5.5) study unit components, needs to be at least 10 EC (2/3 of the module).

The student may repair/resit the failed study unit components in the next academic year (2020-2021). The student does so by obtaining grades ≥ 5.5 for the study unit components for which a grade < 5.5 was obtained and all offered test opportunities were used in 2019-2020.

For these “to be repaired” study unit components, the assessment and format in which these study unit components are offered in 2020-2021 needs to be used.

The student will be enrolled in OSIRIS by programme management for the study unit components to be repaired. Students who expect to be allowed to complete a study unit by passing specific study unit components, need to check the OSIRIS registration for those study unit components, and request registrations or corrections from BOZ in case this is necessary, ultimately one week prior to the start of the module.

6. If a study unit is changed in set-up and/or content to such an extent that the weight of the of the study unit components in the next year(s) is changed, a transitional arrangement will be made for that study unit or study unit component. This could mean that a student has to follow one or more new study unit component(s) to replace a study unit component.
7. Students who have to re-do study unit components to complete a study unit that they started in a previous academic year have to submit a study plan to the study adviser before the start of the next academic year. This study plan should include a time schedule of their planned study activities per module (study units and/or study unit components).
8. For the elective 201900256 *Business Innovation through IT Project Management* (a Business & IT module), the alternative elective 201700001 *Facilitating Technological Change* (M5 of Communication Studies) and UT minor modules, the regulations for validity of grades of the specific module (of the responsible programme) are valid.

3d. Regulations related to special re-sits and alternative planning of bachelor thesis

The bachelor thesis research 201200015 scheduled for quartile 4 in the nominal IBA programme can be done in quartile 1 under the restriction that the research proposal is written and approved, and the students’ study planning is approved.

In general, study units need to be passed within the quartile in which the module they belong to is scheduled (Table 1), based on the assessments within this quartile. In paragraph 3c it is specified in which cases a study unit can be completed in another academic year. In general, for every test in a IBA study unit a re-sit, is scheduled within the quartile offering the study unit (for details see the assessment plan of the module). The re-sits within the quartile are offered to all students. For students who could not participate in the test itself, the re-sit is the only option to pass the related test. Those students who participated in the test can use the re-sit to improve their grade for the test. The Guideline Bachelor EER 4.1.10 determines that the highest result will count.

In one specific case a special opportunity is offered to complete a study unit based on a special conditional re-sit outside the quartile and within the same academic year. This special opportunity supports the progress of finalizing the programme without study delay. Special re-sits with restricted participation, repair options:

⁷ Article 4.7.2 of guideline bachelor EER

⁸ Study unit components (parts of study units) as defined by table 2b in this document

- For the individual tests for the knowledge areas of the module CHANGEL repairs in Q4 will be organised for students who:
 - Failed CHANGEL because of failing only one of the four knowledge domain tests. Passing all other components of the module.
 - Participated in the test and re-sit for this (failed) knowledge domain within the module in the same academic year.
 - Is expected to graduate within six months based on study progress.

Students with registered and validated personal circumstances may receive an approval for special individual arrangements in the study program. Those students must get approval from their study adviser and the Examination Board Management Sciences (see Rules and Regulations of the BMS Examination Boards).

3e. Required sequence of exams / Prerequisites

The formal sequence of the order of the study units, parts of study units and their exams is determined by the order of the module they belong to. Deviations from the sequence of study units as recorded in Table 1 will be allowed in case:

- the student fails (does not successfully pass) one or more study units.
- the student enters the programme in the course of the academic year, at a moment when one module cannot be followed any more.

Please notice:

If the student, for one of the reasons just mentioned, is forced to deviate from the formal sequence of the exams, as recorded in Table 1, the student is obliged to take any failed or missed mandatory module(s) at the first possible regular occasion. And to give priority to modules based on their order in the curriculum!

Students deviating from the order of modules in the IBA curriculum are obliged to have their study planning approved by their study-adviser.

Prior knowledge prerequisites in the BSc in International Business Administration are specified in OSIRIS for each of the modules.

Obligatory prerequisites in terms of Modules and number of EC obtained are in order for continuation of studies at the end of the first year of enrolment for the programme and for entering the minor phase and last two modules. See for the minimum requirements paragraph 5 and paragraph 4c below, respectively.

Unit of study	Prerequisites
Recommended prior knowledge	
Module 5, Strategy, Marketing and Economics (SME) the study unit Data Analysis II	Sufficient prior knowledge of the Data analysis topics taught in module 3 (Finance, Accounting & Information Systems – FAIS). <i>Remark:</i> <i>Students who did not pass the Data analysis: descriptive statistics test in Module 3 or obtained a mark lower than '6' are urgently advised to raise their level of mastery in the basics of Data analysis as offered in Module 3, before starting Module 5.</i>

Unit of study	Prerequisites
Obligatory prior (knowledge) prerequisites	
Study Abroad/minor	M1 – M6 <i>Remark:</i> <i>In case Study Abroad is arranged with a non-partner university or a non-related programme (see 4c): 120 EC and an average of module grades of 7.5</i>
Bachelor's thesis (module 12)	all mandatory IBA modules (modules 1, 2, 3, 4, 5, 6 and 11) passed successfully + at least one programme related elective + approved research proposal (201700184 or as part of module 11 CHANGEL (15 EC versions) <i>Remark:</i>

	<i>The Bachelor thesis project needs to start within 6 months after obtaining approval of the research proposal.</i>
--	--

4. General information

4a. Admission to the programme

In addition to the stipulations in article 4 of the Common Elements of this OER and the admission regulations laid down in the web brochure 'Colloquium Doctum' that this article refers to the following admission regulation to the programme is in place:

Dutch students:

- Pre-university education: VWO (profile Economie & Maatschappij, Natuur & Gezondheid or Natuur & Techniek). Students with the profile Cultuur & Maatschappij are only eligible for admission if they have proven mathematic knowledge at the level Wiskunde A or Wiskunde B;
- HBO: under special conditions (special conditions: hbo-propedeuse in Bedrijfskunde or similar + sufficiently proven Mathematics and English (entrance exam) <https://www.utwente.nl/en/education/bachelor/admission/>)

Foreign students:

- Pre-university school-leaving certificate equivalent to the Dutch VWO-certificate (i.e. German Abitur, Belgian 'Diploma van Secundair Onderwijs', International or European Baccalaureate <https://www.utwente.nl/en/education/bachelor/admission/diplomas/>) and
- Sufficient level of Mathematics and English subject of school-leaving certificate (i.e. German Abitur certificate with "Mathematik und English bis zum Abitur") or completing the University of Twente entrance exam.

UT students:

A student enrolled at a BSc programme of the UT is allowed to switch to the BSc International Business Administration programme until the end of Q1. The abovementioned requirements are also applicable for UT students switching to the BSc International Business Administration.

4b. Language of teaching and exams

The BSc in International Business Administration is taught in English. This means not only that teaching of the modules is offered in English, but also that all course materials (textbooks, readers, etc.) will be in English, as well as all tests, exams and practical exercises (specifically the Bachelor Thesis project).

4c. International agreement: Double Degree IBA-LAB with WWU in Münster

A Double degree IBA-LAB has been developed in cooperation with the School of Business and Economics (SBE) of the Westfälische Wilhelms-Universität Münster (WWU) Tables 1a and 1b in Section 1a above provides the details on programme of the both tracks in the double degree IBA-LAB of BSc in International Business Administration (UT) with BSc Business Administration (WWU). For more information also see the website of the IBA-LAB programme.

4d. Elective options and their related requirements

Elective options

In the International Business Administration programme after one and a half year of obligatory modules students have one and a half year in which individual choices direct their exam programme largely:

- IBA Programme-specific electives
IBA students have to include two IBA programme related electives in their exam programme. In the second semester of the second-year, regular electives are offered to students (see Table 1 and Table 2b2 for electives in 2020-2021).

For students who do not study nominally, IBA offers alternatives for the IBA Electives, resp. in Q1

and Q2 (see 1a and Table 2b2-electives). Students who want to use this opportunity need permission by the programme director, which will be given after positive advice from the study adviser.

The programme director decides on alternative electives based on a mandate of the examination board.

- **Study Abroad, Minor and deepening modules**

In the first semester of the third year, students can choose between a 30 EC **study abroad** or a 30 EC **minor**.

Study Abroad:

More information about spending (a part of) a semester abroad can be found on the Faculty [BMS study abroad website](#). For students of the BSc in International Business Administration a special CANVAS Organisation "Study Abroad" is available, for the most up-to-date information concerning this topic, including a list of all partner universities and their course offerings

Minor:

Students, who opt to stay in Twente to fill their elective space, can choose from a number of High-Tech Human-Touch minor modules, the Crossing Borders minor, and a number of "join-in minors" and "in-depth minors". For the most recent information on the modules offered, consult the [UT minor website](#).

Deepening modules (In-depth minor)

The IBA deepening modules available for IBA students in 2020-2021 as in-depth minors are specified in Table 1b2 and in the footnotes of Table 1.

IBA Students are allowed to do **maximal one** deepening module of IBA as part of their minor. The following deepening modules of IBA as part of their minor:

- 202000572 Innovation and Entrepreneurship Internship M9 (Q1)
- 202000590 Study Tour IBA\ IEM M10 (Q2)
- 202000594 HTTM: High Tech Talent Management in a Global Context_(Q2)
- Any of the M7 or M8 IBA electives if they have not yet taken them as part of their IBA program (M7 or M8)

The programme director decides on study abroad and minor based on a mandate of the examination board.

- **Bachelor's thesis**

Finally, for their **Bachelor's thesis** at the end of the third-year, students can choose a subject from the eight different knowledge domains as mentioned under 2a. Each knowledge domain will issue yearly calls for thesis proposals assignments at the start of the third quartile. The programme director decides on the start of the bachelor thesis module based on a mandate of the examination board.

Requirements related to electives and student's individual choices

Minors

The UT offers a broad range of minors. A student may not participate in a minor with a large degree of overlap in terms of content and learning objectives with the study units of the main programme. The HTHT-minors and the join-in minors that are open for IBA students are easily to be found by the "Tool of options" as published on the [UT minor website](#). To be allowed to start the minor phase, the student must have passed modules M1-M6.

For alternative individual minor programmes students need permission. The programme director decides on these plans by mandate of the examination board. A positive advice of the study adviser is requested for a positive decision of the programme director.

Study Abroad

To be able and allowed to study abroad, students need to fulfil the following conditions:

- Be enrolled as a regular UT student and pay UT tuition fee
- Pre-requisite: successfully passed modules 1 – 6.

Additional condition to apply for a place at a partner university, in a related programme:

- To be eligible in reserving a place at a partner university, students must have successfully passed modules with a total of at least 60 EC registered six months before the start of their intended study abroad (at 1 March for study abroad in first semester, at 1 September for study abroad in second semester). Once students are selected to apply for a partner university, they are not allowed to switch to another partner university.

Additional conditions to apply for a non-partner university or for a partner university in a non-related study programme:

- Successfully passed all the courses offered up to the moment of application, on both 1 March and 1 August. This means that students need to have 90 EC registered at 1 March and 120 EC registered at 1 August (in case of study abroad in the first semester).
- An average grade of 7.5 or higher.

Information on the selection procedure and deadlines will be communicated to students on information sessions and on CANVAS.

Bachelor's thesis:

- Students are required to have passed all mandatory modules (modules 1-6 and 11) and at least one elective before starting their IBA bachelor thesis.
- The research proposal for the thesis needs to be approved (within module 11 CHANGEL).

4e. International cooperation and international experience within the IBA programme

The IBA programme and its staff co-operate internationally with a large number of institutes and companies. Students are stimulated to benefit from these co-operations for their compulsory international experience.

Conditions to be satisfied by an international experience are:

1. An international experience needs to be implemented in a country different from the Netherlands and different from the country and culture in which a student grew up (this is checked based on 1st and 2nd nationality).
2. The international experience needs to include intercultural experience and a time abroad of at least 10 working days spend on BSc IBA related content.
3. An exception to the above rules is optionally given to the students who studying in the Netherlands with visa. They are allowed to realize their international experience assignment by a reflection on their experience of studying in the Netherlands

For their international experience, students have different options:

- The **Study Abroad** option is the preferred option. Students are highly recommended to gain international study experiences by a 30 EC Study Abroad in the first semester of the third year.
- The second option is the choice of one of the two following minors, which include international experience :
 - The **minor Crossing Borders**. The minor Crossing Borders offers students international experience by going abroad for a field study, a study tour, or by working from the Netherlands with international partners. Students can choose for one or two modules (15 EC or 30 EC) of the minor. The minor focuses on 'International Grand Challenges' related to Technology, Sustainability and Development. Students gain awareness of the importance of differences between their own country and other countries in terms of technology, socio-economic structures and culture. More information on the minor Crossing Borders is available on the minor's [website](#).
 - The study tour minor "**20200590 IBA/IEM Study Tour Minor**" which is organised by students and offered to a maximum number of (about 30) participants that are selected based on motivation.
- The third option is to do the **Innovation & Entrepreneurship Internship elective abroad** (with special permission from the programme director – via the study adviser – this module can be done as an extra module during summer).
- Fourth, the **bachelor thesis project at an international company abroad**. Students who want to use this option need to realize that the organisation of such a bachelor thesis project needs to be based on their own initiative and that they have to start early with arrangements.

- The programme director in exceptional cases can also **individually** approve **another form** of International Experience (for example a Summer School abroad). A request for this option need to be send in via the Skills portfolio system.

Remark: This alternative international experience (e.g. summer school) should have a length of at least 10 working days. These 10 working days have to be spend on BSc IBA content related activities in an international and intercultural environment and consequently at the country where the activity (e.g. summer school) takes place.

To finalize their international experience students have to reflect on the achievement of its learning objectives.

The EC's are coming from the study unit by which the international experience is achieved.

International Experience in double degree

Students that decide to participate in the Double Degree with WWU Munster, will not be at the UT for their minor. The international experience for those students will be their time studying at WWU Munster. To finish their international experience they have to reflect on the (cultural) differences between studying in Germany and the Netherlands.

4f. Programme Committee IBA/BA (OLC)

The programme committee IBA/BA is set up for the Bachelor's programme in International Business Administration and the Master's programme in Business Administration. The committee has the task to advice on enhancing and guaranteeing the quality of the programme(s).

The members of the educational programme committee (OLC) are appointed by the Dean of the faculty BMS. The members are recruited from students and teaching staff members of both the Bachelor's programme in International Business Administration and the Master's programme in Business Administration, on an equal basis (50% students and 50% staff members). The most up-to-date composition of the committee can be found at the webpage of the [programme committee](#).

The tasks of the programme committee towards the Education and Examination Regulations (EER):

- Right of consent on (WHW art. 9.18; September 1st 2017):
 - aims and final attainment targets of the programme in terms of knowledge, insight and skills that a student should have acquired at the end of the programme;
 - where necessary the layout of practical exercises;
 - the study load of the programme and it's Educational Units,
- Giving advice (to programme director) on (WHW art. 9.18; September 1st 2017):
 - stimulating and ensuring the quality of the degree programme.
- Giving advice on the Education and Examination Regulations (EER):
 - Assessing, on a yearly basis, the manner in which the Education and Examination Regulations (EER) are carried out;
 - Giving advice - invited or not invited - to the programme management and the Dean on all matters relating to the teaching in the programmes IBA and BA.

4g. Examination Board Management Sciences

The Examination Board Management Sciences is the body that determines in an objective and expert manner whether a student meets the conditions set under the Education and Examination Regulations (EER) concerning the knowledge, comprehension and skills required to obtain a degree. The Dean of the faculty appoints members of the Examination Board Management Sciences.

The Board's main tasks are described in paragraph 5.1 of the common elements of this EER. More information, including the most up-to-date composition of the Board can be found at the [webpage of the Examination Boards BMS](#).

Correspondence with the Examination Board Management Sciences is possible via their website and by examinationboardbms@utwente.nl.

5. (Binding) recommendation on the continuation of studies (BSA) (Binding Study Advice)

As formulated in the BMS Guideline EER, Article 6.3, students get preliminary recommendations regarding their study progress during the first year and a (binding) recommendation on the continuation of studies at the end of the first year.

The recommendations are based on the number of successfully finished study units as well as remaining results together with the advice of the study adviser to the Programme Director. **A negative recommendation is binding.** A student who gets a negative binding recommendation cannot enrol in this BSc programme for the next three academic years.

A positive recommendation on the continuation of studies for the BSc programme IBA can be obtained in two ways. The student:

1. Successfully acquired at least 45 EC (≥ 45 EC registered in Osiris) in the B1 phase (first year) of the BSc IBA programme.

OR

2. Passed all study units of at least two B1 modules AND completed at least 75% of the overall B1 phase by considering besides passed study units also B1 study unit components⁹ with extended validity of grades (see 3c5) for the next academic year.

Remark: Extended validity of grades is for only one academic year. A student needs to give priority to completion of modules for which they have study unit components with extended validity of grades.

Not qualifying for a positive BSA in one of the two above mentioned ways will result in a negative recommendation.

The size in ECs of study units is described in paragraph 1a.

Obtaining a positive BSA through option 2 (specifying Article 6.3, sub 3 of Common EER) does not imply that EC's are granted and registered for study unit components of the not finished study units. EC's are only granted and registered for study units that have been successfully completed (grade $\geq 5.5/6.0$). The Programme Director has to approve the positive recommendations on the continuation of studies.

6. Additional subjects

6a. Graduation with distinction

If upon completing the Bachelor's examination, the student has given evidence of exceptional capability, 'cum laude' ('with distinction'), will be recorded on the degree certificate. For 'cum laude', a student needs to meet the following four conditions:

1. Fulfils all requirements for completing the study within four academic years.
2. A weighted¹⁰ average grade of at least 8.0 over all numerical graded study units (excluding minor) and no study units with a grade of '6.0'.

OR

Has at least three Excellence stars and no study units with a grade of '6.0'.

3. Has a Bachelor thesis grade of at least '8.0'.
4. Has acted with integrity and responsibility for the entire duration of the programme.

⁹ Those B1 study units components need to be registered in Osiris with grades ≥ 5.5 (and to be part of a module for which at least 2/3 of the components is passed - counting based on weight in ECs as can be found in table 2b1).

¹⁰ The weight is proportional to the amount of the ECs of the study units

In exceptional cases, the Examination Board Management Sciences may grant the designation of 'cum laude' if the conditions mentioned above have not been fully met. The rules applied by the Examination Board Management Sciences can be found in their Rules & Regulations.

6b. Regulations regarding order, calamities and academic offences (fraud)

The Education and Examination Regulation (EER) includes handling of cases of alleged fraud, which is also covered in the Rules and Guidelines of the Examination Board. At the programme level, students are instructed about fraud and plagiarism in several ways. For written exams, BSc IBA works with invigilators, external observers and examiners. For written assignment work, BSc IBA lecturers and examiners can use a digital fraud scanner. Though formally re-using one's own work is not considered fraud, submitting work from earlier years is not allowed in the BSc IBA programme. For general rules about calamities and academic offences, like fraud, we refer to the guideline for Education and Examination Regulations (EER) 2020-2021.

6c. Thesis publicly available

As article 3a of this specific appendix stipulates, the BSc IBA thesis is a public document that will be published in the repository of the library of the University. Students or supervisors may deem it necessary to have the thesis publicly published later than the public defence. Students can, in cooperation with (and signed by) their first supervisor, submit a motivated request to temporarily hide the repository version of the thesis (maximum two years after colloquium) to the Programme Management.

6d. Temporary soft requirements BSc/ MSc separation 2020-2021

Given the special situation during the end of academic year 2019-2020 concerning the coronavirus, the Dutch Ministry of Education, Culture and Welfare (OCW) has converted the hard BSc/MSc separation into a BSc/MSc separation with temporary softer requirements. This is also valid for Pre-master students.

The UT has set some guiding principles and the MSc programmes have additional requirements.

The guiding principles and criteria for conditional admittance to the MSc Business Administration (MSc BA), the connecting UT master of the BSc IBA, are described hereafter.

For the MSc BA programme team, the main reason to provide additional requirements is that entry into the MSc should not lead to additional study delay in the BSc programme and thus finalization of the BSc programme has priority.

To arrange to be conditionally admitted to the MSc BA programme BSc IBA students should make a study plan and compare this with the situation that no conditional admittance would be granted. The student need to analyse how the (new) study plan avoid unreasonable study delay. Moreover also it need to be analysed and described how the coronavirus measures affect the initial study plan. If this is all clear, the student has to contact the study adviser (current one for BSc programme, and the MSc BA programme study adviser). For conditional admittance to the MSc BA the support of the study advises is a requirement.

For conditionally admittance to UT's MSc Business Administration programme the following guidelines and conditions are specified:

Transfer to MSc Business Administration UT programme from a UT BSc programme

- Students that received a diploma of the UT BSc programmes of IBA, IEM and BIT can be admitted to the MSc BA programme;
- Students that did not receive a diploma of the UT BSc programme of IBA, IEM and BIT, but did meet all the requirements for that BSc diploma can be admitted to the MSc BA programme;
- Students of UT BSc programmes IBA, IEM and BIT that did not meet all requirements for the diploma might be conditionally admitted to the MSc BA programme.

The conditions are:

- * a maximum of 30EC of the BSc programme is still open (UT guideline);
- * the BSc programme must be completed before 1 September 2021 (UT guideline);
- * the BSc thesis should be completed before the MSc thesis is started (UT guideline);

- * student must request the Programme Director for conditional admittance with a motivation and study plan, which shows how the potential study delay is avoided by the new study plan. The study plan must be supported by the Study Adviser of the MSc BA programme.
- * B1 of the BSc programme should be finalized;
- * B2 of the BSc programme should be finalized;
- * the following courses cannot be followed
(only after being fully admitted to the MSc BA programme):
 - # Business Valuation & Corporate Governance (201800089);
 - # Quantitative and Design Methods in Business Research (201700036);
 - # Qualitative Methods in Business Research (201700035) and its potential successor(s);
 - # Master Thesis BA Part 1 (201500101) or Master Thesis BA (194100040);

The procedure and criteria for temporary softer requirements for transfer to MSc Business Administration can be found in this [file](#). A [decision tree](#) for this process is also offered to support you.

7. Transitional arrangements

7a. General transition arrangements - for BSc IBA cohorts 2018 and before.

- Students of cohorts 2014 and before are exempted for the study unit *202000580 Business & career skills* and its predecessors (201700161 International Experience , 201700162 Career Development & Skills portfolio)
- The module 202000574 CHANGEL can be replaced by successfully having passed one of its predecessors: the modules 201800104 CHANGEL, 201500017 CHANGEL OR the combination 201700015 CHANGEL + 201700184 Research Proposal IBA Bachelor Thesis.
- In case the module code of a module changes, the student is allowed to replace a module with another IBA version of the specific module. In case this replacement is restricted, transition rules will be available specifying the restrictions which need to be followed.
For example, the new “202001087 Business Innovation through IT Project Management” can be interchanged (without restrictions) with the previous versions of this module: “201900256 Business Innovation through IT Project Management”, “201500310 Business Innovation through IT Project Management” and “201800444 Business Innovation through IT Project Management”
- Alternatives for programme related electives, that were offered and passed in previous years, remain valid as alternative elective in the exam programme of individual students.

7b. Graduating with distinction for students of cohorts 2017, 2018 and 2019

If upon completing the Bachelor's final examination, the student has given evidence of exceptional capability, 'cum laude' ('with distinction') will be recorded on the degree certificate. A student is considered to have exceptional capability if the following three conditions are met:

1. Fulfils all requirements for completing the study within four academic years.
2. A weighted¹¹ average grade of at least 8.0 over all numerically graded study units (excluding minor) and no study units with a grade of '6.0'
OR
Has at least three Excellence stars AND no study units with a grade of '6.0'.
3. Has a Bachelor thesis grade of at least '8.0'.

7c. Transition rule for small changes in study unit parts

In the case that a student has obtained extended validity of grades for a module in 2019-2020, and the size in EC's of study unit components (*in relation to previous module components*) changed between 2019-2020 and 2020-2021 with no more than 1 EC, the student will not have to compensate for that difference in ECs.

7d. Transition rule for validity of grades and changing (coherent¹²) modules

¹¹ The weight is proportional to the amount of the ECs of the study units

¹² Coherent modules are: FAIS, SME, CHANGEL, Bachelor Thesis and the elective BIT&PM

1. A student that is allowed, by the validity of grades rule or by decision of the examination board, to repair a module of 2019-2020 in 2020-2021, has to use the available study units and study unit components that are being offered in 2020-2021. The obtained results for those study units or study unit components will be transferred to the registration of the specific module of 2019-2020.
2. In case a module from the previous year 2019-2020 is not successfully repaired (by use of validity of grades) in the following academic year, but the student did already successfully complete a module component that is in 2020-2021 considered a study unit in this module with a grade ≥ 6.0 , this study unit will have infinitive validity.

7e. Prerequisites minor/study abroad for students of cohorts 2018 and before

If a student successfully obtained 90 EC (of which 60 EC from B1), an exemption for the current prerequisites for the minor in the first or second semester of 2020-2021 can be made. Those students have to contact the study adviser to formalize the exemption (which also includes to inform the Examination Board Management Sciences of this exemption).

7f. Thesis and skills

1. If a student successfully completed the 15 EC bachelor thesis in a previous academic year AND did not finish the skills component, this student has to complete the 3 EC study unit *Business Skills*.
2. If a student successfully completed the modules 2017000161 (International Experience) & 2017000162 (Career Development & Skills portfolio) in the academic year 2019-2020 or before, the student has to finish a 15 EC version (201200015) of the bachelor thesis. The study adviser should be contacted to discuss the study planning.

7g. Transition rules for module 4 (HOLI)

The structure of module 4 HOLI will change from 2020-2021 onwards. The “*Data collection and scale construction*” component will be integrated in another module and be replaced by a larger Business Law study unit component. The consequences for students with validity of grades for components of the HOLI module in 2019-2020 are described hereafter.

For students who have validity of grades for the no longer existing “*Data collection and scale construction*” component, an extra re-sit will be planned for this component in 2020-2021.

Students who have validity of grades (also) for one of the other module components have to use the related new study unit component in repairing. The table hereafter show the related components of the HOLI modules of 2019-2020 and 2020-2021.

2019-2020 Human resources, organizational behaviour, law & information management (HOLI - 201700012)			2020-2021 Human resources, organizational behaviour, law & information management (HOLI – 202000559)		
HRM & Organizational Behaviour	30%	4.5 EC	HRM & Organizational Behaviour	27%	4 EC
Business Law	15%	2.25 EC	Business Law	27%	4 EC
Information Management	15%	2.25 EC	Information Management	16%	2.5 EC
Project (incl RESTS)	30%	4.5 EC	Project	30%	4.5 EC
Data collection and scale construction	10%	1.5 EC			

Explanatory memorandum

Coherent BSc IBA modules 3 and 5

The BSc IBA coherent modules 3 and 5 consist of 2 study units each. Module 3 consists of the 3 EC *Data analysis I: descriptive statistics* and the 12 EC study unit *Finance, Accounting, Information Systems and Project (FAIS)*. Module 5 consists of the 3 EC *Data analysis II: inferential statistics* and the 12 EC study unit *Strategy, Marketing, Economics and Project (SME)*.

A minimum grade of a 6.0 is required to pass study units. A once obtained study unit stays valid infinitely.

The two tables below demonstrate a couple of situations for these coherent modules (module 5 as example):

Module 5 SME (12 EC) Data Analysis II (3 EC)	Participated in SME (12 EC) <i>Marketing Strategy Economics Project</i>	Participated in DA II (3 EC) <i>Data analysis II: inferential statistics</i>	Outcome
Situation 1	PASS	PASS	For both study units EC's are registered: 15EC
Situation 2	PASS	FAIL	12 EC study unit will stay valid infinitely. 3 EC study unit can be redone. Be aware of pre-knowledge for year 3: Module 1-6 fully passed!
Situation 3	FAIL	PASS	3 EC DA II study unit will stay valid infinitely. Redo 12 EC study unit. Exception for this: If passed study unit parts correspond with at least 2/3 rd of the 15 EC(module amount), the validity of grades rule applies
Situation 4	FAIL	FAIL	Redo 3 EC study unit Redo 12 EC study unit. Exception for this: If passed study unit parts correspond with at least 2/3 rd of the 15 EC, the validity of grades rule applies.

Module 5 SME (12 EC) Data Analysis II (3 EC)	Participated in SME (12 EC) <i>Marketing Strategy Economics Project</i>	NOT Participated in DA II (3 EC) <i>Data analysis II: inferential statistics</i>	Outcome
Situation 1	PASS	TO BE DONE	12 EC study unit passed
Situation 2	FAIL	TO BE DONE	No validity of grades for the 12 EC study unit is possible!

Module 5 SME (12 EC) Data Analysis II (3 EC)	NOT Participated in SME (12 EC) <i>Marketing Strategy Economics Project</i>	Participated in DA II (3 EC) <i>Data analysis II: inferential statistics</i>	Outcome
Situation 1	TO BE DONE	PASS	3 EC study unit will stay valid infinitely.
Situation 2	TO BE DONE	FAIL	(Re)do both study units