



Cost Declaration (Non-UT employee)

1. Personal information

Name and initials _____ Student number: S _____
 Address _____
 Postal code /city _____
 IBAN/ account number _____
 Faculty or service department _____
 Email address _____

2. Travel information

Departure point need no apply
 Destination need no apply
 Purpose of visit need no apply
 Date of outward and return journey need no apply need no apply
 Regular work location departure need no apply need no apply
 time / return time

3. Costs

Private transport		Public transport	
Number of kilometres (at €0,19) x € 0,19 = €	0,00	Costs €	
Accommodation expenses		Other expenses	
<u>need no apply</u>	€		€
	€		€
	€	+	€
Total accommodation expenses	€	Total other expenses €	0,00
	0,00		

4. CODING

Project	Ledger account	Entry text	Amount
450.03000		Programme committee BMS	€ 54,00
			€
			€
		Total	€ 54,00

5. SIGNATURE

Date	Date	Date
name/signature of declarant	name/signature of budget manager	signature of budget manager
<div style="border: 1px solid black; height: 60px; width: 100%;"></div>	<div style="border: 1px solid black; height: 60px; width: 100%;"></div>	<div style="border: 1px solid black; height: 60px; width: 100%;"></div>

drs. R.R. Zeelenberg

If you have any questions, please contact your faculties or service department's financial team.