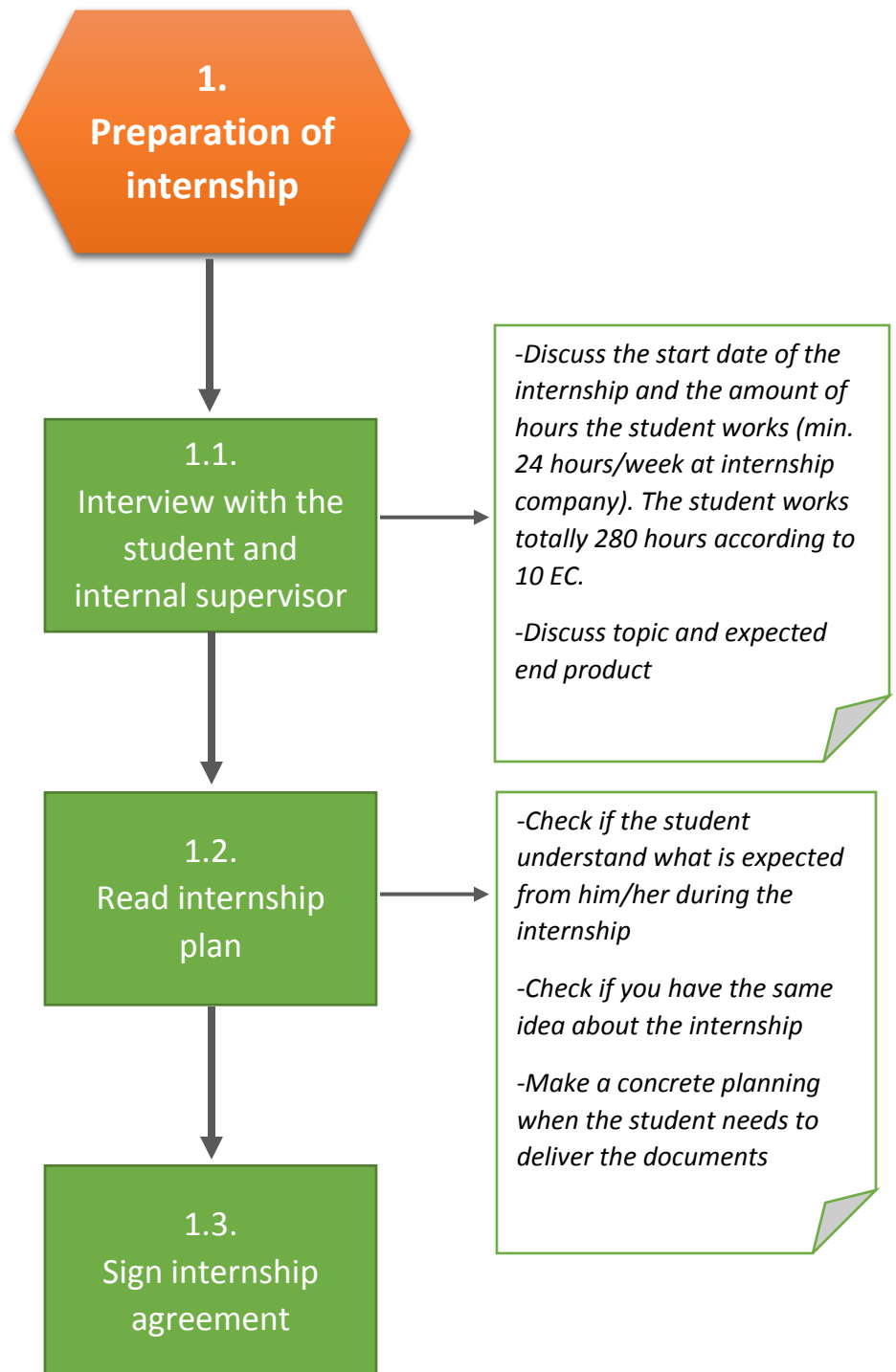


Roadmap Internship- external supervisor

This flow chart provides a simplistic overview of the steps needs to be taken by the external supervisor before, during and after the internship of the student. For a detailed overview please read the internship manual for supervisors.



2. Start of internship

2.1. Supervise intern

Plan regularly meetings with the intern to check where he/she stands and if he/she has questions .

If you consider problems regarding the functioning of the intern please contact the internal supervisor.

3. End of internship

3.1. Assess intern

-Student delivers his internship report and product to you

-Student delivers an assessment form to you for an advise (see appendix 3 internship manual):

the internal supervisor at the University will take your advice into account for the final grade of the internship!

3.2. Final interview student and internal supervisor