

MINUTES BITOC VERGADERING

Date: Tuesday 28 February 2017
Location: Ravelijn 3411
Time: 12.30 uur – 13.45 uur

Present: Jos van Hillegersberg (chairman), Céline Heijnen, Marloes van Grinsven, David Lamers, Christian Versloot, Niek Khasuntsev, Chintan Amrit, Remco van der Veen, Luís Fereirra Pires, Marten van Sinderen, Roel Wieringa, Kyra de Lange, Iris Heerlien and Jelle Smits (minutes)

Absent: none

1. Opening and agenda

Jos opens the meeting at 12:35.

Roel remarks that the accreditation is not an agenda point. Luís replies that the accreditation will be addressed under *announcements* and that it has also been addressed during last meeting.

2. Announcements

Adjusted regulation minors

Céline says the regulation around deepening minors has been changed. Starting next year, deepening minors will also be available for some programs for which they have not been developed. Céline has asked various programs if their programs may join our minors, and vice versa. In the PDF document enclosed is listed which minors will be open for which programs. In this document, a white color means that the minor is accessible to students of the program, blue means this program is offering the minor, orange means it is not available.

New for BIT is that High-Tech Talent Management will be available for BIT students. Last year, there was a proposal to make it available for BIT students but the minor office denied the proposal. Next to this, Smart Cities will be open for BIT students.

Jos asks if there is any news about the Security module. Luís replies that the minor office requested to submit a new proposal to them through EWI. However, the persons in EWI who could make such a request are too busy now to do this. It is the desire to arrange this for next study year.

New role OLC

Luís says that an overview of changes by law regarding the new role of the OLC has been forwarded to the BITOC members. This overview states which powers the BITOC will get starting 1 September. This has been discussed before, and Luís emphasizes that in most aspects the BITOC is already organized according to the new guidelines. The main difference will be that the role of the BITOC will not only be advisory but that the BITOC will also get the right to vote.

Accreditation

The accreditation process has begun and BIT has been classified under the *informatiekunde* cluster. The first step in the process is picking a company to aid. A number of quotations has been compared and the cluster picked *certiked*. The reason for this is that this company also aids in creating the self-study report. This report is an important part of the accreditation. It is not yet clear which structure the report will get, but

it will contain a so-called student-chapter. The report may only contain 15 pages, which makes it more important to filter which information is put in the report. Jos suggests to take a look at the accreditation report of IEM, who just released the draft version. Roel replies that the main sources currently are the accreditation report from BIT 2009 and the report of EE, which has been set up very well. Roel says that the draft of the IEM report, and requests Jos to send it to him. **(AP 29)**

For BIT, a team has been assembled to create the report. The main editor is Roel. Luís, Marloes and Céline will also have a big role. Hans van den Berg (OWK) has a lot of experience with accreditations and will also assist.

The student chapter will be a reflection on the rest of the report. This chapter will be written by students in the OLC. Roel clarifies that the exact process for this will first be discussed in the cluster.

Remco asks if the accreditation is for the Bachelor of Master, Luís replies that it is for both, and both will get their own report.

Jos asks if the accreditation committee is already known, but is it not. Some people have already been asked, says Luís, and it is important that these people are available in the period.

The side will take place Oktober/November 2017, which means that the reports must be finished before the summer holiday.

Inter-Actief

Kyra says there have been some organisational changes in the board of Inter-Actief. The task of Officer of educational affairs have been transferred to Iris Heerlien for both Inter-Actief and inbitween. Therefore, both Kyra and Iris are present at the meeting now. From next meeting, Iris will replace Kyra in the BITOC.

Jelle says that this meeting is the last meeting he will make the minutes, and that Paul will be back from next meeting.

3. Minutes and Action points

Marloes remarks that her notes were different from the minutes on pages 2 and 3. Instead of combining AES and IT-Management, combining ITO and IT-Management is noted and that *core* is used for describing the core of the specialization and the core of the program. The latter must be clarified. The first part is less important as all of those are suggestions, says Jos, since the main point of the described item is that there are multiple options which should be considered. Also, Jos has some other feedback written down which he will send to Jelle.

The audio file is not on the P-drive yet, Jelle will upload these.

A brief update about the point 6 of last minutes (academic conduct in e-strategizing course): Luís asks if there are any updates. Jos replies that the last he heard is that the Exam Committee has talked to the students about the matter. There are no further updates. The BITOC agrees that there is no need to asks around for the status of this, since there would have been signals if the matter would not have been resolved yet.

Action Points

22: there were 8 students in the meeting with Luís in Céline. This were not as many students as desired, but the meeting has served its purpose. Main points from this meeting were that in some modules the manuals or clear overviews were missing, and this information has been forwarded to the corresponding module coordinators. Action point finished.

25: Every Wednesday afternoon, it is possible to arrange this workshop. Marloes says it might be best to pick a date this meeting. Remco will send a *datumprikker* with dates for Wednesday afternoon from 15:00 to 18:00 hours, with a dinner afterwards. The dates will be between half March and half June. **(AP30)**

28: will be discussed on point 4.

4. Alternative plan for Master programme

Marloes opens this point and says the BITOC requested more concrete plans with at least 2 alternatives. A lot of ideas have been offered, but most of these would need more time to think through. This is why there will be no changes for the master program for next year, apart from the name change to *Data Science and Business*. The plan is still on the table, however, but it is not possible to think through a plan good enough on this short term, since it would have to be presented during the open days in March already. This is also the reason that there are no documents accompanying this agenda point.

Luis says he would like to discuss some of the proposals with Jos. This can also be said during the accreditation, where we can confirm that we really think through possible changes to the master program.

Jos addresses that a workshop should be planned in the spring where we look at new developments in the discipline. **(AP31)**

5. Update learning goals Q4

Jos opens and says this agenda point is about the mails from Klaas Sikkel en Fons Wijnhoven. Céline explains that Klaas Sikkel has moved an Academic Skills part, teamwork, has been moved to Module 4 (instead of Ethics). The learning goals have been adjusted to this change.

Fons has adjusted a number of learning goals which he previously assigned to the project, but actually belonged to Methodology. This is only an administrative change since the learning goals are only assigned to a different part of the module. One learning goal has been added. This already was a learning goal, but it was not listed as one. Also, another learning goal has been added: the reading of reading academic papers. In the past years, some students experienced trouble with these papers and the assumption is that this is because students read the whole paper instead of the main points. The goal is to find a lecturer who can give a lecture about how to efficiently read a paper. Remco replies that such a lecture is already given in the Bachelor Presentation. Céline says that this is quite late, since students might also need it during modules 6 and 7. Any suggestions for a fitting lecturer can be forwarded to Fons Wijnhoven.

6. A.o.b.

Luis: This morning, there has been a meeting about the programming education, which remains a concern. The results of this meeting are that there will be more help in Module 1 and the extra java week will be given again. A part of the java week will be given in Module 1, week 1, so that students will be better prepared for Module 1, week 2 (Algorithmic Programming in Python). Also, the course schedule will be built so that the java week can be followed by both BIT and CS students.

Also, the preliminary grades of Module 2 are known. 50% of the BIT students passed the module and 47% of the CS students. The BITOC members are divided in how far these numbers are good or should be considered as a problem. Roel wonders if CS, if they consider these percentages as a problem, thinks it is a problem with the students or with the teachers. Marloes asks if it is known how many of the BIT students failed the module on mathematics only, and for which students the programming was a problem. Céline suspects the mathematics was a bigger problem, since there were less complaints about the programming compared to last year. Luis says that Marieke Huisman said that the java week has helped students with the module. Céline says that the module team is looking into ways to organize the module more efficiently, with regard to signing off exercises and getting feedback.

Christian wonders if there is enough feedback from students who quit the module prematurely. The UT survey will only be filled in by students who completed the module, so there the opinions of quitted students will not be found. Céline replies that those students will have had a talk with the study adviser, and that they know their issues.

Céline says that she is satisfied with the steps they were able to take in the meeting of this morning.

Jos: the UT has participated in the event Strictly for Business for a number of years. Each year, 1 or 2 teams of the UT participated. For this year, the event has been renamed to *Rethink* and no teams of the UT signed up. This is part of the reason why the event is cancelled. The CIO platform, which organizes the event, pities this, especially since they planned a number of improvements for this edition. That is why they would like to talk with students. Students who previously participated, had a good time. However, there seems to be a mismatch between offering and interests of students. Jos encourages the BITOC student members to join the conversation.

7. Closing

Meeting closed at 13:25

8. Action points

<i>Number</i>	<i>Date</i>	<i>Subject</i>	<i>Leader</i>	<i>Status</i>
29	28-02-2017	Send draft of visitation report IEM to Roel Wieringa	Jos van Hillegersberg	New
30	28-02-2017	Send a <i>Datum</i> prikker for the OLC workshop. Time: 15:00 – 18:00	Remco van der Veen	New
31	28-02-2017	Plan a workshop to look at new developments in discipline (Spring 2017)	Jos van Hillegersberg	New