To: programme committee BITOC

Members: Dr. G. Sedrakyan (Chair), Dr. M.R. Machado, Dr. J.L. Rebelo Moreira,
Florian Hahn, V.K. Andreev (Valeri, Student M-BIT), M. Jansen op de Haar (Matthijs, Student B-BIT), Mollenhorst, G.M. (Gerrit-Jan, Student B-BIT)

Advisors: Dr. F. Ahmed (Program Director), Wendy Donnelly-Stockentree (Program Coordinator B-BIT), Iris Duiven-Meijlof (Program Coordinator M-BIT)

Farida Elsandany (minute taker)
S. Pots-Rietman (supportstaff)

BITOC MEETING

Date:	Thursday December 11, 2025
Location:	ZI4070
Time:	12.40 – 14.00 hrs

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1. **Opening, and fixing the agenda**
   Chair: Dr. G. Sedrakyan

2. **Minutes programme committee**
   Minutes of October 30, 2025
   Action Points

3. **In and Outgoing mail/ announcements**
   Incoming mail:

   Outgoing mail:

4. Agenda

a. Course change of IHBSC to Steganography & Data Forensics (Q3 course 202300300; Dipti Sarmah); review
b. Module 07 - overview final
c. Current student numbers / drop-outs (program management)
d. Program budget + committee training budget
e. Math line (Florian ?)
f. Accreditation (all, continuous)
g. Evaluations (B-BIT , M-BIT)
- CEEP Evaluation_3_11_Finance_For_Engineers_signed
- CEEP Evaluation_12_06_Graduation_Module_signed
- … ?
h. Sub-committee suggestions (all)
i. Senior examiner – rules (Gayane)
g. Thesis format (Marcos)
k. Thesis distributions (Marcos/Gayane)
l. Access to BIT teachers for BITOC

5. Any other business/ Questions

ACTION POINTS

Nr	Description	Meeting	Responsible	Status
211	Faizan finds out if there is more info about the exemption of Dutch education for the University of Twente.	08-02-2024	Faizan	Done
227	Number submitted documents with related items in the agenda	06-03-2025	Sylvia	Continuous
229	Adding fixed items from annual programme management template to agendas	06-03-2025	Sylvia	?
230	Check whether the schedule of BITOC meetings overlaps with the EEA meeting schedule provided by programme	06-03-2025	Sylvia	Done – remove please

	management and update the BITOC schedule if necessary			
232	Update BITOC webpage	10-04-2025	Sylvia	Done
233	Provide more detailed and content-level information for M7, including assessment, overlap and complementary analysis	15-05-2025	Faizan	
234	Find out missing evaluation information regarding M5	15-05-2025	Wendy	Will be sent together with M4, M8, Q1 course evealuations – next meeting
235	Create meeting date proposals for the 2025-2026 academic year based on Wendy's annual program plan	15-05-2025	Sylvia	Done
236	Update the BITOC student member list	15-05-2025	Student members	Done – please update the site, also remove Nico
237	Outline the content overview for M1 and M2 changes	15-05-2025	Faizan	Done
238	Formal advice letter on the TA shortage, M7 proposal	15-05-2025	Committee	Done