

MINUTES BIT-OC MEETING

Date: Tuesday September 24th, 2019
Location: Zilverling 2126
Time: 12:40 – 14:00

Present: Luís Ferreira Pires (chairman), Niels de Groot (minutes), Maria Iacob (programme director), Marloes van Grinsven (programme coordinator MSc), Jan van Helvert (programme coordinator BSc), Marten van Sinderen, Adina Aldea, Nikki Zandbergen, Bernard Verheijen, Thomas Hogema

Absent: Jos van Hillegersberg, Laurence Arnold, Christian Versloot, Danique Lummen (education Inter-Actief)

1. Opening and Agenda

Luis opens the meeting at 12:44.

Nikki asks where the evaluations of the fourth quartile have gone. Luis says a reflection of Klaas is present, others are not on the agenda at this time, so Luis proposes to forward this to the next meeting.

2. Announcements

a. New faces

Thomas introduces himself. He is a Master student BIT and will join the BITOC to replace Christiaan. Furthermore, Jan is temporarily replacing Joyce as programme coordinator BSc.

b. Cohort 2019

Maria says they have counted 92 new students. In contrast to some previous years, dropout rates are not as high in the first few weeks.

c. Module 1

The module is, so far, a great success. The new teacher was well-received and 60% of students have passed their first test, which is better than previous years. There are of course students who do not keep up with the pace, but the situation is better than last year.

d. Training opportunities

There are training opportunities for the committee, individual as well as in groups. The trainings are mostly for teambuilding. Topics include the responsibilities of a programme committee, productive workflow, etcetera. Luis will ask what the exact possibilities are for a group training, as the committee is most enthusiastic about doing a training together.

AP Luis will ask about the training opportunities for the committee.

3. Minutes and Action Points

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Page 1: Wessel his -> Wessel's

Page 2: The slides still have to be added to repository. BKO -> UTQ

Page 6: In the 4th paragraph, 'negotiations' is used twice. The sentence should be rewritten.

- **78: Student assistant pool:**

Laurence gave an update by e-mail, as he is not attending today. He mentioned that he created some sub action points which he and Bernard will look into.

- **101: Send slides of the redesign of the Master:**

Done.

4. Quality Agreements

A document from the faculty management has been received. Luis asks whether the students have had any time to study it. Nikki explains that the document contains some ideas that she doubts are reasonable or realistic, but there was also quite some overlap with the ideas that Wessel had gathered. Luis says that is great to hear, as that means that the input has been taken seriously. The students comment that they will have to further study it and discuss whether they are still missing anything.

AP The student members will discuss the Quality Agreements document.

5. State of Affairs w.r.t. TOM 2.0

Maria presents a proposal for the BIT Bachelor programme 2020 with respect to TOM 2.0. She explains that the faculty-wide goal is to keep modules that are connected together. If they are clearly separable, they are split up. The full scheme Maria presented is not included in these minutes as it is – at this time – still confidential.

For module 1, the module is split in several pieces which all mostly speak for themselves. The same holds for module 3. For module 2, there is a split between calculus and programming & design. There is a special rule, however, that the result of the passed part (either programming or design) will remain valid indefinitely. This means the ECs will only be awarded when both are passed (which has consequences for the BSA), but the passed part does not have to be done again. For module 4, there is some discussion concerning the implementation of a similar rule as in module 2. The proposal would be to keep the theory grades valid but not award ECs until the project is also passed.

For module 5, there is no change concerning IT & Law, as opposed to earlier communication. Earlier, there was a plan to move IT & Law to module 3, but this did not work out with the working hours of the teacher. Maria also mentions here that some minor changes occur concerning the number of ECs (e.g. 2.5 ECs will become 3 ECs), which is due to negotiations with Industrial Engineering and Management. Module 6 has a new coordinator, they will completely redesign the course and it is therefore also one of the most problematic courses to define in TOM2.0, as not much is known about the exact contents and planning at this time. Module 7 again mostly speaks for itself, as well as module 8.

For the minors, Serious Gaming and Web Science will be split up in several parts and modules 11 and 12 will be split as well. These splits/division should be quite self-explanatory and clear. It should, however, be evaluated whether 5 EC for Reflection is accurate.

Adina doesn't see skills mentioned in all modules and wonders why. Maria says that in some modules, it is integrated in a module part (in module 4 it is part of the project, in module 2 it is part of design, for example). Jan asks whether we

should give any explanation concerning this in the scheme, just to make it clear for future occasions. Luis says it could be a good idea, but has to think about a good way to implement this explanation.

6. Institutional audit UT

There will be a UT audit later this fall, which will eventually make for simplified accreditation. For this audit, it is necessary to update the committee members on the website, update our meeting schedule and publish our minutes and yearly reports. Luis wonders, however, how public our minutes should be. There is some discussion concerning our legal obligation to publish our minutes. The committee would, from now on, like to work with an internal version of the minutes and a public version, though there is still some doubt about the legal complications this might present. Luis will discuss the options with Mirande.

AP Luis will ask Mirande to remove or protect the minutes of the BITOC that are currently available online.

AP Luis will discuss the internal/external version of the minutes with Mirande.

7. Feedback BITOC student members

The most discussed problem is that of students not being able to find projects. There are different arguments saying that either it is the responsibility of the student to find a project or the university has its responsibility in creating opportunities for this. As there is little knowledge of the exact size of this problem, Thomas is asked to gather feedback on this subject for a future meeting.

AP Thomas will gather feedback from Master students concerning finding projects.

Adina asks whether there is a possibility to just send out a survey. Marloes comments that there is a plan for an exit survey, and some questions could possibly be added there.

8. Reflection Module 4 Data & Information (Klaas Sikkel)

No real comments, the BITOC members compliment the reflection and effort put into the document.

9. Proposal for meeting schedule this academic year

The committee would like to move the meeting of Oct 29th to Nov 5th. All the other dates are agreed upon for now and can be changed later on, if needed. During the discussion, the possibility of Luis being absent comes up and it is determined that there is no real clear vice-chairman. After discussion, Thomas is appointed vice-chairman and will chair the meeting in case Luis can not be present.

10. Updated BITOC year cycle (final version)

Luis only added the Master evaluations, so this is the final version for now.

11. AOB

There will be two new module coordinators for module 1. Guido Bruinsma will coordinate BIT M1 and IEM M1 will be coordinated by Erwin Hans. There will also be several new lecturers hired soon. Resourcing of education should be improved and this will hopefully be one of the first steps to improve educational quality.

Nikki has a minor question about the teaching minor. She is following the course, in which students have to teach a certain course in front of a class. TCS students are allowed to choose Math as a course, and IEM students too, but for some reason BIT can only teach computer science. Nikki wonders what the reasoning for this could possibly be, as she finds it a bit weird.

AP Maria will ask for the reasoning behind BIT not being allowed to follow a Math teaching minor.

12. Closure



Luís closes the meeting at 13:58.

The next BIT-OC meeting will take place on November 5th.

13. Action Points list

The finalised actions points are in the style 'strikethrough'. Since multiple action points were found in duplicate in the minutes, two action points are merged to one action point list for clarity.

Nr.	Date	Subject	Leader	Status/deadline
78.	2018-08-28	Ask Wessel and/or Adam about help with getting to the BIT students for the student assistant job pool through Inter-Actief	Bernard, Laurence	Ongoing
101.	2019-06-25	Send the slides concerning the redesign of the Master to the BITOC.	Maria	Done.
102.	2019-06-25	Add Master course evaluations to December in the year cycle.	Luis	Done.
103.	2019-06-25	Set up a list of ideas for the WSV money in cooperation with Inter-Actief and communicate this list to the BITOC.	Student members	Done.
104.	2019-09-24	Discuss the quality agreements document.	Student members	New action point.
105.	2019-09-24	Ask Mirande to remove or protect the minutes of the BITOC that are currently available online.	Luis	New action point.
106.	2019-09-24	Discuss the idea of an internal/external version of the minutes with Mirande.	Luis	New action point.



107.	2019-09-24	Gather feedback from Master students concerning the feasibility of finding projects.	Thomas	New action point.
108.	2019-09-24	Ask for the reasoning behind BIT not being allowed to follow a Math teaching minor.	Maria	New action point.
109.	2019-09-24	Ask about the training opportunities for the committee.	Luis	New action point.