

MINUTES BITOC MEETING

Date: Tuesday 28 March 2017
Location: Ravelijn 3411
Time: 12.30 hrs – 13.45 hrs

Present: Jos van Hillegersberg (chairman), Paul Verhoeven (minutes), Luís Fereirra Pires, Roel Wieringa, Chintan Amrit, Christian Versloot, Niek Khasuntsev, Marloes van Grinsven, Céline Heijnen, Marten van Sinderen (12.47 hrs), Remco van der Veen (12.51 hrs) and David Lamers (12.51 hrs)

Absent: Iris Heerlien (with notice)

1. Opening and agenda

Jos van Hillegersberg opens the BITOC meeting at 12:35. There are no questions or remarks regarding today's agenda.

2. Announcements

- **Master students' evaluation (Keuzegids)**
Luís says that he was not sure whether this item was already discussed in the previous meeting. In any case, the document regarding the evaluation has now been shared with everyone.
- **Open Days (Bachelor and Master)**
Luís has the feeling that the Open Days went well. The Master Open Day was visited by more people than last years' Open Day. The Bachelor Open Days were visited by fewer people, but this can be explained by the fact that in March the Open Days are focusses on orientating people and thus fewer visitors can be expected. However, Luís is positive and found that the presentations all went well.
- **Double degrees MSc Ull and UI**
The rector has put a hold on the double degree with the Ull. Luís says that the rector prefers to first establish some sort of relationship with the Ull before starting with the double degree. The rector is concerned about the fact that the Ull has no ranking. However, this is not the case for the UI. As the UI is a large university, the double degree will continue. Luís hopes to have the documents ready in time to have them put to the test.
- Jos asks Luís about the number of sign-ups for coming study year. Luís answers that the number is at 83, in contrast to 40 last year. However, out of the 83, 40 students are from outside Europe.
- Regarding the evaluations of Business & IT, the results from the NRC are expected in May. However, Luís mentions that within the university BIT is evaluated normally and not peeking positively or negatively. Jos request a discussion of the results from the Keuzegids for the next meeting.
(AP) Discuss the results from the Keuzegids

3. Minutes and Action Points

On page 1 and 2, the use of the word 'visitation' should be replaced by 'accreditation'. Furthermore the word 'certicet' on page 1 should be replaced by 'certiked'. On page 2, 'the visitation will be around' should be: 'the side visit will take place'. On page 3, 'Data Science for Business' should be: 'Data Science and Business' and finally on page 4 CEO must be replaced by CIO. With these remarks, the minutes from the previous meeting are approved.

On the final page, the Action Points table can be found.

4. Students' Chapter in Self-Study Report (Bachelor and Master)

The deadline for this chapter is: 15 May 2017.

Luís says that currently he is working on the Self-Study Report. He proposes that the student members of the BITOC take the lead in writing the Student's Chapter. He has shared the documents so that the student members have better knowledge of what is to be expected. Luís wants the student members to contact the study associations to ensure proper participation to reflect the students' opinion. There are two documents, respectively for the Bachelor and the Master.

For this Chapter, there is a deadline and a page limit. The 'big' page limit is 15 pages, however, the Students' Chapter is only a part of these 15 pages. Roel says that the limit for this chapter should be around 1 to 2 pages. In the report, Luís would like to focus on the contents. He continues: 'the report is about giving our vision and it is important that the opinion of the students is clearly reflected'.

Roel says that there is a Certiked with 14 mandatory appendices. The idea is to come up with a website consisting of additional background materials. On this website, everything can be posted. The deadline for the Students' Chapter is 15 May. Luís asks the student members if they would like to arrange this. Remco answers that the four members will sit together on this topic. Luís would like to share the draft versions in order to improve the quality.

Jos asks Luís about the progress of the report. Luís replies that this report will be reflected in a new framework ('kader'). Some things have changed, but we are free to map the report as desired. Roel adds that we are behind schedule and that many things, that should have been finished already, are not.

(AP) The student members shall notify the BITOC regarding the coordination of the Students' Chapter and provide the BITOC with a general outline of the chapter before the 5th of April.

5. Tightening Cum Laude rules

A proposal to tighten the Cum Laude rules has been made. This tightening only applies to the Master students according to Luís. Marloes continues and says that last year a start with a combined Master Romp-OER was made. Furthermore, the plan is to level as many articles as possible with the Bachelor Romp-OER.

Marloes mentions that the percentage of students with Cum Laude is too high. Now, the question has arisen regarding what to do with this. It is important to ask ourselves the question: is a student with an average of an

eight an excellent student? In the document regarding this topic some changes are proposed. However, the BITOC is not on one line about the proposal to not allow students resits for Cum Laude. After all, a student can always be unlucky at some moment.

Remco asks whether the 'resit-rule' is seen among other studies. Marloes replies with a no, but points out that no comparison with other studies has been made at this point. Christian asks if the other proposed points are comparable with other studies. Marloes replies that point 6 is sometimes used both outside and inside the university. Many universities in the Netherlands are currently working on tightening the Cum Laude rules, says Marloes.

Christian says that, apart from point 6, it looks like these rules already apply to the Bachelor to some extent and that it seems to work. Céline replies by saying that it is important to note that the Bachelor uses a different form of education. Christian agrees, but points out that many Master students have high grades. Marloes mentions that the resit rule was proposed in order to prevent students from 'price shooting' for higher grades.

Marloes: 'it is important to note that these rules are not 100% strict. In exceptional cases, the exam committee can deviate from the rules'. Jos says that he finds it a good thing to require a 9 for the final thesis. He does point out that IEM has recently withdrawn this rule. The dean has decided to change the 9 to an 8 to be consistent with the other studies in the Netherlands. Jos says that in order to receive Cum Laude, one should belong to the best 10% of the study, but that does make things harder.

David thinks that if a student passes the Master within 30 months and meets all the requirements, except the one about the resits, this should be sufficient for receiving Cum Laude. Jos fears that due to the resit rule only a minimum number of students will be left to receive Cum Laude. Roel adds to this that a student can fill in an exam 'tactically' in order to fail and receive a 'free' resit.

Finally, David demands to have clearly mentioned that the Cum Laude regulations are about the unweighted averages and not about the rounded averages. Remco asks if this new regulation applies to the students starting in September. Marloes replies that attention will be paid to a decent transitional arrangement.

Conclusion of BITOC

The BITOC is positive about the tightening of the Cum Laude rules, but does not agree with point 6 in the document (the resit rule).

6. A.O.B.

Paul

Will be absent the next meeting. He will check the quality of the recorded meeting and judge whether it is possible to write minutes with that audio file.

Roel

Asks for an e-mail event request. Céline shall send this.

(AP) Reserve a table in the restaurant

(AP) Book a room for the workshop on 31 May from 14:00 onwards

Jos

Would like to discuss the 'Skills Line'. He mentions that students have some confusion regarding this subject. The matter shall be discussed in the BITOC meeting of May.

(AP) Discuss and screen the 'Skills Line'

7. Closing

Jos closes the meeting at 14:13. The next meeting shall be on the 25th of April 2017.

8. Action Points

The finalised actions points are in the style 'strikethrough'.

Nr.	Date	Subject	Leader	Status/deadline
29.	28-02-2017	Send draft of visitation report IEM to Roel Wieringa	Jos van Hillegersberg	Completed
30.	28-02-2017	Send a 'Datumprikker' for the OLC workshop. Time: 15:00–18:00.	Remco van der Veen	Completed. May 17 is the only date that everyone is available. The OLC Workshop shall thus be on this day. On May 31, the workshop regarding the new tasks of the BITOC (including dinner) will be held. Marloes shall try to reserve at 15:00, but this might still become 14:00.
31.	28-02-2017	Plan a workshop to look at new developments in discipline (Spring 2017)	Jos van Hillegersberg	Completed
32.	28-03-2017	Discuss the results from the Keuzegids	BITOC	25-04-2017
33.	28-03-2017	The student members shall notify the BITOC regarding the coordination of the Students' Chapter and provide the BITOC with a general outline of the chapter.	Student members BITOC	05-04-2017
34.	28-03-2017	Reserve a table in the restaurant for after the workshop.	Remco van der Veen	25-04-2017
35.	28-03-2017	Book a room for the workshop on 31 May from 14:00 onwards	Céline Heijnen	25-04-2017
36.	28-03-2017	Discuss and screen the 'Skills Line'.	BITOC	30-05-2017