

MINUTES OF THE PROGRAMME COMMITTEE-EE/EMSYS MEETING on 04 July 2017 14.00 hr.

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Present: Ronan van der Zee (Chairman/minutes)- Bert Molenkamp- Loes Segerink- Roel Mentink- Niels Leijen- Rob Kers-Rowan de Vries- Stef van Zanten (visitor)- Lynn Bruins- Mark Bentum (Programme director).

10 Absent with notice: André Kokkeler (Programme director EMSYS)- Wilfred van der Wiel.
Absent without notice:

1. Opening

15 **2. (Concept) Minutes programme committee 13 June 2017 (6153)**

page 1, line 8: It should be Stef van Zanten, not Stefan van Zanten.

Page 1, line 11: André Kokkeler doesn't have to give notice as he is programme director, not a member of the programme committee (PC).

page 1, line 33: It should be Romkema, not Ronkema.

20 In response to the action items:

89, Modeling & Simulation is being evaluated by the OKC. This action items stays until we have the evaluation.

Points of attention: the dates should be updated to next year.

25 **3. Incoming/outcoming mail**

Incoming:

The OKC evaluation of module 6 is missing and will be sent to the OLC for the next meeting. There is a brief discussion about the need for an additional OLC meeting in September because of the short time span before the next run of module 6. There will be an additional meeting at Sept 4th if the OLD can make it. Ronan will inquire with Anne-Johan Annema (new programme director per Sept 1st). Since Ronan is leaving the PC, Rowan will be chairman ad-interim for this meeting.

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Outgoing:

The e-mail that Ronan sent to all EE teachers about the OLC vacancies is missing.

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There are two vacancies (Wilfred and Ronan are leaving). One person has indicated his interest. Loes will ask within RAM if someone more is interested

4. Announcements

Chairman: -

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Programme Director:

Molenkamp on behalf of the programme director EMSYS: EMSYS scored sufficient on all points for the visitation. For now, as the results is not official yet. Often, the learning outcomes of courses are missing. This is also the case within EE. Maarten Korsten is evaluating learning outcomes for Master courses of ICD as an experiment to get his SKE (Senior Kwalificatie Examinering).

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StOEL:

In module 8, sometimes the tables were too small to make the test. Bentum strongly denies this.

50 **5. Peer learning in EE module 3 (Electronics)**

There are some concerns that the conclusions are premature as they are based on only one year for each variant of using Perusall. Better to try an additional year. Also the

effect on the actual learning of Electronics is unclear. Furthermore, students express concerns about making comments in Persuall obligatory, as the relation to the learning outcomes is indirect at best.

- 5 **6. OKC Evaluation module 11 Electronic System Design**
It's good to see the model has improved compared to last year. 100% success rate is rather high.
- 10 **7. Form Internship Supervisor Evaluation form/ Mobility form**
After some discussion it is decided to keep the current form for the company evaluation to accommodate the EWI internship office. The PC sees no need for an additional form for the university examiner.
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- 15 **8. Data meeting Programme Committee academic year 2017-2018 and Location**
No remarks.
- 20 **9. Questions**
Van der Zee? The PC's remarks on the Romp-OER were forwarded to the UCO, Are they going to change anything? Bentum (OLD) doesn't know that, as the UCO will disappear in the new UT organization.
Leijen; will leave the PC until De Vries has graduated and then come back in. Bruins will replace him. Leijen; How are the module 6 preparation going? Bentum (OLD) says they have started.
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- 25 **10. End of the meeting**
The meeting is closed by the chairman at ?

Action items

No	Description	From meeting	Responsible
89	SEQ houden voor het vak Modeling and Simulation	01-11-2016	OLD
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Complete action items

No	Description	From meeting	Responsible
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Points of attention

No	Description	From meeting	Responsible
01	Opleidings specifieke deel B/M OER's EE en M-OER EMSYS 2017/2018 agenderen	April 2017	OLD EE/EMSYS
02	Updaten OER 2017-2018 - Master OER: CL eruit en opnemen in R&R	April 2017	OLD EE/EMSYS
06	Circa februari 2017: Docenten vragen eventuele ingrijpende wijzigingen in hun cursus door te geven (ter bespreking in de komende OLC vergaderingen). Vragen naar wat belangrijk is voor de OER 2017	Mei 2017	Key-user
	Review flexible degree part of education-specific ROMP TER EE	May 2017	Chairman/OLD