

Concept MINUTES OF THE PROGRAMME COMMITTEE-EE/EMSYS MEETING
on 13 June 2017 14.00 hr.

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Present: Ronan van der Zee (Chairman)- Bert Molenkamp- Loes Segerink- Roel Mentink- Niels Leijen- Rob Kers-Rowan de Vries- Stef van Zanten- Lynn Bruins- Mark Bentum (Programme director)- Silvo Jeunink (minutes)

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Absent with notice:

Absent without notice: Wilfred van de Wiel- Andre Kokkeler (Programme director EMSYS)

1. Opening

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2. Minutes programme committee 09 May (6108)

In response to the action items:

89, The evaluation is almost done

97, is added to the papers of this meeting.

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3. Incoming/outcoming mail

Incoming:

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Outgoing:

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c:

The references to website are taken out, the alterations are approved by van der Zee.

There was some feedback from the faculty council about the composition of graduation committee, this will be processed.

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4. Announcements

Chairman:

Asked about the special course to Romkema of the master evaluation. The information is present on the website about the evaluation.

Programme Director:

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A little adjustment is made in the master ROMP TER about double studies.

We are very busy with the alterations in the mathematics programme. The content of math A will be spread over module 1 and 2. As it stands now, calculus 1 will be part of module 1, calculus 2 of module 2, vector calculus of module 3 and linear algebra of module 4.

StOEL:

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Of one of the embedded systems courses, the planning of next week is only known a week beforehand. This remark will be passed along to the programme director of embedded systems.

The evaluation of module 6 is received, no actions until now are taken. The actions to take are up to the successor of the programme director. Next meeting there will be an update about this.

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5. (ROMP) OER Bachelor 2017-2018 (def.)

art 4.5, The article says that oral exams are public, but you must inform 10 days beforehand, if you want to be present, this seems contradictory. Public oral exams are also problematic. What is public in this sense, and who are the third parties?

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A second examiner must be present at the exam or a recording of the oral exam must be made, this requirement should be part of the TER.

art 3.2.j Contradiction in the access requirements of module 11 and 12. EE has another policy, which should be added to the intro of art 3.2 of the ROMP TER.

art 4.4 refers to the education specific part, but the information is not present in the education specific part.

5 The period of validity of exam results is not mentioned in the education specific part, but this is regulated by law.

a)

Classical mechanics is mentioned as part of the education, this will be removed.

10 Work contest is mentioned as (a possible) part of the education, but nothing is done in this contest. The sentence will be rephrased.

A6. NSC, students receive an e-mail about the laptop required for his education.

A7. No references to website are preferred. On the mentioned website, the requirements could not be found. The requirements should be included in this article.

15 A9. There is a discussion about the requirements for a positive BSA. The formulation of the requirements now is not desirable, because you could pass three modules and still receive a negative BSA. An extra addition is to requires 2 of the 4 mathematics parts to be passed in the first year.

20 A10. The EQC is not installed by the programme committee, which contradicts what is stated in the article. The EQC is also not directed by the programme committee. The text is changed to fit to the current situation.

B1. The learning goals must be added.

25 B5. Module 6 and 8 could be split into a core and a rest part. Doing this would decrease the flow of students through the education, but would increase the study ability. Splitting the modules is taken to a vote. The result of this vote that the modules will not be split.

B6. Rephrase, but the meaning of the article does not change.

B7.2. Associate/Assistant professor should be allowed to give a mark to bachelor students, this will be added.

30 B9. Honours will be stated on the diploma.

6. Evaluation module Electronics

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7. Evaluation module Device Physics

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35 **8. Evaluation module Network Systems**

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9. Evaluation Electronic System Design

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10. Quantitative Evaluation of Embedded Systems TU/D and TU/E

40 Last 30 May the course was discussed. Boudewijn Haverkort will be the course coordinator next year for the three locations. A case will be organised in the course which fits both subjects. There will be no alterations in the subject matter next year (no renewals to make the course stable).

11. Form Internship Supervisor Evaluation form/Mobility form

45 Delayed to next meeting.

12. Data meetings

No remarks on the dates

13. Any other business

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50 **14. Questions**

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15. End of the meeting

The meeting is closed by the chairman at 15:46

55 **Action items**

No	Description	From meeting	Responsible
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89	SEQ houden voor het vak Modeling and Simulation	01-11-2016	OLD
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Complete action items

No	Description	From meeting	Responsible
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Points of attention

No	Description	From meeting	Responsible
01	Opleidingsspecifieke deel B/M OER's EE en M-OER EMSYS 2017/2018 agenderen	April 2017	OLD EE/EMSYS
02	Updaten OER 2017-2018 - Master OER: CL eruit en opnemen in R&R	April 2017	OLD EE/EMSYS
06	Circa februari 2017: Docenten vragen eventuele ingrijpende wijzigingen in hun cursus door te geven (ter bespreking in de komende OLC vergaderingen). Vragen naar wat belangrijk is voor de OER 2017	Mei 2017	Key-user
	Review flexible degree part of education-specific ROMP TER EE	May 2017	Chairman/OLD