

Minutes 140th OLC-TW-meeting Tuesday 25 April 2017, 15:45 hrs.

present: Hil Meijer (chairman), Gjerrit Meinsma, Judith Timmer, Marc Uetz (15:55 hr), Jelle Neeft, Hidde Wieringa, Dieuwertje Alblas (until 16:56 hrs.), Steven Horstink (educational officer Abacus), Jan Willem Polderman (PD) and Sytse Hartveld (writing minutes)

absent with notice: Lotte Weedage, Stefanie Kraanen (B-coordinator) and Marloes van Grinsven (M-coordinator)

1. Opening and determining agenda

The meeting is opened at 15:48.

Neeft mentions this meeting will be his last, as he graduates soon.

The PD mentions point 5 has been added to the agenda late, but everyone seems to have it on their version of the agenda.

It is mentioned there might be the need for panel discussions for evaluation of the master, similar to the panel discussions that are used to evaluate the bachelor. As the agenda for this OLC meeting is already rather full, it probably will not be discussed today, but if there is time, it will be discussed under any other business. Otherwise, it will be discussed in the next meeting.

2. Minutes meeting 139 d.d. 14 March 2017

There are no proposed changes to or questions about the minutes. The minutes are established.

Actions:

222: This point will be discussed during this meeting. As the action is completed, it can be removed.

225: There are two books. The book by Winston will stay, but the book by Law will be scrapped, as the book by Winston is used in more courses within Module 8.

239: There are no updates about this action and it will remain on the list.

240: Kraanen is ill and not present. She will be temporarily replaced by Jitske Rijken starting the 1st of May. Due to this fact, the state of the actions by the Bachelor coordinator is uncertain.

242: Action is done; can be removed.

243: The chairman has discusses with Poortema the time frame for writing a reader and various practical options. The problem should be solved and the action is done.

244: Remains on the list.

245: Remains on the list.

3. Announcements

There is an invitation to a barbecue by the Mastermath team on the 28th of June, directed to 'Mastermath colleagues'. The OLC questions whether they are invited. The PD mentions he will attend. Apparently the OLC members have already been welcome to Mastermath evaluation meetings and other activities for years.

The PD mentions that, at first glance, there is an increase of 30% of presubscriptions for the bachelor. The number of subscriptions from Dutch and European students is statistically stable, but only the number of non-European students is higher than last year. However, for this group, it is uncertain whether they will actually come to Twente. However, as the reason to become international was to attract more non-European students, it would be good if these international students actually came to the study.

A new student member is necessary because of the graduation of Neeft on May 12th **[action**

student-members].

4. TER 2017-2018 (EEMCS Romp TER and TER Master AM)

The ROMP-TER is an initiative of the EEMCS faculty. The OLC has the right to give advice on it. We have a version with changes as compared to last year. The most important change is the addition of a double programme with a partner university in Indonesia. Another big change concerns the new rules about Cum Laude. However, this regulation is not according to the advice previously given by the OLC as the rule about not allowing resits has been scrapped. The documents are discussed page by page. The following are the proposed changes:

EEMCS Romp TER:

Page 1: The Dutch name for the TER should be added once for clarity.

Page 10: Article 2.5.4: The words “any” and “existing” should be removed.

Page 11: Article 2.5.5: The Dutch and English term for UT Claims should be swapped in order.

Page 12: Article 3.4.3: The words “at least” should be added, as some people do more than 120EC.

Page 15: Article 4.1.4: The words “Blackboard” should be changed to “Learning Management System” as Blackboard will be phased out next year. This should be changed throughout the entire document.

Page 16: Article 4.5.4: There is a discussion about this rule. The rule is not widely known at present, and the faculty council tried to remove it from the document the last time around as it is not followed in the current situation. However, it should be followed and no changes to the TER should be made regarding this point. This point will be discussed during the next strategy day at the 16th of June.

Page 16: Article 4.6.1a: The word “decide” should be changed to “determine”.

Page 17: Article 4.7: It is not allowed by law to devaluate exam results after 6 years.

Therefore, this cannot be included in the TER and should be changed.

Page 18: Article 5.3.2a: There is a discussion about whether all courses should be weighted equally for the Cum Laude regulations. Meijer and Neeft would like to have the results weighted.

Page 18: Article 5.3.2d/e: “9.0” and “6.0” should be changed to “9” and “6” as all grades are rounded already and half grades are not allowed.

Page 19: Article 7.1: This is unnecessary as it is already stated in the definitions. Therefore it should be removed and the definition updated if it is not sufficiently mentioned there.

TER Master AM:

Overall: The style is not good enough and a native English speaker should check and update the document.

Page 3: Article 2.1: “social context” should be replaced by “societal context”.

Page 3: Article 2.1: “Researcr” should be replaced by “Research”.

Page 3: Article 2.1: “combined or separately” should be removed.

Page 4: Line 3: “on hand” should be replaced by “at hand”.

Page 4: Article 3.1.3: “In some cases” should be removed.

Page 4: The bottom URL is wrong and should be “elo.mastermath.nl”

Page 5: The sentence starting with “Alternative academic programs” should be revised. The maximum number of months mentioned should be removed.

Page 5: The sentence starting with “Yet another alternative” does not cover the load. This should be taken into account during the rewrite by a native English speaker.

Page 6: The bold course code should not be bold.

Page 7: Article 4.3 & 4.4: The word “Students” should not be capitalised.

Page 8: The addition “of the first year” might be unnecessary. The PD will research this **[action PD]**.

Page 8: Article 4.6: The sentence with “While following” should be rewritten. Wieringa mentions these course dependencies are wrong on the website.

Page 8: Article 5.2.1: The ROMP TER mentions three months, while it says 6 months in this document. This should be fixed.

Page 9: Article 5.4.1: The correct names for company mentor and AM traineeship mentor should be used, like they are in the ROMP TER.

Page 9: Article 5.5: “THE” should be replaced by “The”.

Page 11: Article 8.1.6: Like in the ROMP TER, the 6 year period for exam results should be scrapped. Furthermore, the terms “agreements”, “provisions” and “regulations” are used interchangeably. This should consistently be the same word, preferably provisions.

Page 12: Article 8.3: “2016” should be replaced by “2017”.

The chairman will write an advice **[action chairman]**.

5. Guideline Bachelor TER

The PD mentions there has been an URaad meeting about the indivisibility of course modules. Every course module has a ‘core’ (which can also be the entire module). The rest of the module are divided in one or more satellites. The core of a course module is one whole part. The grade acquired for this core and possible satellites of the module will remain valid until the knowledge is no longer relevant. According to the old TER, the entire course module should be retaken when a part of the module is not passed. However, these new rules circumvent this. Another impact is that the binding recommendation (BSA) is now made up of the grades of the cores and satellites of the modules, and not entire modules.

Due to these new rules, decisions about what exactly makes up the core and satellites of each module should be made. The PD mentions it is a possibility for the module coordinators to have a meeting, maybe with students, to make these decisions. This should preferably happen as soon as possible. Another option is to form a small committee which will meet with the module coordinators individually, which would take more time to set up.

The OLC will decide on the outcome of these decisions. As this outcome is closely related to the process for making these decisions, the OLD wants to discuss this now. After a small discussion, there is a consensus about preferring to meet with all the module coordinators at the same time. Having students present would be the best as they have a different perspective on the modules. The PD will take this advice and continue considering the process and possibly plan the proposed meeting.

6. Osiris course description 191508409 Final Project

In the course description of the final project, the learning goals were previously empty. They have been added in this version. There is a discussion about terminology where the document says “displaying extensive knowledge of mathematics and its applications”. The word extensive can be scrapped. Furthermore, the words between brackets in the final bullet, namely “(MSc, thesis)”, can be scrapped. Finally, the third bullet should be rewritten. Uetz will prepare a replacement **[action Uetz]**. The chairman will write an advice **[action chairman]**.

7. Osiris Docent problem

Osiris Docent has been a pilot for two years. However, there is uncertainty about the extent of the use of Osiris Docent. Furthermore, problems arise from uncertainty about the procedures. There is a request for an evaluation of the pilot, which should be done by CES. According to the PD, the evaluation is currently ongoing and apparently cause for a lot of headache. The PD will request the evaluation again **[action PD]**.

Agenda items 8 till 12 are skipped due to a lack of time. They will be discussed in the next meeting, along with the proposed point about panel discussions for the master.

13. Conclusion

The suggestion to e-mail all textual changes about the TER before the next meeting is made, in order to keep the discussion at the meeting merely about substantive changes and amendments.

The meeting is closed at 17:34

Actions

Nr	Description	Meeting	Responsible
239	Ask Maarten Korsten whether the course description of the Traineeship has changed and if the new text can be sent to the OLC	17/1/2017	M-coordinator
240	Discuss the feedback instruction for students with the concerned coordinators	17/1/2017	B-coordinator
244	Investigate whether introductory group collaboration classes can be fit in module 1	14/3/2017	B-coordinator
245	Ask if module 11 can be evaluated this year	14/3/2017	B-coordinator
246	Research whether the Internship in the master AM can only be done after 45 EC of the course load of the first year or the entire master	25/4/2017	PD
247	Rewrite the third bullet of the learning goals of the course description of the Final Project	25/4/2017	Uetz
248	Request the evaluation of Osiris Docent again	25/4/2017	PD
249	Write advice upon general master TER EEMCS and TER master AM	25/4/2017	Chairman
250	Write an advice upon the Final Project (learning goals)	25/4/2017	Chairman
251	Find new student-member (for Jelle Neeft)	25/4/2017	Student-members

Advices and correspondence

Nr	Description
115	TER M-AM 2017-2018 (6035)
116	Final Project (learning goals)

Points of attention

Nr	Description