

Minutes 190th PC-AM-meeting Tuesday 14 May 2024 15:45 – 17:15 hr. ZL 2126

5 Present:

Members: Prof. Dr. F. P. Schuller (Chair), Dr. B. Manthey (Staff), Dr. C. Pérez (Staff member), L.S. Lanting (Student), J.P. Boon (Student), E. van der Veer (Student), M. Snoeren (Student), Dr. K. Proksch (Staff)

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Guests: Drs. J. Schut (M-coordinator), Prof. Dr. A. A. Stoorvogel (PD), Dr. J. B. Timmer (B-coordinator), N. Luijten (Protocolist)

1. Opening

15 The chairman opens the meeting at 15:49.

2. Minutes 189th meeting 16 April 2024

i) Changes of the official document

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Page 3 *Line 100:* Increasing lectures, not lecturers.

Page 4 *Line 160:* MasterMath does reimburse more than a hundred euros, but you can only submit in parts of a hundred. You can submit multiple times a month. It is stated quite clearly on the MasterMath site. Thus, the last sentence of point 8 is wrong. M-coordinator will take action that the MasterMath program is sent to all students during/before the kick-in, together with the terms and conditions.

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Line 156: that are → are

Page 5 *Line 190:* Teachers → lectures

ii) Action points:

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- 488 – Stays on the list
The chairman delegated this to the PD

- 491 – Taken out

- 493 - Taken out

- 494 – Stays on the list

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PD knows there is one, he will check it.

- 495 – Can be removed from the list

The teacher said that only very sporadically there was Dutch on the slides, and the updated slides were already sent. The other comment was that the lecturer appeared unprepared. The lecturer does not understand. The students said that the lecturer appeared surprised by what was on the slides. The lecturer is informed.

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- 496 – Can be removed from the list

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Part B

The chairman wonders who is in control of the admission criteria on the university website and who determines these criteria since they are not part of the EER.

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Programme management says that the admission office exerts control over these criteria and that Marketing and Communications updates the website. The question is raised whether the Applied Mathematics department rather than the admissions office could more meaningfully determine the admission criteria for its own students. The PD does not feel the need to change anything regarding this.

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Proksch mentions the intended learning outcome of “intercultural competent”. The PC had a discussion on this topic some time ago and the conclusion was that there were divided opinions. The non-academic skills are vague to assess and write. Proksch asks about the plan to support students for courses that no longer will be taught. What does it mean for students to be “properly supported”? There needs to be an examination and weekly meetings, such that there is regular contact with the teacher. If a student has not followed the course yet, the student can be referred to the new course in the new curriculum. A student simply doing the resit might need less support.

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Action Point (Chairman): Write a letter regarding the advice for the Bachelor EER

6. Minutes Master evaluation first quartile, 21 November 2023

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The chairman asks about a comment about Complex Networks. Lanting says that she interpreted this as that the material from the lectures had been very theoretical or no examples had been given. The chairman wonders if the students are aware that the comments are sometimes unclear. Lanting says that bachelor students make the minutes while master students make the comments, so some parts could get lost. The PD says that generally, he or the M-coordinator is present. Van der Veer explains that he proofreads the notes and transfers them into minutes, but it depends on the quality of the notes how well that is possible. The M-coordinator says that the idea is that the minutes are available at the same meeting as the MasterSEQ is discussed. Van der Veer says that this will happen for the next evaluation.

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The chairman asks about the course Applied Functional Analysis, where students complained that the pressure was too much. Lanting says this is always the case. Many of the courses that SACS students choose have weekly assignments, from which the workload can add up. The workload is high, but not unmanageable.

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During the Machine Learning course, the microphone was not being used by the teacher. Proksch asks if the students complained about this during the lecture. The PD does not know. The PD says that many students from our programme are taking this course, but it is

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130 taught by TCS. The chairman wonders if we could have our own course. The PD continues that reviews are never great but students are still interested in the topic so they still follow the course. The chairman says that almost everything about the course is criticized in the current evaluation. Lanting says that the course is not particularly great, so students do not sign up for this one but choose others instead, such as Reinforcement Learning. ML is one of the electives that the Mathematics students can choose from. The PD says that the next time the M-EER is discussed, we might discuss whether this course should still be offered to our students. The chairman says that Applied Mathematics has good people to teach this.

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140 For the course Continuous Optimization, there are comments that the lecture notes were very similar to the lectures and that it was not clear in which direction the lecturer was going. Lanting explains that there are two groups here, students who go to the lectures, and students who watch the videos. The students who read the lecture notes see no use in going to the lectures because it is the same. People who do not read the lecture notes as preparation, do not understand the lecture.

7. AOB / Questions before closing the meeting

145 The PD asks if the teachers were informed about the Master evaluation lunch minutes. Van der Veer does not think they were. The PD suggests sending the minutes to all lecturers, or only the part that applies to their course.

150 **Action Point (Van der Veer):** Inform chairpersons of panel meetings to inform teachers of the outcome.

8. Closure

The chairman closes the meeting at 16:52.

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Next meeting: 14 May 2024

Nr	Description	Meeting	Responsible
488	Have a conversation about the midterm accreditation.	26/01/2024	Chairman & PD
494	Ask the PD for a new SEQ proposal sheet from the pilot project.	16/04/2024	Chairman
499	Determine a platform for keeping electronic course files.	16/04/2024	Vice-Chairman
500	Write a letter regarding the advice for the Bachelor EER.	14/05/2024	Chairman
501	Inform chairpersons of panel meetings to inform teachers of the outcome.	14/05/2024	Van der Veer

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