

DATE

15 June 2017

OUR REFERENCE

EWI17/BOZ/6481LvdP

Minutes 141st OLC-TW-meeting Tuesday 6 June 2017, 15:45 hrs.

- 5 *present:* Hil Meijer (chairman), Gjerrit Meinsma, Judith Timmer (until 17:18 hrs.), Marc Uetz (from 15:51 hrs.), Hidde Wieringa, Lotte Weedage, Dieuwertje Alblas (until 17:18 hrs.), Steven Horstink (educational officer Abacus), Jan Willem Polderman (PD), Jitske Rijken (B-coordinator, until 17:06 hrs.) and Lennard van der Putten (writing minutes)
- 10 *absent with notice:* Marloes van Grinsven (M-coordinator)

1. Opening

- The chairman opens the meeting at 15:49 hrs.
Wieringa announces that this will be his final OLC meeting, due to his upcoming graduation.
- 15 The chairman mentions that the postponed agenda items of the last meeting have not returned on the agenda of today's meeting. These will be added to the agenda of the next meeting, since the postponed items do not have a high priority.
- It is not clear what the goal of agenda item 5 (platformMinor@UT) is, since the minor is part of the bachelor and therefore should be discussed together with the TER. Weedage asks if the goals of the agenda items could be added to the agenda next time.
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2. Minutes 140th meeting 25 April 2017

- *Textual corrections:*
The minutes are approved without textual corrections.
- 25 - *In response to the points raised in the minutes:*
p. 2: The PD mentions that the cum laude rules require that the master should be finished within 30 months after enrolment. However, there are students who enrol for their master on 1 July, but in practice start their master on 1 September. Therefore, a clause has been added so that the examination board can deviate from this rule, in particular in case of such a 'dead period'.
- 30 - *Actions:*
239: the M-coordinator is absent, action remains on the list.
240: it was not clear what the problem was. The chairman clarifies that the way of formulating a panel evaluation report should be constructive instead of personally criticizing. Action remains on the list.
- 35 244: the B-coordinator says that the collaboration classes are currently in module 3 and the feedback classes are in module 1. The PD mentions that the students have stated that they would also like to have the group collaboration classes earlier. It is suggested to split the group collaboration classes into two parts: an introduction on group collaboration in module 1 and more explicit classes in module 3. Action can be removed from the list.
- 40 245: the B-coordinator will forward the evaluation of module 11. Action can be removed from the list.
246: the master TER states that the final project does not mention the 45 EC admission requirement of the internship. Action can be removed from the list.
247, 249 and 250: done, to be removed from the list.
- 45 248: the PD mentions that there will be an evaluation. Osiris Docent is not really suitable for the way we want to process grades. In the future, the grades will be submitted centrally. Due to the privacy issues on student numbers, submitting grades via Blackboard Grade Center is a satisfying solution for as long as Blackboard will be used. Action remains on the list.
251: there has been one candidate for the OLC, a first-year student. However, this means that there will be only bachelor students in the OLC.
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Uetz announces that he also want to quit as an OLC-member in the short term. In order to let the procedure be transparent, the chairman will send an e-mail to all employees. **[action Chairman]**

- *Advices and correspondence:*

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3. Announcements

The PD announces that there is an Education Strategy day on Friday 16 June, where among other things the use of the English language is being discussed. It would be nice if also several students will attend. The PD will send the announcement to Weedage.

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The PD mentions that there are currently 66 presubscriptions for the Bachelor.

4. OER (TER) 2017-2018 BSc AM

The yellow shaded text has been changed compared to last year's TER.

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Alblas notices that there seems to be more compensation regulations apart from the existing regulations. The PD adds that module 5 is the only 'divisible' module in the bachelor due to the compensation rules. It is unknown how many students actually use the compensation regulations, the B-coordinator will find it out. **[action B-coordinator]**

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-*Specific characteristics of the programme*

p.5, sec. 1.1: The chairman mentions that the last sentence only holds for cohort 2016 and up and asks if this rule is necessary. The PD responds that it is necessary, because last year students sometimes have written their work in Dutch. The jurist said that it was not clear whether only the assignments had to be in English or also the answers. Therefore, it is good that it will be stated in the TER.

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p.6, sec. 2.4, last sentence: The chairman wonders if a student needs to actively request cum laude. Wieringa confirms, since there is a checkbox for cum laude on the graduation form.

p.6, sec. 2.5: The first mention of 'Mathematical Research II' should be changed to 'Mathematical Research I'.

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p.8, sec. 2.10: The PD mentions that the minor 'Leren Lesgeven' does not have an English term.

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p.11-14, tables 1-3: Weedage asks if the number of ECs for each course needs to be added. This will be done only for the 'divisible' modules (modules 5, 11 and 12).

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p.12, table 2: 'Numerical Mathematics' should be changed to 'Numerical Methods'. Uetz remarks that the course code of Discrete Structures and Efficient Algorithms is wrong. Uetz suggests to change the name of the project (Similarity) to 'Graph isomorphism'. The chairman discourages to put the subject of the project in the course name, otherwise a new course code is required each time the project's subject is being changed.

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p.18, table 7: The double degree AM/AP students follow PDE twice, namely in quarter 8 (the AP-course) and in quarter 11 (the AM-course). The PD says that this is being discussed with AP, probably a part will be removed from the programme. The PD mentions that in quarters 3 and 4, the courses Quantum Matter and Instrumentation will be switched around.

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p.3-6: Only the first eight modules of the bachelor AM are described. The modules of the third year are not described, since these are filled with the minor and the final phase. However, a description of module 11, including an argumentation about its coherency, is desirable. The PD will add a description of module 11. **[action PD]**

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5. From Platform Educational Innovations: platformMinor@UT

The PD mentions that the minor is not a part of the final terms, which is undesirable. Moreover, a student who has not done a minor actually meets the final terms and can therefore graduate. In item 2 of the document a final term has been formulated involving the minor. This final term is formulated somewhat vaguely, but just concrete enough to oblige students to do a minor. A couple of reformulations are discussed in the final term: 'deliberately' should be changed into 'consciously' and 'motives' should be corrected to 'motivation'. The chairman will write a positive advice on the Bachelor TER, including the final Bachelor qualification as suggested in PlatformMinor@UT, taking into account the previous mentioned adaptations. **[action Chairman]**

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6. Evaluations

- *Module 3 2016-2017 panel evaluation 2:*

There were quite a lot of unmotivated students in module 3. The situation that teachers do not know the answers to questions should not be happening.

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The project was fine, but the rule that students should distribute their grades over their group

members was not announced beforehand and therefore resulted in frustration in some of the groups. Furthermore, project groups of seven students are too large. The chairman will write an advice on the project to prevent problems with demotivated students and to recommend a smaller group size. **[action Chairman]**

115 - *Module 4 2016-2017 panel evaluation 1:*

Wieringa thinks it is worrying that a lot of material, such as Blackboard, parts of lectures and questions, is still in Dutch. The PD agrees, since it was clearly communicated to everyone to use only the English language. The main problem is in one-on-one situations, where often Dutch is being spoken. People still have to get used to speaking English.

120 - *Module 7 2016-2017 panel evaluation 2:*

Weedage notices that this is the second year that students think that there are too many bonus points. Uetz mentions that the bonus points have already been lowered compared to last year.

- *Module 8 2016-2017 panel evaluation 1:*

There are no remarks on the panel evaluation of module 8.

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7. Mastermath minutes Student consultation 7 April 2017

There are no remarks on the minutes of the Mastermath student consultation.

8. Other points brought up by the meeting attendees

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There are no other points brought up by the meeting attendees.

9. Questions

There are no questions.

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10. Closing

The meeting closes at 17:41 hrs.

Actions

Nr	Description	Meeting	Responsible
239	Ask Maarten Korsten whether the course description of the Traineeship has changed and if the new text can be sent to the OLC	17/1/2017	M-coordinator
240	Discuss the feedback instruction for students with the concerned coordinators	17/1/2017	B-coordinator
248	Request the evaluation of Osiris Docent again	25/4/2017	PD
252	Research how many students use the compensation regulation	6/6/2017	B-coordinator
253	Add a description of module 11 in the TER, including an argumentation about its coherence	6/6/2017	PD
254	Write a positive advice on the Bachelor TER, including the final Bachelor qualification as suggested in PlatformMinor@UT	6/6/2017	Chairman
255	Write an advice on the project in module 3, to prevent problems with demotivated students and to recommend a smaller group size	6/6/2017	Chairman
256	Send a mail to all employees in order to find a new staff member (for Marc Uetz)	6/6/2017	Chairman

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Advices and correspondence

Nr	Description
117	Evaluations
119	TER (OER) B-AM 2017

Points of attention

Nr	Description

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