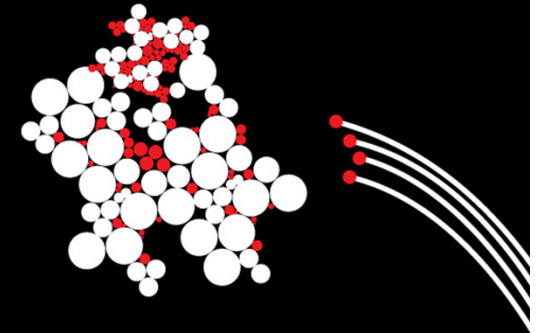


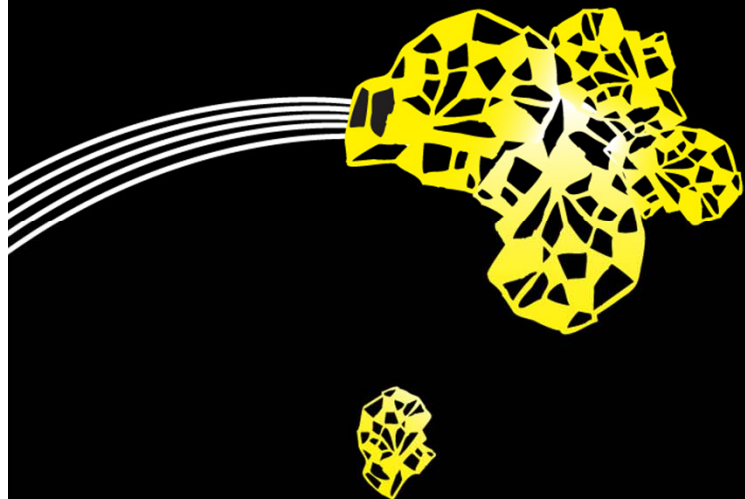
UNIVERSITY OF TWENTE.

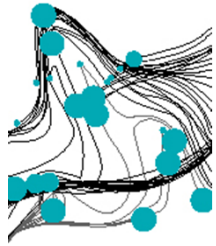


## Introduction Session

# Pre-Master Business Administration

September 5, 2011





# Agenda

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- BA team
- Admission to the pre-Master
- Pre-Master courses
- Rules and regulations
- Some practical matters
- MSc Business Administration
- Some advices
- Questions / Contact information



This presentation will be published on the website.



# The BA Team

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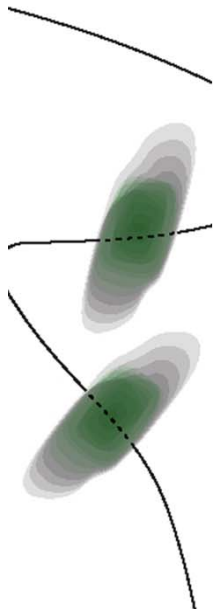
Prof. Rez Kabir  
**Programme Director**



Cynthia Souren  
**Programme  
Coordinator**



Charlotte Röring  
**Study Adviser**





## Application; Admission; Registration

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- Upon **application** you receive a student number & welcome letter from UT. **This does not mean that you are admitted.**
- After consideration of your application, you receive an **individual admission letter** from us (School of Management & Governance) with your **own personal pre-Master programme**. Only completing your own personal pre-Master programme will give you admission to the MSc BA programme.
- With the admission letter you need to **register**.



## Pre-Master Courses

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- The courses you need to follow are mentioned in [your admission letter!](#)
- For most of you, the courses are:
  - **Quartile 1:**
    - Introduction to Research Methodology
    - Data Analysis
    - Organization Theory and Design
  - **Quartile 2:**
    - Methodology & Research Design
    - Design Methodology
    - Strategic Marketing & Business Research



## Rules and Regulations

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- Complete your pre-Master within 12 months!
- If you **cannot finish** the whole pre-Master programme within 12 months, this means that you **do not qualify** for the MSc BA programme!
- **Max. two exam attempts for each course! NOT MORE!**
- In case of (personal) problems, such as illness during the exam period, contact your study adviser on time.



## Some practical matters (1)

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- Student number.
- E-mail address: [s0001244@student.utwente.nl](mailto:s0001244@student.utwente.nl)  
Always use this and check your e-mail regularly!
- Study guide:  
<http://www.utwente.nl/mb/gemenebest/studyguide.pdf>
- Books: <http://www.stress.utwente.nl>
- Student portal: <http://my.utwente.nl>  
Osiris, Blackboard (Electronic Learning Environment).  
Check your schedule regularly for changes!



## Some practical matters (2)

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- ICT applications: access by student number and password.

For all your ICT questions: ICT Service Desk!

Location: Horst building. Tel: 053-489 5577

e-mail: [icts.servicedesk@utwente.nl](mailto:icts.servicedesk@utwente.nl)

- Phone book, names and addresses of students and staff: <http://webapps.utwente.nl/telefoongids/en/telgidsservlet>

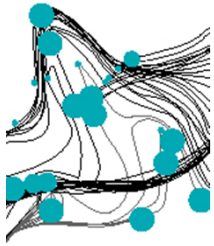




## Some practical matters (3)

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- To improve your English (oral, writing), support from the **TCP Language Centre** is available.
- Check the website: <http://www.utwente.nl/so/tcp/>
- TCP has courses on Academic Reading, English for Academic Purposes, etc!
- Register now!



## MSc Business Administration

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- 2 Start dates: September & February
- Note: you can start the MSc programme in February only if you finish the full pre-master programme before February!
- If you finish all of your pre-master courses in April, it may be possible to already attend some MSc BA courses in Q4.
- In all cases when you do not follow the regular programme: **ask advice and/or permission to avoid problems! Always go to your study adviser first!**



## How can you get the best from your study?

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- Adequately prepare yourself
  - A typical **5 EC course** represents about **140 hours** of study for an average student.
  - Do study regularly in each week. Be prepared to put some work in.
  - Attend lectures / tutorials: you learn stuffs that you don't find in books.
  - Think ahead of readings, assignments.
- Dare to be different!
- Our teachers are extremely helpful; just ask!





## Contact Information: BA Team Members



	Phone	Room	Workdays
Cynthia Souren <a href="mailto:c.p.l.souren@utwente.nl">c.p.l.souren@utwente.nl</a>	053 - 489 3483	Ravelijn 2351	Monday, Tuesday, Thursday, Friday
Charlotte Röring <a href="mailto:c.g.m.roring@utwente.nl">c.g.m.roring@utwente.nl</a> <i>Tuesday 12:30-13:30 consulting hour without appointment</i>	053 - 489 3181	Ravelijn 2414	Monday, Tuesday, Wednesday, Thursday