

Attendees: Damgrave (chairman), Horstman, Kommerkamp (minutes secretary), Römer, Van de Belt, Visser, Daggenvoorde
Absent: Sanchez, ten Bloemendal, Versteijlen

1, 2 Opening, approval of the agenda & selection minutes secretary

Roy Damgrave opens the meeting at 12.40

Agenda:

1. Opening
2. Adoption of the agenda & minutes secretary
3. Correspondence
4. Announcements
5. Approval minutes internal meeting
6. Approval minutes external meeting
7. Summery meeting with FB
8. Education
9. Research
10. Any other business (AOB)
11. Question round
12. Closure

3. Correspondence

Horstman: The letter about the dissatisfaction regarding the FB, is received by the CvB.

4. Announcements

Visser and Damgrave have both leave the meeting at half past one.

Horstman starts with the 'URaad' from mid-February, therefore he has to leave the FR. Optionally, there have found a new member for the vacancy and a new vice-president must be chosen.

5. Approval minutes internal meeting

Page 2: (Roy Damgrave) 'Structuurrapport leerstoel Design Creativity & Research' was as previously expected the 'dakpan-constructie'. The name of it has been changed due to the fact that the designation didn't correspond to the vacancy; it wouldn't attract the right people for the vacancy. In the revision of the vacancy there will be a more specified description of to the educational side of the job. The 'design cluster' that's mentioned in the vacancy is the 'The Design Lab', which has not yet been confirmed. The absence of the PhD requirement is due to a possible situation in which there is a registration of a candidate with a lot of practical experience (and/or good network). Also there is found a student for the BAC; Jorien Alers.

Page 3: (Roy Damgrave) Research: There will be a new name for the chair soon, but it's uncertain which name. A structure report will also follow.

Action Points:

Nr	Subject	Date	Who	Progress
1314-2	Take camera when all members are present	10-09-2013	Horstman	
1314-9	Send a photo of yourself to Römer for the website	17-12-2013	Everyone	Only the pictures of Pascale (WB-student) and Joost (WB-student) are missing.
1314-10	Send remarks to Horstmans letter to Horstman	07-01-2014	Everyone	Done
1314-11	Bring up the remaining points at te FB meeting	07-01-2014	Damgrave	

35 **6. Approval minutes external meeting**

Not available.

7. FB

40 Roy Damgrave: The meeting with the 'FB'-representatives David and Chantal (which is initiated by Dewulf and Jansen), is been told that that the 'FB' is willing to change. This also means that the 'FB' use more of the expertise of the university (CTW-)staff. Also further general decisions (UT-wide) will be made with all the deans and CvB. Due to the 'jaarzalen'-probleem; David wants to consider a pilot with the 'jaarzalen' of IO/TG. The pilot will contain the situation the old situation before the 'jaarzalen' became property of the 'FB', but with the current financial resources. This will be discussed with the 'FB', OLD's and Roy Damgrave.

45 In the near future the telephone connections will be replaced by an internet-service called Microsoft Lync. Calling will be possible with portable headsets or special telephone stations (which look the same as the current stations). Marijn Horstman tells that replacement of the stations in 'De Horst' will be done next summer.

50 In February there will be a meeting with Jansen and the "right people", to discuss with the 'FB' about the last points due to the problems.

8. Education

55 Roy Damgrave: Closure of the second module and the BSA-results will be published in two weeks. Noteworthy here is that there is "hole" in the BSA rules, because it is possible to start again with the same study if a student thinks he can't achieve two modules. This can be positive, for students with a bad start (but with good intentions) and negative because of all the failing students that want a restart.

Dorien van de Belt: How far can a lecturer make exceptions for exams? Because there are a lot of requests to move/replace the exam of an IO-course.

60 Roy Damgrave: The exam committee is responsible for the approval of expectations of students, not the lecturer.

9. Research

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10. Any other business (AOB)

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11. Question round

70 Dorien van de Belt: Lately in 'De Horst' the lights are shut down after closing time, probably because of energy saving. But therefore students can't study after closing time in the building. Roy Damgrave will add this point to the FB question list.

Roy Damgrave and Roy Visser will both not attend the next meeting at 4 February.

12. Closure + something for the CTW-News

at 13:27 o'clock

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1314-9	Send a photo of yourself to Römer for the website	17-12-2013	Everyone	Only Pascale and Joost have to send a photo.
1314-11	Bring up the remaining points at te FB meeting	07-01-2014	Damgrave	

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