

**Attendees:** Damgrave (chairman), Römer, Sanchez, Van de Belt, Daggenvoorde, Horstman, Visser, Versteijlen  
Kommerkamp (minutes secretary)

**Absent:** Ten Bloemendal

## 1, 2 Opening, approval of the agenda & selection minutes secretary

Agenda:

1. Opening
2. Approval of the agenda & minutes secretary
3. Correspondence
4. Announcements
5. Approval minutes internal meeting
6. Approval minutes external meeting (not available yet)
7. **Security issue**
8. Reorganisation
9. Education
  - a. TOM
10. Research
11. Any other business (AOB)
12. Question round
13. Closure

Minutes secretary of the day: Kommerkamp

## 3. Correspondence

No correspondence this time.

## 4. Announcements

Sanches wonders if there ideas are handed in 'ideeënbox' lately, in the canteen of the Horst. Damgrave indicates that the bus is used infrequently and that ideas are put forward mainly through student associations to the FC.

## 5. Approval minutes internal meeting

There are no textual changes indicated, but there are some questions / comments on the previous minutes:

Horstman wonders if there is anything done with the letter in respons of the Open Days, as the fact that Horst hasn't been open in these days. Damgrave indicates that the complaints about this issue will be shared with the head of communications and also to Michel Janssen.

Van de Belt wonders what about the BHV-deficit at the Horst / Meander, since the building isn't closed this month. There is also no clarity from Michel Janssen about the state of affairs.

Action points:

1314-2 (take camera): Ten Bloemendal was absent, maybe next time. For now, point will remain.

1314-6 ('I-kolom'): Van de Belt didn't sent the document, so action point will remain.

## 6. Approval minutes external meeting

Not ready yet.

## 8. Security issue

Horstman indicates that there are many thefts in the Horst recently. Laptops are stolen from students and also UT-staff. The latter is worrying, since there are also stolen property from enclosed spaces within the Horst. Basically the one who planned the theft has a master key of the Horst, so this a serious issue.

Damgrave says there are many master keys in circulation in and around the Horst, both staff and external companies. Renewal of locks costs about € 200,000 (roughly) and this may temporarily solves the problem. A control system with passes (as in the Horst-Tower and Meander) would be a better solution,

because in that case the security can know who goes in and out of the rooms. Damgrave will ask Michel Janssen for clarification on this overall problem. (AP 1314-7)

**8. Reorganisation**

50 At the faculty EWI 25-30 people from the staff will be fired, as a result of the cuts. While the amount to be cut is limited compared with the faculty CTW. This is also partly due to the trend that the number of students is dropping and the number of researchers increases within EWI.

**9. Education**

55 Horstman and Daggenvoorde indicate that first-year students spend approximately 50 hours per week studying (including CiT-students). It is also believed that a lot of time is spent on the projects and thereby supporting subjects are underexposed. In addition, the learning time for the (weekly) subtests are playing an important part in the study-pressure.

60 Additionally there is a problem with the math keys for the online environment. These are for some students already expired, while they have paid for a code for 'unlimited' time. The key is also necessary for making examinations of math. The latter is in conflict with the law, you can't ask a fee to make exams. This point will be discussed next week at OOC.

**10. Research**

This week there will be a visitation at the research department of WB.

**11. AOB (any other business)**

None.

65 **11. Question round**

Van de Belt indicates that the level of English, according to the last minutes, is substandard. It should be critically examined in the following minutes. In addition, she offers her help in any grammatical and spelling problems in drafting the minutes.

**12. Closure**

70 The meeting is closed at 13:34. The next meeting will be 5 november 2013.

**Action items:**

Nr	Subject	Date	Who	Progress
1314-2	Take camera when all members are present	10-09-2013	Horstman	
1314-6	Send document about 'I-kolom'	01-10-2013	Van de Belt	
1314-7	Asking Michel Janssen for clarification about the security issue	22-10-2013	Damgrave	