

To: Members PC CreaTe/HMI

From: Barbara Spikker

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**Concerns Minutes of the PC CreaTe/HMI meeting, 11 September 2014**

Committee members present: M. Poel, PhD (chair), F. Lammers, M. Bruinenberg,  
V. Nibbelke, S. de Haan, C. Salm, PhD  
Others present: G.F. van der Hoeven, PhD (director), B. Spikker  
(support staff, minutes)

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**1. Opening and announcements**

The meeting is opened at 09.05 by Poel.

**2. Setting the agenda**

The agenda is approved in its current form.

**3. Accreditation / visitation CreaTe**

Van der Hoeven succinctly explains the NVAO guidelines with respect to the report. The report may not exceed 25 pages in length. So van der Hoeven will have to emend the text.

Van der Hoeven requests that the programme committee provide its comments, starting at page 19 (standard 1).

- **Standard 1: Intended learning outcomes**

The text is substantively correct, however, the members would like to see the following:

- emphasize that CreaTe is a university-level programme, not a higher vocational one;
- more clearly express how creativity is promoted;
- emphasize the research skills;

The comment is also made that the standards do not refer to creativity.

*Figure page 22*

This figure concerns defining boundaries in academia. The members did not fully grasp this. Van der Hoeven states that these are the current learning objectives. The figure is identical for NM and ST students. Van der Hoeven states that a 2<sup>nd</sup> web will also be created.

A discussion ensues about what can be expected from a CreaTe academically schooled person. The members also wonder whether mention should be made of the fact that no exclusive research group exists. At the same time, they wonder whether this is relevant to a bachelor's programme. Van der Hoeven will look into the matter.

- **Standard 2: Teaching learning environment**

The phrase "to be provided" appears multiple times. Various persons are yet to provide the relevant segments.

Regular use is made of the word "issues". This would suggest that there are problems. Is this what was meant?

Salm observes that tutorship is different for everyone and believes it does not work as it is supposed to. Van der Hoeven explains that Oosterhuis is working on setting up/supervising tutorships. Tutorship is important to personal development.

Should there be any further comments, please submit it to Poel or van der Hoeven. Van der Hoeven will update the text and forward the updated version to the members.

#### **4. Questions**

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#### **5. End**

At 10.25 the meeting is closed.

## 6. Actions

Action point	Status	Action taker
87. national student survey questions are finalized. Van der Hoeven will draw up a draft version and come back on the matter in December.		Van der Hoeven/Spikker
115. contact vd Boogaard re free assignment presentation	Not done yet.	Van der Hoeven
126. have accreditation reappear on the monthly agenda	monthly	Spikker
128. take into account that the committee is to appear before the accreditation committee.		All members
132. provide overview distribution NM/ST specialization to Spikker for examination programme allotment		Faber
133. provide overview tutor group division to Spikker for Osiris entry		Van der Hoeven
134. Sophie de Haan take care of letter of appointment, webdav, fee.	all has been forwarded and is in process	Spikker
135. place assessment results on webdav		Faber
136. discuss evaluations in next meeting (make more public, structure, etc.) small curr. committee	Will be put on the agenda	Spikker
137. mail final EER		Van der Hoeven
138. place letters re approval EER on webdav	Has been done. Among the 27-8-2014 documents	Spikker
139. forward typos for both modules to Poel		Nibbelke
140. forward amendments/errors to Zwiers		Poel
141. mail SAR comments to van der Hoeven		All members
142. go over assessment table with students Lammers and Bruinenberg.		Lammers, Bruinenberg and van der Hoeven
143. plan extra meeting on SAR	Planned for 11-9-2014	Spikker