

## Reports – Educational coordinator



Menu nr. in Osiris	Report
9.1.01	Key facts
9.1.02	Overview of courses
9.2.05	Name list
9.2.06	List of passport photos
9.2.22	Number of student per degree programme
9.2.23	Number of students per specialisation
9.2.54	List of participants per course
9.2.56	Enrolments minor
9.2.57	Summary credits per block
9.2.80	Number of test grades
9.2.81	Courses at another institution
9.2.87	Transcript of records (dossieroverzicht)
9.2.88	Current results per course
9.2.91	Test resits
9.2.92	Test results per course
9.3.11	To follow education
9.3.15	Study progress overview
9.3.16	Meeting List Examination
9.3.19	Yet to complete tests
9.3.20	Graduated students
9.3.55	Students List (Binding Study)
9.6.08	Test performance

### 9.1.01 - Key Facts

#### Goal:

This report can give you an overview of the most important information concerning courses (e.g. all courses of a module).

#### Selection: Standard selection course information


Number	Description of filters
1	<p><i>Optional</i> Search for a specific course by filling in a course code in the filter 'course'.</p> <p>Tip: Use  to enter or paste multiple course codes</p> <p>The current academic year is filled by default</p>
2	<p><i>Optional</i> Search for course within a specific module by filling 'behoortbijmodule', e.g. B-AM-MOD01 (module 1 of the bachelor Applied Mathematics)</p>
3	<p><i>Optional</i> Search for courses within a specific quartile (block).</p>
4	<p><i>Optional</i> Search for courses of a specific lecturer (M-number).</p> <p>Tip: Use  to see a list lecturers (including M-number).</p>

## 9.1.02 - Overview of courses

### Goal:

This report can give you an overview of all information concerning courses (e.g. all courses of a module).

**Selection:** Standard selection


Number	Description of filters
1	<p><i>Optional</i></p> <p>Search for a specific course by filling in a course code in the filter 'course'.</p> <p>Tip: Use  to enter or paste multiple course codes</p> <p>The current academic year is filled by default</p>
2	<p><i>Optional</i></p> <p>Search for course within a specific module by filling 'behoortbijmodule', e.g. B-AM-MOD01 (module 1 of the bachelor Applied Mathematics)</p>

## 9.2.05 – Name list

### Goal

This report will create a list of students per degree programme (and eventually specialisation).

**Selection:** Standard selection





Number	Description of filters
1	<p><i>Optional</i></p> <p>Filter on specific student numbers</p> <p>Tip: Use  to enter or paste multiple student numbers</p>
2	<p>Filter on students for a specific degree programme and/or cohort.</p>

## 9.2.06 - List of passport photos

### Goal

This report will create a list of photos of students from a specific group.

### Selection: Standard selection


Number	Description of filters
1	<p><i>Optional</i> Fill in specific student number(s).</p> <p>Tip: Use  to enter or paste multiple student numbers</p>
2	<p>If you want to use a specific student group, use this filter.</p> <p>Tip: Use  to enter or paste multiple student groups</p>
3	<p><i>Optional</i> Fill in a degree programme (e.g. B-AT) and cohort (the academic year a student started the degree programme)</p> <p>Tip: Use  to see a list of degree programmes</p>
4	<p><i>Optional</i> Fill in a specific course code, to get a list of photos of students registered for this course.</p> <p>Tip: Use  to enter or paste multiple course codes</p>

## 9.2.22 – Number of students per degree programme

### Goal:

This report can create an overview of the number of students per programme degree, broken down into different aspects.

### Selection:



Number	Description of filters
1	<p><i>Optional</i> Fill in a degree programme (e.g. B-AT) and degree</p> <p>Tip: Use  to see a list of degrees</p>
2	<p>If needed, you can specify which information you want to show on your report.</p>

## 9.2.23 – Number of students per specialisation

### Goal

This report can create an overview of the number of students per specialisation, broken down into different aspects.

#### Selection: Number of active students per specialization



Number	Description of filters
1	<p>Tip: Use  to see a list of existing specialisations</p> <p>Or fill in: [degree programme code]% to get all the specialisations of the degree programme For example: <input type="text" value="PSY%"/> </p>
2	<i>Optional:</i> select a specific period
3	These filters are used to select 'active' students

## 9.2.54 – List of participants per course

### Goal

This report will show you information about which students will participate in a certain course.

#### Selection: List of participants per course


Number	Description of filters
1	<p>Fill in the Osiris course code</p> <p>Tip: Use  to enter or paste multiple course codes</p>
2	The current academic year is filled by default
3	<p><i>Optional</i></p> <p>Tip: Use  to see a list of starting blocks</p>

## 9.2.56 – Enrolments minor

### Goal:

This report can create an overview of the number of students per minor.



#### Selection: Standard selection

Number	Description of filters
1	Fill in the minor code (e.g. TNW-HM-BROB-15; the number corresponds the year the minor was created)  Tip: Use  to see a list of the existing minors
2	The current academic year is filled by default
3	If needed, you can specify which information you want to show on your report.

## 9.2.57 – Summary credits per block

### Goal

This report will show you information about the summary credits per block.


Number	Description of filters
1	Fill in the degree programme  Tip: Use  to see a list of programme
2	The current academic year is filled by default
3	The start date is filled by default
4	The end date is filled by default
5	The active code degree programme is filled by default
6	The academic year is filled by default
7	Fill in the starting block  Tip: Use  to see a list of blocks

## 9.2.80 – Number of test grades

### Goal:

This report can create an overview of the number of sufficient vs. insufficient grades per test opportunity of a course or multiple courses.

#### Selection: Standard selection

Number	Description of filters
1	Fill in the course of a specific course  Tip: Use  to enter or paste multiple course codes
2	<i>Optional</i> Search for course within a specific module by filling 'behoortbijmodule', e.g. B-AM-MOD01 (module 1 of the bachelor Applied Mathematics)

## 9.2.81 - Courses at another institution

### Goal

This report shows the courses a student has done at another institution. Can be done per student and per student group.

### Selection:

**Search** Standard selection (Faculty) ⓘ

**Personal details**

Student number = [ ] ⓘ 1

Initials = [ ] ⓘ



Surname without letter accent = [ ] ⓘ

\* Deceased? = [ ] No

**Student group**

Student group = [ ] ⓘ 2

? CLEAR MAINTENANCE ▾ Advanced search Run


Number	Description of filters
1	<p>Fill in a specific student number, or if his/her student number is not known, use other filters</p> <p>Tip: Use  to enter or paste multiple student numbers</p>
2	<p>If you want to use a specific student group, use this filter.</p> <p>Tip: Use  to enter or paste multiple student groups</p>

## 9.2.87 - Transcript of records (dossieroverzicht)

### Goal

Detailed information of all results and credit points a student has obtained for tests, courses and courses at another institution.

### Selection:


Number	Description of filters
1	Fill in a specific student number, or if his/her student number is not known, use other filters  Tip: Use  to enter or paste multiple student numbers
2	If needed, you can specify which information you want to show on your report.

## 9.2.88 – Current results per course (geldende resultaten per cursus)

### Goal

The report shows an overview of the results per course for a specific academic year.

### Selection: Standard selection


Number	Description of filters
1	Fill in a specific course code. The current academic year is select by default  Tip: Use  to enter or paste multiple course codes
2	<i>Optional:</i> If a course is given twice a year, you can specify the starting block.
3	If needed, you can specify which information you want to show on your report.

## 9.2.91 – Test resits

### Goal

This report shows an overview of all the insufficient test results.

### Selection: Standard selection


Number	Description of filters
1	Fill in a specific course code.  Tip: Use  to enter or paste multiple course codes  The current academic year is select by default
2	<i>Optional</i> Fill in a specific test.
3	<i>Optional</i> Select students from a specific degree programme (e.g. B-PSY).

## 9.2.92 – Test results per course

### Goal

This report can create an overview of the test results per course, test and opportunity.

#### Selection: Test results per course


Number	Description of filters
1	Fill in a specific course code.  Tip: Use  to enter or paste multiple course codes  The current academic year is select by default
2	<i>Optional</i> Search for course within a specific module by filling 'behoortbijmodule', e.g. B-AM-MOD01 (module 1 of the bachelor Applied Mathematics)
3	<i>Optional</i> Fill in a specific test or test opportunity
4	If needed, you can specify which information you want to show on your report.

## 9.3.11 – To follow education

### Goal

This report can create an overview per course of which students this course need to complete, according their study programme.

#### Selection: To follow education

Number	Description of filters
1	Fill in a specific course code.  Tip: Use  to enter or paste multiple course codes  The current academic year is select by default.
2	<i>Optional</i> Search for course within a specific module by filling 'behoortbijmodule', e.g. B-AM-MOD01 (module 1 of the bachelor Applied Mathematics)
3	<i>Optional</i> Fill in a study programme (e.g. CSE-B-20 – curriculum of the B-CSE started academic year 2020). The study programme contains the curriculum of a student.
4	If needed, you can specify which information you want to show on your report.



### 9.3.15 – Study progress overview

#### Goal

This report shows an overview of all the results a student has obtained for his/her study programme.

#### Selection:

**Search** Standard selection (Faculty) ⓘ

**Personal details** ⓘ

Student number =  ⓘ

Initials =  ⓘ

Surname without letter accent =  ⓘ

Deceased? =  No ⓘ

**Student group** ⓘ

Student group =  ⓘ

**Registration degree programme** ⓘ

Academic year =  2021 ⓘ

Start date <=  06-01-2022 ⓘ

End date >=  06-01-2022 ⓘ

Active code degree programme =  ⓘ

**Report options** ⓘ

Print subject? =  No ⓘ

Print tests? =  No ⓘ

Only print contributing tests? =  No ⓘ

Print courses still to be achieved =  Yes ⓘ

Print achieved courses? =  Yes ⓘ

Print Replacement Rules? =  No ⓘ

Print individual arrangements? =  No ⓘ

Print credits per period? =  No ⓘ

Print other grades? =  Yes ⓘ



Print average grade? =  Yes ⓘ

Print GPA? =  No ⓘ

Only print final grades? =  No ⓘ

Print Reason approval? =  No ⓘ

ⓘ CLEAR MAINTENANCE ▾ Advanced search Run




Number	Description of filters
1	Fill in a specific student number, or if his/her student number is not known, use other filters  Tip: Use  to enter or paste multiple student numbers
2	If you want to use a specific student group, use this filter.  Tip: Use  to enter or paste multiple student groups
3	These filters are used to select 'active' students.
4	If needed, you can specify which information you want to show on your report.

### 9.3.16 – Meeting List Examination

#### Goal

This report shows a list of students within an study programme, including the number of required credits and the number of obtained credits for the study programme.

#### Selection:


Number	Description of filters
1	Fill in a specific student number, or if his/her student number is not known, use other filters  Tip: Use  to enter or paste multiple student numbers
2	If you want to use a specific student group, use this filter.  Tip: Use  to enter or paste multiple student groups
3	Fill in a degree programme (e.g. B-AT) and cohort (the academic year a student started the degree programme)  Tip: Use  to see a list of degree programmes
4	The study programme contains the curriculum of a student.
5	If needed, you can specify which information you want to show on your report.

### 9.3.19 – Yet to complete tests

#### Goal

This report can create an overview of which students still need to complete one or more tests, according their study programme.

#### Selection: Yet to complete tests

Number	Description of filters
1	Fill in a specific course code.  Tip: Use  to enter or paste multiple course codes  The current academic year is select by default.
2	<i>Optional</i> Search for course within a specific module by filling 'behoortbijmodule', e.g. B-AM-MOD01 (module 1 of the bachelor Applied Mathematics)
3	<i>Optional</i> Fill in a study programme (e.g. CSE-B-20 – curriculum of the B-CSE started academic year 2020). The study programme contains the curriculum of a student.
4	If needed, you can specify which information you want to show on your report.

### 9.3.20 - Graduated students

#### Goal





This report shows information about the students who have graduated for a certain Bachelor of Master. It's possible to search for a single student, per student group or by degree programme.

#### Selection:

The screenshot shows a search interface with the following sections and fields:

- Personal details:** Student number, Initials, Surname without letter accent, \* Deceased? (No)
- Student group:** Student group
- Degree programme:** Degree programme, Cohort
- Examination:** Degree, Exam registered? (Yes)

Red circles with numbers 1-4 are placed next to the search fields to indicate tips. The bottom of the interface includes a help icon (?), a CLEAR button, a MAINTENANCE dropdown, an Advanced search button, and a Run button.

Number	Description of filters
1	<p>Fill in a specific student number, or if his/her student number is not known, use other filters</p> <p>Tip: Use  to enter or paste multiple student numbers</p>
2	<p>If you want to use a specific student group, use this filter.</p> <p>Tip: Use  to enter or paste multiple student groups</p>
3	<p>Fill in a degree programme (e.g. B-AT) and cohort (the academic year a student started the degree programme)</p> <p>Tip: Use  to see a list of degree programmes</p>
4	<p>Tip: Use  to see a list of existing degrees</p>

### 9.3.55 - Students List (Binding Study Advice)

#### Goal

This report can be used to gain insight for a specific group of students in combination with the obtained binding study advice (e.g. deferred advice).

#### Selection: Standard selection

Number	Description of filters
1	Fill in the degree programme and academic year of a binding study advice. You also can specify the moment of recommendation (e.g. first recommendation, second recommendation or binding advice).
2	<i>Optional</i> Select a specific group of students, based on their binding study advice.
3	If needed, you can specify which information you want to show on your report.

#### Selection: Drop outs (first year)


Number	Description of filters
1	Fill in the degree programme and academic year of a binding study advice.
2	The 'S' (staker / drop out) is selected as the final BSA recommendation.
3	If needed, you can specify which information you want to show on your report.

### 9.6.08 – Test performance

#### Goal

This report gives you an overview of the statistical data per course, test, opportunity.

#### Selection: Test performance

Number	Description of filters
1	Fill in a specific course code. Tip: Use  to enter or paste multiple course codes. The current academic year is select by default
2	<i>Optional</i> Search for course within a specific module by filling 'behoortbijmodule', e.g. B-AM-MOD01 (module 1 of the bachelor Applied Mathematics)
3	Fill in a specific test
4	If needed, you can specify which information you want to show on your report.