



# canvas

## Quick Guide for Teachers

← → ↻ <https://canvas.utwente.nl>



### Where do I go?

Access Canvas from <https://canvas.utwente.nl>



### What will I see?

The first thing you see when you log in is the **Dashboard**. Click on a course card to enter the course.



### What are the first steps to build and run my first Canvas course?

1. Design your course structure: Use **Modules** to organize course content. Modules is a great tool to guide students through the course. You can arrange modules by week, unit or topic.
2. Create course overview: Use **Syllabus** to give a course introduction. Syllabus automatically populates with assignments, quizzes, and calendar events.
3. Add course content: Add files such as PDF, PPT, Word Doc, and URLs to a **Module** or **Page**. **Tip:** to save time, you can upload materials to **Files** first, then add links to files via Module or Page.
4. Develop assessments: Create **Assignments**, bulk download submission and upload feedback.
5. Evaluate Student: Use **Quiz** to test student performance.
6. Publish course content: Use **Publish** to release course content.
7. Notify student: Use **Announcements** and **Inbox** to reach your students.



### How do I provide feedback?

Use **Grades** and **Speedgrader** for marking and feedback. Add comments, markup, track changes to a document without downloading a student's submission.



### What are the options for collaborative learning?

Canvas provides many ways to support peer learning, such as **Groups**, **Group assignment**, **Peer review**, **Collaboration** and **Discussion**.



### Can I use Canvas to enhance innovation in teaching and learning?

Canvas has more potential than just storing course files. Features like personalized learning paths, group collaboration and online virtual classes open new opportunities for blended learning, flipped classroom and more innovation in education.



### Where can I go if I need help or want to learn more?

1. Visit the UT Canvas training course: <https://canvas.utwente.nl/enroll/WG9PCD>
2. Visit the UT Canvas website: <https://www.utwente.nl/canvasstaff>
3. Click the Help icon in Canvas.



### Are there Apps available?

**Yes!** Check out the Canvas Teacher app on your mobile or tablet.

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