**This is a four-page form. Please fill, put signatures, and then deliver this form to Centre of Educational Support (CES) – Student Affairs & Logistics (SAL) (in Dutch BOZ) – Citadel H429**

# Minor Approval Form

## THE STUDENT

Last name (s): Bachelor programme: Student number:

**Before you start...** Before you fill in this form, please take into consideration that you meet all the requirements to start a minor and that your choice of minor adheres to all the boundary conditions.

## Context Info

I would like to request approval for:

An Exchange Minor (EM) – minor taken at another (Dutch or foreign) institute

A transfer minor (XM) – i.e. it consists of a premaster programme

A “free minor” (IM) – such as an internship or other possibilities

Describe any relevant details of the proposed course package (e.g. motivation, coherence between the courses, name of the university for transfer minor outside UT)

## Course Package

Detailed choice of courses. Provide course name, course code and number of EC’s (either in minor space or as extracurricular activity). Also provide back-up courses to replace courses that may be rejected. Provide for each course a weblink to course information in the course catalogue of the offering university (if not UT).

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| --- | --- | --- | --- | --- | --- |
| COURSE CODE | COURSE NAME | Back-up Course | EC (minor) | EC (extra-curricular) | Approved by PC |
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| Weblink course info: | | | | | |
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| Weblink course info: | | | | | |
| Total amount of EC in minor | | |  |  |  |
| Total amount of extracurricular EC | | |  |  |

Room for remarks programme coordinator / pre-master coordinator / examiner

## Signatures for Approval

In case of a transfer minor: The **programme coordinator premaster** hereby declares the student can transfer to the master programme of his choice by completing the above course package as part of his minor space.

Name:       Date:

Signature

In case of an exchange minor: The **Exchange Coordinator** hereby declares she has discussed the course package with the student.

Name:       Date:

Signature

In case of a free minor: The **examiner** hereby declares the proposed courses form a coherent course package in his/ her field of expertise and that is of sufficient level for a minor. He/ She will supervise the student during the completion of his/ her minor when necessary.

Name:       Date:

Signature

**The student**: I hereby declare I have completed this form truthfully.

Name:       Date:

Signature

**The programme coordinator:** On behalf of the Examination Board EEMCS I hereby declare the proposed course package meets the requirements for an individual minor and thus receives my approval.

Name:       Date:

Signature

**Please deliver this four-page form, fully signed, to Centre of Educational Support (CES) – Student Affairs & Logistics (SAL) (in Dutch BOZ) – Citadel H429**