

Goal:

The created file gives you an overview of the results of the selected students, broken down into different study programmes.

How do you create a Results Summary (Groslijst) within Osiris Lecturer / Supervisor?

1. Go to <http://osiris.utwente.nl/docent>, use your UT-account to log in to Osiris Lecturer.
2. Go to the menu **'Student'** (submenu: *Personal details or Progress*).
3. Search for a specific group of students.
Tip: use the selection filter 'Results summary' (1) ('Groslijst') to find students of an specific educational programme
4. Specify the fields in the selection filter and click on **'search'**. The results of the selection filter will be shown on the right of the page.

SEARCH

Results summary (Faculty) 1

PERSONAL DETAILS

Deceased?
No

DEGREE PROGRAMME 2

Student active?
Yes

STUDENT GROUP 3

Student group 🔍 ☰

DEGREE PROGRAMME 2

Degree programme 🔍

Cohort

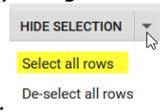
Degree 🔍

EXAMINATION 4

Study programme 🔍

Number	Description
1	Filter name – you can select here the right selection e.g. 'Results Summary'
2	Filter on students for a specific degree programme and/or cohort.
3	If you want to use a specific student group, use this filter. <i>Tip: Use ☰ to see a list of existing student groups</i>
4	Fill in a study programme (e.g. CSE-B-20 – curriculum of the B-CSE started academic year 2020). The study programme contains the curriculum of a student. <i>Tip: Fill in this field to create a results summary for students of a specific study programme</i>

5. Use **'Make selection'** to select (a group of) students. *After clicking on 'make selection' you can select all rows or specify your selection by using the 'check boxes'.*



To select all rows at once:

6. After selecting the students, click on **'Actions → Results summary'** (Groslijst)
7. Fill in the 'degree' (e.g. Bachelor, Master, Pre-master) for which you want to get an overview of the results.
8. Specify which detailed information per study programme component you want to show on the Results Summary.

Show

Only the component

Study programme components and the underlying courses

Study programme components, underlying courses and tests
9. Click on **'Execute'** to create the results summary.

Goal:

The created file gives you an overview of the results of students who are registered for a **certain series of courses** in a certain academic year. This results summary can be used, for instance, to see results of:

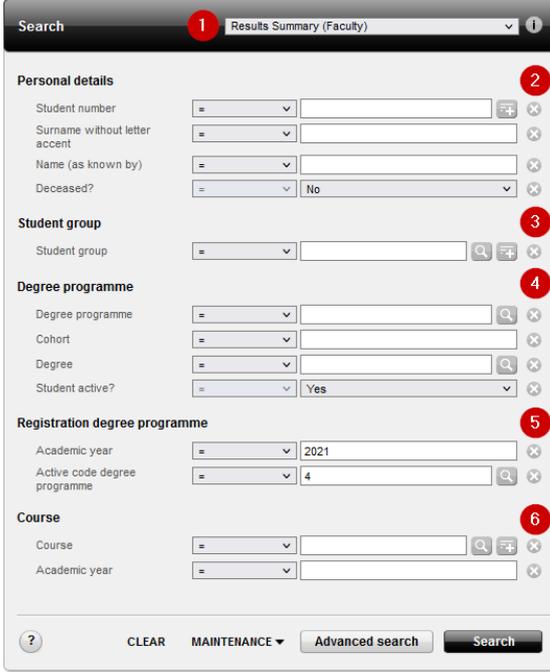
- exchange or pre-master students without a fixed study programme
- a group of graduating students
- all participants of (one or more study units of) a TOM 2.0 bachelor module, regardless of the students' degree programme or study programme.

How do you create a Results Summary (Groslijst) based on groups from the menu 9.3.17 in Osiris Back Office?

1. Go to <http://osiris.utwente.nl/osiris>, use your UT-account to log in to Osiris Back Office (available for: educational coordinator).
2. Go to menu **9.3.17 Student > Reports > Studypgress: Results summary based on groups**
3. Search for a specific group of students

Tip: use the selection filter 'Results summary' ('Groslijst') to find students of a specific educational programme or registered on a specific course code

Number	Description
1	Filter name – you can select here the right selection e.g. 'Results Summary' (Groslijst)
2	If you want to filter on specific student details, use these filters Tip: Use  to enter or paste multiple student numbers
3	If you want to use a specific student group, use this filter. Tip: Use  to see a list of existing student groups
4	Filter on students for a specific degree programme and/or cohort.
5	This is filled by default to select only students who are active during the current academic year for the given degree programme
6	Filter on students who are registered for specific courses Tip: Use  to enter or paste multiple course codes (see 'extra information' at the end of this document for more information about searching for specific course codes.



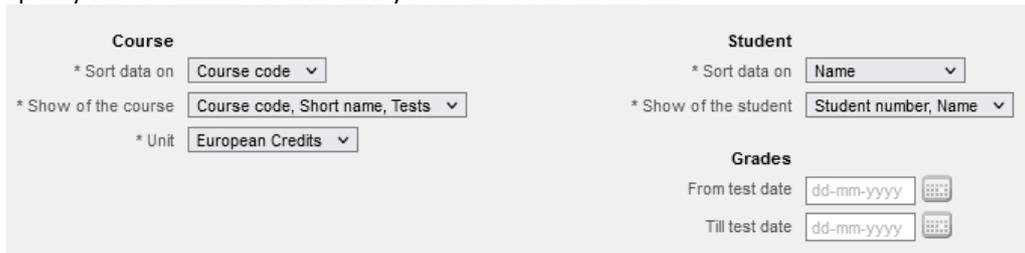
4. Specify the fields in the selection filter and click on **'Search'**. The results of the selection filter will be shown on the right of the page.
5. Click on **'View → Select all rows'**
6. Click on **'Action: Result summary'**

7. Use  to select multiple courses for which you want to see an overview of results.
Tip: Use the selection filters to search for specific course codes. e.g. 'Parts of module' or 'Part of minor'

To search for courses within a specific module by filling 'behoortbijmodule', e.g. B-AM-MOD01 (module 1 of the bachelor Applied Mathematics)



8. Click on **'Search'**. The results of the selection filter will be shown on the right of the page.
9. Click on **'Add'** to add the courses to the results summary
10. Specify which detailed information you want to see on the file



11. Click on **'Run'** to create the results summary.

Goal:

The created file gives you an overview of the results of students within the same **study programme**, e.g. students per degree programme and per cohort.

How do you create a Results Summary (Groslijst) based on study programme from the menu 9.3.18 in Osiris Back Office?

1. Go to <http://osiris.utwente.nl/osiris>, use your UT-account to log in to Osiris Back Office (available for: educational coordinator).
2. Go to menu **9.3.18 Student > Reports > Studyprogress: Results summary based on study programme**
3. Fill in a specific study programme (e.g. CSE-B-20 – curriculum of the B-CSE started academic year 2020).
4. Click on '**Search**'. The results of the selection filter will be shown on the right of the page.
5. Click on '**View → Select all rows**'
6. Click on '**Action: Result summary**'
7. Specify which detailed information you want to see on the file
8. Click on '**Run**' to create the results summary.

Extra information about the Results Summary

Valid result

The Osiris result summary does not always show the most recent or highest exam result!

1. The result summary, if available, always shows the **valid result** obtained for a course code. A valid result is calculated by Osiris at the moment a student has obtained a result for each test of the course (study unit). The valid result may be a failing grade or a passing grade.

The test results shown in the list are the test results that contribute to the valid result. This is comparable to the print option 'show only results that count' when generating a study progress overview.

This is irrespective of:

- Whether the results have been obtained in the requested academic year of the course;
- Whether the validity period of the test results has/has not expired;
- Whether new test results have been obtained in a subsequent academic year (whereby no valid result has yet been calculated in the new academic year).

2. If **no valid result** has been obtained yet for a course code, the list does not show the result at course level. The test results that are shown on the list are the test results of the academic year in which the most test results were obtained for the course code.

This is irrespective of:

- Whether the results have been obtained in the requested academic year of the course;
- Whether the validity period of the test results has/has not expired;
- Whether new test results have been obtained in a subsequent academic year (whereby no valid result has yet been calculated in the new academic year).

How to search for specific course codes in Osiris?

1. Go to **menu 1.1 – Education – Course – Courses**
2. There are several options to filter on specific courses
 - a. Use the field 'Short name' – this is the name of the course in Osiris

Tip: you can use the character '%' to search for a courses you don't know the full name of, for example:

%management% - all the courses with management within their name will be shown.

%management – all course names ending with 'management' will be shown.

management% - all courses starting with 'management' will be shown.

- b. Use the selection filter '**Part of Module**' to search for courses of a specific module

To search for courses within a specific module by filling 'behoortbijmodule', e.g. B-AM-MOD01 (module 1 of the bachelor Applied Mathematics)

Tip: Use  to see a list of the modules

- c. Use the selection filter 'Part of Minor' to search for courses of a specific minor

To search for courses within a specific minor by filling 'behoortbijminor', e.g. TNW-JM-MEN (minor-code)

Tip: Use  to see a list of existing values