UNIVERSITY OF TWENTE.

MSc Robotics – MSc-Thesis Project Registration (202200122) [1]

Version 2025.1 (Sep '25)

Names and research group

Student Name		**Number**	
Specialisation [2]		**Profile**	
Research group(s) [3]			
Committee Chairperson [4]			
Member			
Member [5]			

Project

Provisional Title [6]	
Provisional Description [6] [7]	**External?** [8] ❑

Courses still to be completed [9]

Code	Course Name	Quarter	# F.T. Weeks [10] [11]

Holidays and periods of absence [12] [13] [14]

Reason for absence	Starting date	End date	# F.T. Weeks [11]
			0
Total number of f.t. weeks [15]			**0**

Total duration (wall-clock time) of the MSc-Thesis Project [16]

Activity	# F.T. Weeks [11]
MSc-Thesis Project – 40 EC = 28 f.t. wks [17]	28
Slack time for MSc-Thesis Project – 4 f.t. wks [18]	4
Time for courses (from the table above)	
Absence time (from the table above) [19]	0
Time due to Repair [20]	
Time due to Resit [21]	
Total number of weeks [15] [15]	**32**

Milestones / Dates of the MSc-Thesis Project [16]

Event / Milestone	Date
Start date	
Milestone PP – Project Plan [22] approximately 1/3	
Milestone D – Demo [23] approximately 2/3	
End – Presentation and Assessment	
End of Slack Weeks	

Signatures

Student	Committee Chairperson [24] or Committee Member [25]
Date:	Date:

As student, send this form to:

- the Educational-Affairs Office (BOZ) of MSc Robotics, and
- a copy to the Programme Director and a copy to the PPD teacher

Check your research group whether the secretariat would like to have a copy of this form.

Updates (only concerning planning) need to be sent in the same way as the first version. Highlight updates [16].

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1 Relevant articles of the EER are: A3.7, A3.8, B3.12, B4.7, and B4.8.
2 Use abbreviations: MPAI, ASAI, HRISAI, and I&E for Innovation and Entrepreneurship.
3 Research group(s) involved in supervision. Use abbreviations including faculty, department, and research group, as used in the UT Peoples Pages and in Table 16 of EER-B.
4 Must be a Senior Examiner in the MSc Robotics programme.
5 Add extra lines in case the Supervision Committee is larger. The External Examiner may *not* be involved in supervision, *only* in assessment and thus must *not* be on this form, but on the Master-Examination Registration / MTP-GL Form.
6 Is provisional. Updates during project do not need to be put in this document.
7 Be concise and do not extend too much. Final form (if needed without footnotes) must stay on 2 pages.
8 MTP is external when student is > 50% of time outside UT or day-to-day supervision is by member outside UT.
9 Maximum of 10 EC. The 6 courses of the Specialisation and PPD MSc Robotics I (202200115) must have been completed. In case variant 2 of Year 2 is taken, also the Academic-Skills Project (202200119) must have been completed. PPD MSc Robotics II (202200121) as a not-yet finished course does not need to be mentioned here, obviously.
10 A course is 5 EC, which is 140 hours, or 3.5 weeks, or 17.5 days (1 EC is 28 hours).
11 F.T. Weeks are full-time weeks of 40 hours. Doing other tasks in parallel must be specified in the "Holidays..." table.
12 Count Dutch public holidays and weekdays ("bridging" days) where UT is closed also here. See UT's academic calendar.
13 In case MTP work is *not* full time, add here the equivalent in f.t. weeks of the extra wall-clock time this less-than-full-time causes. Example: working 4 days per week on the MTP implies 40 weeks of 4 days, causing 8 f.t. weeks in this table.
14 Project delay due to illness must be put here, implying an updated form must be send again, see Endnote 16.
15 Update calculation of total by updating "field codes" after other rows have been filled in (works only in MS Word).
16 In case any updates in the planning cause extending the End Date ≥ 4 weeks, this MTP registration form must be updated and send again, highlighting the changes compared to the original version.
17 The MTP is 40 EC, which is 1,120 hours, or 28 full-time weeks, or 140 days. Including 4 full-time weeks slack time, the MTP is 1,280 hours, or 32 full-time weeks, or 160 days.
18 To cover both extra time due to calendar issues of supervisors and extra time to being a bit behind schedule / plan. Scale slack time accordingly in case of a combined programme.
19 Value is taken from Absence-table total; simply update field codes, see also Endnote 15.
20 Add f.t. weeks for Repair as agreed upon. Total time for Repairs must not exceed 50% of the nominal duration of MTP, so 16 f.t. weeks. Raise scaling weeks (Endnote 13) accordingly. Leave empty otherwise. Highlight this, see Endnote 16.
21 Add 9 f.t. weeks (is 2 Months), to enable the Resit procedure. Leave empty otherwise. Highlight this, see Endnote 16.
22 Milestone PP – Project Plan is after approximately 1/3 of the MTP time, so after 10 f.t. weeks, excluding absence and/or course work.
23 Milestone D – Demo is after approximately 2/3 of the MTP time, so after 21 f.t. weeks, excluding absence and/or course work.

24 At the start of the project, the Committee Chairperson signs. With this signature, the Supervision Committee states that the project fits to the student's Specialisation and can be related to the student's Profile.

25 In case of an update (see Endnote 16) and agreed upon by Supervision Committee and student, a signature of any Supervision-Committee member suffices.