

































### **3.7.2 Master's Cartography**

The Master's programme Cartography is offered by the Faculty of Geo-Information Science and Earth Observation (ITC). The enrolment rules that apply to this programme are included in the [Admission & Enrolment regulations for post-initial education ITC](#), for non-funded education.

### **3.7.2 Risk Management Master's Programme**

The Master's in Risk Management is offered by the unit Professional Learning and Development of the Behavioural, Management and Social Sciences faculty. Information on the enrolment procedure can be found on the website [Risk Management](#).

### **3.7.3 Master Public Management**

The Master Public Management is offered through the Professional Learning and Development unit of the BMS faculty and is aimed at professionals. Information about the registration procedure is described on the Public Management website.

## **ARTICLE 3.8 OTHER RULES FOR NON-FORMAL ENROLMENTS**

### **De-enrolment, termination of enrolment, proof of registration and student identity card**

1. Students may de-enrol throughout the year. They can indicate if they require a refund of any Proof of Tuition Fees Paid.
2. A registration automatically ends on 31 August unless it is terminated prematurely.
3. The student identity card as issued by the institutional administration states the surname and first initials of the student, a passport photo, student number and the library code, and is valid until de-enrolment.
4. Students may request a duplicate of their student ID card. The student must then pay a fee of €10.
5. Exchange students receive a proof of registration. The proof of registration states the surname and first initials of the student, date of birth, student number, the period of registration, the programme and the type of enrolment, and is valid for the relevant academic year.

## **ARTICLE 4 COMPENSATION, HARDSHIP CLAUSE, OBJECTION PROCEDURE AND CITATION**

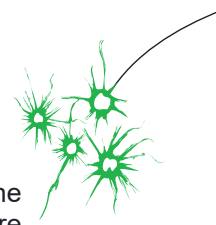
### **ARTICLE 4.1 COMPENSATION**

Anyone making use of educational or examination facilities without being enrolled as a student must pay compensation due to wrongful use of these facilities. Compensation amounts to 10% of the tuition fee for each month that the person in question was not enrolled. The number of months for which compensation is payable is equal to the period starting with the month in which wrongful use was made of facilities until the month in which the individual in question is properly enrolled at the university.

### **ARTICLE 4.2 HARDSHIP CLAUSE**

The institutional administration may, at its discretion and under very special circumstances, deviate from this enrolment regulation if a decision in accordance with the provisions of these regulations would result in a patently unfair situation.





### **ARTICLE 4.3 COMPLAINT, OBJECTIONS AND APPEALS**

If students or prospective students disagree with the decisions based on the enrolment regulation, the first basic principle is to see whether the student(s) involved and the Student Affairs and Services are first able to resolve matters between them. Only when that proves impossible, may students submit a formal objection.

For information about the complaints procedure, see the [Complaint, Objection, Appeal webpage](#).

### **ARTICLE 4.4 CITATION**

These regulations may be cited as the “Enrolment Regulations University of Twente”.

