

Process new Educational tools

On this [page](#) you can read what the criteria are for an institutional system and how it is funded.

The following agreements apply to the use of a new educational tool (as an institutional system):

- TELT is responsible for the introduction of new educational tools
- TELT determines the added value of the system.
 - Determining the added value is carried out in two steps:
 1. By executing and evaluating a project/pilot of the new educational tool
 - In the implementation of the project/pilot, contract management LISA is involved for the conclusion of a contract (if necessary) educational tool.
 - In case of negative evaluation, the project/pilot will stop.
 2. When positively evaluating writing a business case (BC), the BC is intended to gain insight into the cost new tool and what support is needed.
- The evaluation of the system + the business case is submitted by TELT to the CES steering group IT Education Projects for decision-making.
- After a positive decision, the new educational tool system is transferred to the line organization.
 - The license costs of the new tool are paid from the central software budget, managed by LISA
 - Functional management is transferred to the respective holder of the system (almost always CES-IM)
 - If necessary, technical management is transferred to LISA
- In the event of a negative decision, the tool does not become an institutional system, but it is possible that a faculty does purchase the tool, concluding a contract via contract management LISA. If the faculty decides to do so, the faculty must also support the tool itself.

Schema method TELT new educational tool:

