

# ANNUAL REPORT PROGRAM COMMITTEE

## CREATE / I-TECH 2024 - 2025

### 1. Program Committee members

In the academic year 2024 - 2025 the program committee CreaTe/I-tech consisted of the following members:

#### A. members

<b>Employees</b>	<b>Membership period</b>
Dr. G. Englebienne	Entire year
Dr. R. van Delden	Entire year
Dr. E. Dertien	Entire Year
Dr. ir. J. Klein Brinke	Entire Year
<b>Student members</b>	
M. Moneta	Entire year
A. Sabermanesh	Until October
E. Burema	Entire year
B. Blom	Entire year
S. Buser	From Nov. Onwards
<b>Other</b>	
Dr. A.M. Schaafstal (Program director Create)	Entire year
Dr. ir. R. Klaassen (Program director I-Tech)	Entire year
M. Snel (Program director CreaTe VU)	Entire year
Dr. K. Zalewska (Create coördinator)	Entire year
Dr. J. van Houwelingen – Snippe (I-Tech coördinator)	Entire year
G. van Iersel	Entire year
B. Leusink- Bokxem (support staff)	Entire year
H.K.S. Ottenschot (minutes)	Entire year
S. Nanwani Vaswani (minutes)	Entire year

#### B. New Members

See the table above. Y. Burgstede, Y. Blok and A. Sabermanesh left the PC at the end of last year, while M. Moneta, B. Blom and S. Buser joined as student representatives. E. Dertien replaced C. M. Epa Ransinghe as staff member.

#### C. Communication

Communication with the students is mediated through the study association Proto, the student members of the committee and the education evaluation panel CRITEEC. Communication with the teachers in the program is mediated through the program coordinators and the staff members of the committee.

## 2. Meetings

In the past academic year 11 meetings took place, in 9 the program director was present. In the table below the relevant agenda topics for each meeting are listed.

Every meeting the following items appear on the agenda:

- opening and announcement
- fixing the agenda
- minutes previous meeting
- incoming and outgoing mail
- spearheads
- Questions

Date meeting	Program Director	Discussion points (short)
10-09-2024	Present	<ul style="list-style-type: none"> <li>• New members: B. Blom, S. Buser, M. Moneta</li> <li>• Use of AI for note taking</li> <li>• Discussion of next UT-wide EER</li> <li>• TAO and possible Dutch Tracks</li> </ul>
08-10-2024	Present	<ul style="list-style-type: none"> <li>• TAO and possible Dutch Tracks for Create</li> <li>• CRITEEC evaluations</li> </ul>
12-11-2024	Present	<ul style="list-style-type: none"> <li>• Financial situation of UT</li> <li>• Decreasing student registration numbers</li> <li>• Teacher involvement of CRITEEC evaluations</li> <li>• Importance of PC representation at VU</li> </ul>
10-12-2024	Present	<ul style="list-style-type: none"> <li>• PC Trainings</li> <li>• Shortened SEQ</li> <li>• Online vs Paper Testing</li> <li>• Legal rules for PC member re-elections</li> <li>• Public minutes</li> </ul>
14-01-2025	Present	<ul style="list-style-type: none"> <li>• Student attendance and difference VU-UT</li> <li>• EDI Storytelling course</li> </ul>
11-02-2025	Present	<ul style="list-style-type: none"> <li>• Participation to User Studies for SONA points</li> <li>• UT-wide EER</li> <li>• Supplementary Topics CreaTe</li> </ul>
11-03-2025	Present	<ul style="list-style-type: none"> <li>• Master EER part A</li> <li>• Bachelor EER</li> <li>• Summer Resits Mathematics</li> </ul>
09-04-2025	Present	<ul style="list-style-type: none"> <li>• Reduction of the number of summer resits</li> <li>• Overall Evaluation Create-specific</li> <li>• Math evaluation panel</li> <li>• CreaTe EER part B</li> </ul>
13-05-2025	Present	<ul style="list-style-type: none"> <li>• ITech EER part B</li> <li>• Infinite validity of Grades</li> </ul>
10-06-2025	Present	<ul style="list-style-type: none"> <li>• AI Specialisation Data Science</li> <li>• Improvement Plan institutional accreditation</li> </ul>
08-07-2025	Present	<ul style="list-style-type: none"> <li>• PC composition and elections</li> <li>• SEQ evaluations</li> <li>• Online Examinations</li> </ul>

### 3. Advises

#### *a. asked*

In the past academic year 2024/2025 official asked advises were given. Below is listed what every advice was and what is done with it.

<b>Date advice</b>	<b>March 2025 EER I Tech</b>
<b>Advise (short)</b>	Approval of the EER I-Tech
<b>Reaction PD</b>	thankful
<b>Result</b>	Approved with some remarks

<b>Date advice</b>	<b>April 2025 EER CreaTe</b>
<b>Advise (short)</b>	Approval of the EER Create
<b>Reaction PD</b>	thankful
<b>Result</b>	Approved with some remarks

#### *b. not asked*

<b>Date advice</b>	<b>October 2024 EER Part A</b>
<b>Advise (short)</b>	Approval of the EER I-Tech
<b>Reaction PD</b>	thankful
<b>Result</b>	Approved with some remarks

The PC suggested modifications to the UT-wide EER. The proposed modifications were acknowledged.