

Absence and reintegration – YEAR 1

OH&S service sees the employee every 4-6 weeks!



OH&S Service /



Manager



Report sickness (day 1) of employee to HR assistant and keep in touch with employee

OH&S service sends invitation for consultation to employee

Company doctor draws up Problem Analysis

Emails questions to company doctor

Draws up Plan of Action together with employee

Discusses progress with employee. Adjusts Plan of

Draws up First-Year Evaluation together with employee

Report/call in sick on day 1 to the manager

Receives invitation for

Draws up Plan of Action together with manager

Discuss progress with manager

Receives information about salary reduction from

Draws up First-Year Evaluation together with manager



Employee

Absence and reintegration – YEAR 2

