

Faculty regulations

Table of Contents

| | |
|---|----|
| Preamble | 1 |
| Chapter I General | 2 |
| Article 1 Definitions | 2 |
| Chapter II Organisation and administration of the faculty | 3 |
| Article 2 The Faculty Board | 3 |
| Article 3 Duties and authorizations of the Faculty Board and the Dean..... | 4 |
| Article 4 Accountability and information obligation of the Faculty Board | 4 |
| Chapter III Education and Research | 5 |
| Article 5 Faculty programmes..... | 5 |
| Article 6 Programme director and duties | 5 |
| Article 7 Examination Boards | 6 |
| Article 8 Programme committees | 6 |
| Article 9 Research | 7 |
| Chapter IV Participation and faculty committees | 8 |
| Article 10 Faculty Council | 8 |
| Article 11 General authorizations of the Faculty Council | 8 |
| Article 12 Right of approval and right to be consulted of the Faculty Council..... | 9 |
| Article 13 Authorizations of the staff delegations | 9 |
| Article 14 Faculty committees..... | 10 |
| Article 15 ST and TN Committees and Health and Biomedical Technology Disciplinary Council | 10 |
| Article 16 Appointment Advisory Committee | 10 |
| Chapter V Final provisions | 11 |
| Article 17 Difference of opinion | 11 |
| Article 18 Official title | 11 |
| Article 19 Adoption and entry into force | 11 |

Reference:
18.015/Hg/Schoonheijt Date:
June 2018

Preamble

The text of the Faculty Regulations of the Faculty of Science and Technology (TNW) refers to the relevant articles of the Higher Education and Research Act (WHW).

Chapter I General

Article 1 Definitions

In these regulations, the following terms are defined as stated below:

- | | |
|----------------------------|---|
| a. University: | The University of Twente (UT), established in Enschede |
| b. WHW/Act: | Higher Education and Research Act; |
| c. CvB: | The Executive Board of the University of Twente; |
| d. Faculty: | Faculty of Science and Technology; |
| e. BBR: | Executive and management regulations University of Twente; |
| f. Dean: | The dean of the Faculty of Science and Technology; |
| g. Faculty Council; | The council of the faculty within the meaning of Section 9.37 of the Act; |
| h. Programme committee: | The committee within the meaning of Section 9.18 of the Act; |
| i. Examination Board: | The board within the meaning of Section 7.12 of the Act; |
| j. OER | Education and Examination Regulations within the meaning of Section 7.12 of the Act; |
| k. Strategic Consultation: | Consultation within the meaning of article 15.3 of the BBR: |
| l. UD: | Lecturer |
| m. UHD: | Senior lecturer |

Terms that are not defined here shall have the meaning assigned to them in the Act, if they are also contained in the Act.

Chapter II Organisation and administration of the faculty

Article 2 The Faculty Board

Explanatory note: this article is based on Sections 9.12, 9.13, 9.24 and 9.27 WHW and the adopted BBR 2018 (article 17).

1. The Faculty Board consists of 4 members, namely the dean, a portfolio holder for operations, a portfolio holder for education and a portfolio holder for research. The dean chairs the Faculty Board.
2. Derogations from the provisions of paragraph 1 shall require the approval of the Executive Board, which shall include the Strategic Consultation.
3. Without prejudice to the responsibility of the Faculty Board as a whole for its decisions and actions, the Faculty Board may submit a proposal to the Executive Board with respect to the allocation of duties. The Executive Board shall approve the allocation of duties, including signature authority.
4. A student of the relevant faculty shall be afforded the opportunity to attend the meetings of the Faculty Board, at which meetings this student shall have an advisory vote (student advisor).
5. The members of the Faculty Board shall be appointed, reappointed, suspended and dismissed by the Executive Board.
6. The members of the Faculty Board, with the exception of the portfolio holder for operations, shall be appointed for a term to be determined by the Executive Board, which shall generally be four years.
7. In the event that the dean resigns - interim or otherwise - as a member of the Faculty Board, the portfolio holder for research and the portfolio holder for education shall make their portfolios available.
8. With respect to the portfolio holders for operations, the Executive Board may determine that they shall be appointed to that position within a specific faculty for a period of four years, that resigning portfolio holders may be reappointed once for a maximum period of four years.
9. The portfolio holders for education and research shall be professors who have been appointed at the university and are employed at the faculty concerned.
10. A programme director (OLD) may not be a member of the Faculty Board.
11. Before appointing or dismissing the dean and the other members of the Faculty Board, the Executive Board shall hear the Faculty Council and the Faculty Board confidentially about the intended decision to appoint or dismiss them. The hearing shall take place at such a time that the consultation may have a substantial influence on the decision-making.
12. The dean and the other members of the Faculty Board may be suspended or dismissed prematurely on serious grounds.
13. The Faculty Board shall invite the student members of the Faculty Board to submit a nomination for the position of student advisor and shall recommend a student advisor to the Executive Board from the list of nominations. The student advisor shall be appointed by the Executive Board on the recommendation of the Faculty Board for a period of 1 year. The student advisor may not at the same time be a member of the Faculty Board.
14. In accordance with Section 9.24 paragraph 1 of the WHW, decisions of the Faculty Board may be annulled by the Executive Board. In the event of a decision being suspended, such suspension shall not exceed four months, in derogation from Section 10:44(3) of the General Administrative Law Act.
15. In accordance with Section 9.27, if a Faculty Board or part thereof is negligent or acts in violation of the law, the Executive Board shall make the arrangements it deems necessary for a period of no more than one year to be determined by the Executive Board, where necessary deviating from paragraphs 2 and 3 of title 1 of chapter 9 of the WHW and paragraph 2 of title 2 of chapter 9 of the WHW. The Executive Board shall notify the supervisory board thereof without delay. The arrangements shall lapse if they have not been ratified by the supervisory board within three weeks after receipt of the notification from the Executive Board.

Article 3 Duties and authorizations of the Faculty Board and the Dean

Explanatory note: this article is based on Sections 9.14, 9.15 and 9.16 WHW and the adopted BBR 2018 (article 15 and 20). Any additional duties may be included in the mandate of the Executive Board.

1. The Faculty Board is charged with the general management of the faculty. The Faculty Board shall also be responsible for the management and organisation of the faculty with respect to education and science.
2. The Faculty Board shall draw up the faculty regulations to regulate the administration and organisation of the faculty. Adoption and amendment of the faculty regulations shall require the approval of the Executive Board. Approval may only be withheld on grounds of conflict with the law or the public interest. If the faculty regulations have not been adopted, or have not been adopted in full, within a period to be determined by the Executive Board, the Executive Board shall adopt the regulations or the missing part thereof.
3. On behalf of the Faculty Board, the Dean participates in the administration of the university, inter alia by taking part in the Strategic Consultation of the university and consulting with the Executive Board on the preparation of the institutional plan and the budget. On behalf of the Faculty Board, the Dean conducts the strategic (policy) consultation with the Executive Board as part of the Board of Deans (CvD) and the Strategic Consultation.
4. Furthermore, the Faculty Board is entrusted with the following tasks, inter alia:
 - a. adopting the Education and Examination Regulations and reviewing them on a regular basis;
 - b. adopting general guidelines for the practice of science;
 - c. adopting the faculty's annual research programme;
 - d. monitoring the implementation of the Education and Examination Regulations and the annual research programme, as well as regularly reporting on this to the Executive Board;
 - e. setting up the Examination Boards and appointing the members of those Boards.
5. The Dean exercises the right of nomination with respect to the granting by the Board of a Honorary Doctor degree to natural persons on account of their excellent merits.

Article 4 Accountability and information obligation of the Faculty Board

Explanatory note: this article is based on Section 9.16 WHW.

The Faculty Board is accountable to the Executive Board. It shall provide the Executive Board with the requested information about the faculty.

Chapter III Education and Research

Article 5 Faculty programmes

Explanatory note: this article is based on Section 9.11 WHW. The BBR also specifies the study programmes that have been set up in a faculty.

The faculty has set up the following programmes:

- a) The Advanced Technology bachelor's programme;
- b) The Biomedical Technology bachelor's programme;
- c) The Health Sciences bachelor's programme;
- d) The Chemical Engineering bachelor's programme;
- e) The Technical Medicine bachelor's programme;
- f) The Applied Physics bachelor's programme;
- g) The Applied Physics master's programme;
- h) The Biomedical Engineering master's programme;
- i) The Chemical Engineering master's programme;
- j) The Health Sciences master's programme;
- k) The Nanotechnology master's programme;
- l) The Technical Medicine master's programme.

Article 6 Programme director and duties

Explanatory note: this article is based on Section 9.17 WHW.

1. A programme director shall be charged with the administration of a programme in the faculty (WHW article 9.17).
2. The Faculty Board appoints a programme director for each programme or combination of programmes set up within the faculty, preferably from the senior professors or the professors of the faculty.
3. The Faculty Council shall be consulted confidentially by the Faculty Board with respect to the appointment of a programme director.
4. Appointment of the programme director shall require the approval of the Executive Board.
5. Under the responsibility of the Faculty Board and with due observance of the frameworks set by the Faculty Board, the programme director shall be entrusted with the design and organisation of the programme. This entails the following:
 - a. formulation of educational policy for the programme;
 - b. drawing up attainment targets and learning objectives for the programme and realising a coherent programme;
 - c. organisation of the implementation of the education and student guidance, including coordination of the workload of lecturers for the programme;
 - d. advising the Faculty Board on the establishment or amendment of the Education and Examination Regulations (OER);
 - e. the design and implementation of quality control, including the implementation of measures as a result of the outcomes of internal and external quality control; design and organisation of the programme;
 - f. advising the Faculty Board on the internal quality control system;
 - g. advising the Faculty Board on the measures to be implemented in response to the external quality control assessment;
 - h. providing information about the programme;
 - i. drawing up annual reports and annual plans for the programme.

Article 7 Examination Boards

Explanatory note: this article is based on Sections 7.12, 7.12a, 7.12b and 7.12c WHW.

1. The Faculty Board sets up an Examination Board for each programme or group of programmes of the faculty. An Examination Board shall consist of at least six members.
2. The Faculty Board appoints its members on the basis of their expertise in the field of the relevant programme or group of programmes. At least one member shall be a lecturer on the programme or on one of the programmes belonging to the group of programmes and at least one member shall come from outside this group. Before appointing a member, the Faculty Board shall hear the members of the relevant Examination Board.
3. The Examination Board appoints examiners to conduct examinations. The examiners shall provide the Board of Examiners with the requested information.
4. The duties and authorizations of the Board of Examiners include the following:
 - a. Ensuring the quality of the examinations;
 - b. Adopting rules and guidelines; the guidelines, instructions and rules of the Board of Examiners are laid down in a separate document entitled 'Rules of the Board of Examiners'.
 - c. Granting permission to a student with regard to a free study programme;
 - d. Granting exemptions for one or more examinations. The Examination Board lays down rules on the performance of these duties and authorizations and on the measures it can take in this respect.
5. The term of office of the members of the Board of Examiners is five years. They may be reappointed no more than once.
6. The Examination Board shall draw up an annual report of its activities. The Examination Board shall provide the Faculty Board with the report.

Article 8 Programme committees

Explanatory note: text based on Sections 9.18 and 9.38c of the WHW as it enters into force on 1 September 2017.

1. For each programme or combination of a Bachelor's programme and a Master's programme of the faculty, the Faculty Board sets up a programme committee, half of which are students and half of which are staff.
2. Programme committees consists of an equal number of staff and students that are enrolled in the relevant study programme or group of study programmes. The programme committee of one programme (Advanced Technology Bachelor's programme and Nanotechnology Master's programme) shall comprise at least six members. The programme committee of a Bachelor's programme and the associated Master's programme shall comprise eight or ten members, with at least one Master's student in the case of eight members and at least two Master's students in the case of ten members.
3. The members of the programme committees shall be appointed by the Faculty Board. New staff members shall be nominated by the current staff members or by the programme director. New student members shall be nominated by the students of the relevant programme or group of programmes.
4. Annually, the composition of the programme committee is placed on the agenda of the Faculty Council. Each year, the Faculty Board and the Faculty Council determine whether it is desirable to maintain this composition.
5. The programme committee shall elect its own chairperson.
6. The term of office of the members of the programme committee shall be one year for students and two years for staff. They may be reappointed no more than twice.

7. The programme committee has:
 - a. the task to advise on promoting and guaranteeing the quality of the study programme.
 - b. the right of consent with respect to the OER, within the meaning of Section 7.13 WHW, with the exception of the topics referred to in the second paragraph, under a, f, h up to and including u, and x, and with the exception of the requirements as referred to in Sections 7.28, fourth and fifth paragraphs WHW, and Section 7.30b, second paragraph WHW.
 - c. the task of annually reviewing the manner in which the OER are implemented.
 - d. the right to be consulted with respect to the OER, within the meaning of Section 7.13 WHW, with the exception of the topics for which the programme committee has the right of consent pursuant to part b.
 - e. the task to advise or make proposals to the programme director and the Faculty Board, upon request and on its own initiative, on all matters relating to education in the relevant programme.
8. The programme committee shall be given the opportunity to consult with the programme director or the Faculty Board before the programme committee issues an advice.
9. The programme committee shall be informed in writing by the programme director or the Faculty Board of the manner in which they have acted upon the advice they have issued, without delay.
10. If the programme committee submits a proposal as referred to in paragraph 7e of this article to the programme director or the Faculty Board, the programme director or the Faculty Board shall respond to the proposal within two months of receipt.
11. The programme committee shall forward the advice and proposals referred to in the seventh paragraph to the Faculty Board for information.
12. The programme committee shall be authorised to invite the programme director or the Faculty Board at least twice a year to discuss the intended policy on the basis of an agenda it has prepared. At least once a year, this discussion shall take place in person by the Dean.
13. The programme director and the programme committee shall meet if requested to do so by the programme director or the programme committee, stating reasons. The meeting shall take place within three weeks after a written request to this effect has been submitted to the chairperson of the programme committee.
14. The programme committee shall annually publish an annual public report.

Article 9 Research

Explanatory note: based on Sections 20 and 26 of the BBR.

1. In consultation with the academic directors, the Faculty Board shall draw up a domain plan for all chairs of the Faculty and submit it to the Executive Board for approval.
2. The Faculty Board may form a group of professors from related fields of science. The professors concerned shall liaise within the chair group.
3. The Faculty Board may set up clusters. Clusters are partnerships between chairs / principal investigators for the purpose of external profiling. Following consultation between the Faculty Board and the staff of the chairs involved, the manner in which the cluster is organised shall be discussed by the Faculty Board with the Faculty Council in accordance with the University of Twente Organisational Changes Regulations (reference CvB UIT-2826).

Chapter IV Employee participation and faculty committees

Article 10 Faculty Council

Explanatory note: based on Section 9.37 WHW.

1. A Faculty Council has been established within the faculty. It comprises 14 people, half of whom are members elected by and from the staff, and half of whom are elected by and from the students of the faculty's programmes.
2. The authorizations of the Faculty Council are laid down in the University Council Regulations. It is not permitted to deviate from these regulations.
3. The regulations of the Faculty Council are drawn up and, with the consent of the Faculty Council, adopted by the Faculty Board.
4. The manner and organisation of the elections of the members of the Faculty Council are included in the Faculty Council election regulations.
5. The term of office of the members of the Faculty Council shall be two years for staff members and one year for students.

Article 11 General authorizations of the Faculty Council

Explanatory note: taken from the University Council Regulations.

1. The Faculty Council exercises the right of consent and the right to be consulted vis-à-vis the Faculty Board, which is vested in the University Council, to the extent that it relates to matters that concern the faculty in particular and the relevant authorizations are also vested in the Faculty Board.
2. The Faculty Council may act on behalf of the programme committee with respect to the submission of a dispute if it concerns its powers to give advice, if that is in line with the programme committee's advice.
3. The Faculty Council shall be consulted confidentially about the appointment and dismissal of the members of the Faculty Board.
4. At least four times a year, the Faculty Board shall afford the Faculty Council the opportunity to discuss the general state of affairs within the faculty. The Faculty Board and the Council shall meet, at the request of the Faculty Board, together with the full Board, the staff delegation or the student delegation, stating reasons. The meeting shall be held within a reasonable period of time after a request to do so has been submitted.
5. The Council shall be authorised to present proposals to the Faculty Board on all matters relating to the faculty and to express its views. The Faculty Board shall respond in writing to the proposals within six weeks, stating its reasons, in the form of a proposal. Prior to submitting its response, the Faculty Board shall afford the Council at least one opportunity to consult with the Board on its proposal.
6. At the start of the academic year, the Faculty Board shall provide the Council with basic information on the organisation of the faculty in writing. At least once a year, the Faculty Board shall inform the Council in writing of the policy pursued by the Faculty Board in the past year and the policy intentions for the coming year. Furthermore, the Faculty Board shall provide the Council with all information required no later than 10 days prior to the meeting. If this last precondition cannot be met, the Council shall decide to include this information in the current meeting cycle or to postpone it until the next meeting cycle.
7. If, during a particular meeting or portion thereof, a pre-eminently personal interest of one of the Council's members is at issue, the Council may determine that the relevant member will not participate in that meeting or portion. The Council shall then also decide that the issue at hand be dealt with in a closed meeting.
8. The Council shall submit a written annual report on its activities and shall ensure that all those involved in the faculty have access to the report. The Council shall ensure that the agendas and reports of the Council's consultation meetings are sent to the Faculty Board and made available for inspection in a generally accessible place on the faculty's premises for the benefit of interested parties.

Article 12 Right of approval and right to be consulted of the Faculty Council

Explanatory note: taken from the University Council Regulations and in accordance with Section 9.38 WHW

1. The Faculty Board shall require the consent of the Faculty Council for each intended decision concerning the following topics:
 - a. the faculty regulations, within the meaning of Section 9.14 WHW;
 - b. the Education and Examination Regulations, within the meaning of Section 7.13 WHW, with the exception of the topics referred to in the second paragraph, under a up to and including g, and v, and with the exception of the requirements within the meaning of Sections 7.28, fourth and fifth paragraphs, and Section 7.30b, second paragraph, WHW.
2. The right of consent also relates to:
 - a. the faculty policy plan;
The following authorizations of the Faculty Council shall apply in relation to the faculty policy plan:
The chair plan forms part of the policy plan and deviations from the main points stated in the policy plan shall require the consent of the Faculty Council.
 - b. the design of the quality control system within the meaning of Section 1.18 WHW, as well as the intended policy in light of the results of the quality assessment within the meaning of Section 2.9 WHW;
 - c. matters relating to safety, health and welfare in connection with work in the faculty; the faculty's occupational health and safety and environmental policy.
3. The right to be consulted relates to:
 - a. the faculty's budget plan and associated annual plan;
 - b. the Education and Examination Regulations, within the meaning of Section 7.13 WHW with respect to parts a up to and including g;
 - c. the education and student facilities;
 - d. the housing policy and educational projects
 - e. the faculty's public relations and information policy.

Article 13 Authorizations of the staff delegations

Explanatory note: taken from the University Council Regulations and in accordance with Section 9.37 and 9.50 WHW.

1. The Faculty Board shall ensure that the staff members of the Faculty Council are afforded a timely opportunity to advise the Faculty Board and to consult on intended measures with respect to:
 - a. the manner in which the labour and service conditions at the faculty are applied;
 - b. the manner in which the general staff policy at the faculty is implemented;
 - c. matters relating to safety, health and welfare in connection with work in the faculty;
 - d. the organisation and working methods at the faculty;
 - e. the technical and economic services at the faculty;
2. The provisions of the first paragraph shall in any case be understood to mean the right to be consulted with respect to reorganisation plans, in accordance with the reorganisation code.
3. The rights of the staff delegation referred to in the first paragraph may be exercised to the extent that the Faculty Board has the relevant authorizations through a mandate from the Executive Board.
4. The staff delegation shall be authorised to present proposals to the Faculty Board with respect to the matters referred to in the first paragraph.
5. The Faculty Board shall require the prior consent of the staff delegation for each measure it is authorised to implement and on which the staff delegation has advised pursuant to the first paragraph.
6. In agreement with the staff delegation, the Faculty Board shall draw up regulations in connection with exercising the rights referred to in the first, fourth and fifth paragraphs.

Article 14 Faculty committees

The Faculty Board may set up committees for the purpose of specific faculty (advisory) duties. The Faculty Council shall advise the Faculty Board on the regulations of these faculty committees. Faculty committees:

- Chemical Engineering Committee (ST);
- Applied Physics Committee (TN);
- Health and Biomedical Technology Disciplinary Council;
- Appointment advisory committees.

Article 15 ST and TN Committees and Health and Biomedical Technology Disciplinary Council

1. The Chemical Engineering Committee (ST) consists of the professors of the Chemical Engineering discipline and the programme directors of the Chemical Engineering programmes.
2. The Applied Physics Committee (TN) consists of the professors of the Applied Physics discipline and the programme directors of the Applied Physics programmes.
3. The Health and Biomedical Technology Disciplinary Council consists of the professors and senior professors of the Biomedical Sciences discipline and the programme directors of the Biomedical Technology, Health Sciences and Technical Medicine programmes.
4. The Faculty Board shall appoint the chairpersons of the ST and TN Committees and the chairperson of the Health and Biomedical Technology Disciplinary Council.
5. The ST and TN Committees and the Health and Biomedical Technology Disciplinary Council shall advise the Faculty Board, whether solicited or unsolicited, on subjects relating to research and education in the relevant programmes.

Article 16 Appointment Advisory Committees

Explanatory note: this article is partly taken from the Professors of the University of Twente Brochure, supplemented by a provision on persons who must also sit on the Appointment Advisory Committee (BAC) at the TNW faculty.

1. The Faculty Board draws up a proposal for the composition of the Appointment Advisory Committee (BAC). This Committee shall consist of a majority of professors. At least one professor shall be employed at another university. The BAC shall consist of a student and at least one female scientist. Experts in the relevant field of science, not being professors, may sit on the BAC. At least two members of the BAC shall be employed outside the UT.
2. The Appointment Advisory Committee shall also include a science director and/or the portfolio holder for research and a programme director and/or the portfolio holder for education.
3. Otherwise, the Faculty Board acts in accordance with the provisions of the Professors of the University of Twente Brochure.

Chapter V Final provisions

Article 17 Difference of opinion

In the event of a difference of opinion on the interpretation of articles of these regulations, the Executive Board shall decide where it concerns a difference of opinion between the Faculty Board and the Executive Board and the Dean shall decide where it concerns an internal matter of the faculty.

Article 18 Official title

These regulations may be cited as: Regulations of the Faculty of Science and Technology of the University of Twente.

Article 19 Adoption and entry into force

These regulations enter into force on 15 June 2018 and replace the regulations of January 2011.

Adopted by the Faculty Board of the Faculty of Science and Technology, after having obtained consent from the Faculty Council and the approval of the Executive Board.

Enschede, 12 June 2018.