

Adding research output from previous/other employments to Pure?

If needed, research output from previous employments can be added to Pure. It is however important to set up the affiliations correctly to avoid publications being counted towards UT statistics. The easiest way to add historical data is to use the automated search option (on the main screen click "add new" and then "set up automated search" at the bottom of the screen). The relevant source (Scopus for instance) will offer you the option to download past publications into Pure, and will recognize any external affiliations which can then be imported. **BUT:** because this is an external affiliation, the publication will not be visible on the portal and/or your publication list!

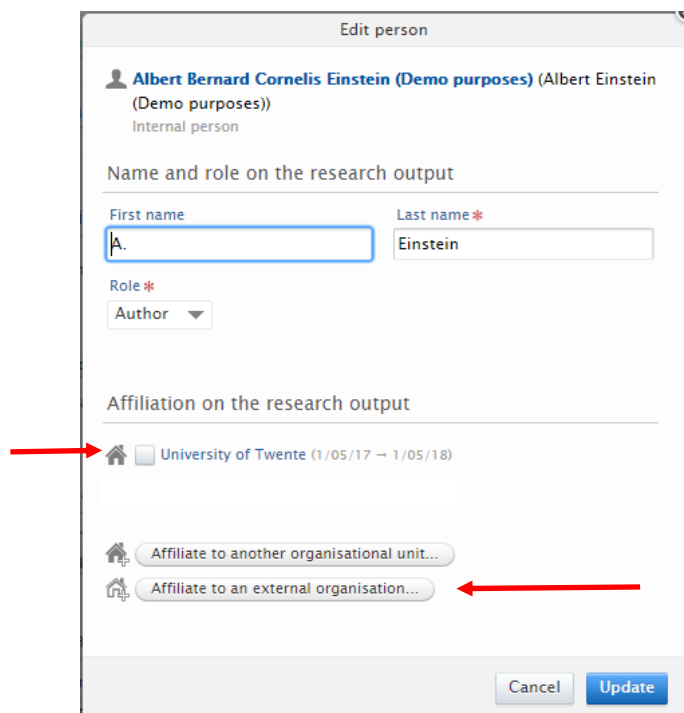
The only way to make sure your former publications are displayed on your (UT)publication list is described below, and applies when adding a publication manually.

The steps need to be executed in the following order:

1. Add a new publication. In the 'Authors and affiliations' section click the edit button (next to your name)



2. De-select the UT affiliation (when active), and affiliate to an external organization by clicking the corresponding button



Add external organisation

Search Create external organisation

ETH

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ETH Zurich
Switzerland
External organisation: Unknown

ETH Swiss Federal Institute of Technology Zuerich
External organisation: Academic Institute

Search for, and select the correct external organization.

Caution: External organizations often come with multiple name variants, please select the correct one.

Click update at the bottom of the screen

Edit person

Albert Bernard Cornelis Einstein (Demo purposes) (Albert Einstein (Demo purposes))
Internal person

First name Last name *

A. Einstein

Role *

Author

Affiliation on the research output

University of Twente (1/05/17 → 1/05/18)

ETH Swiss Federal Institute of Technology Zuerich External

Albert Einstein (Demo purposes) is only affiliated to this work via an external organisation. The work will therefore be treated as if the person has not created it as part of his/her employment within | Research Information | University of Twente.

Update

- In the 'Research output managed by' section, change the managing organization to the current affiliation.

Publication managed by ⓘ

Managing organisational unit *

+ tnw-c

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TNW-CE
Faculty of Science and Technology
Organisational unit: Department

JOU

The settings in the 'Visibility' section determine whether your publication will be visible on the public portal. For publication lists, the option "backend" will do. If set to "Public" the publication is listed under your personal profile on the Pure Portal.

Visibility ⓘ

Public - No restriction

Public - No restriction

EX Campus - Restricted to specific IP range

Backend - Restricted to Pure users


Confidential - Restricted to associated users and editors



4. When done completing the form, click Save at the bottom of the screen.





After validation, on the portal this (former) research output is displayed like this:


UNIVERSITY OF TWENTE.


Home Profiles Research Units Research Output Activities Prizes Press / Media

 **Albert Einstein (Demo purposes)**
University of Twente

 Overview  Fingerprint  Network  Research Output (1)

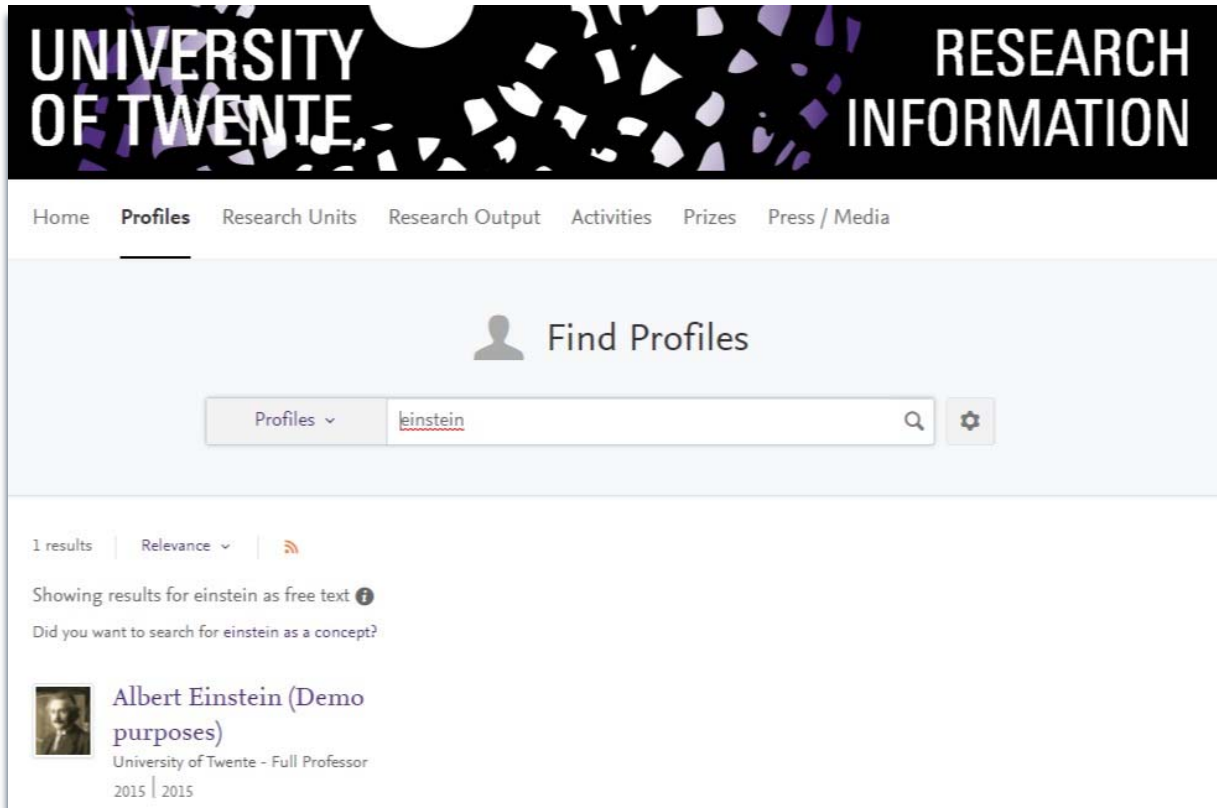
 **Research Output**
2015 | 2015

1 results | Publication Year, Title (descending) v | 

2015

Testing relativity again
Einstein, A. 2015
Research output: Scientific - peer-review > Article

On the publicly visible portal the former (external) affiliation is not displayed as only the most recent affiliation is shown.



The screenshot shows the 'UNIVERSITY OF TWENTE RESEARCH INFORMATION' portal. The navigation menu includes Home, Profiles, Research Units, Research Output, Activities, Prizes, and Press / Media. The 'Profiles' section is active, displaying a search bar with 'einstein' entered. Below the search bar, it shows '1 results' and a dropdown menu for 'Relevance'. A message indicates 'Showing results for einstein as free text' and asks 'Did you want to search for einstein as a concept?'. The search result is for 'Albert Einstein (Demo purposes)', listed as a 'Full Professor' at the 'University of Twente' from '2015 | 2015'.

If it is necessary to change the affiliation of existing (validated) research output, please contact your [Pure faculty manager](#) .