

*Faculteit Elektrotechniek, Wiskunde en Informatica*

*Technische Informatica, Telematica*

*Bureau Onderwijszaken*

To: Members OLC CreaTe/HMI

From: Barbara Spikker

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CreaTe/HMI 7.doc

**Concerning Minutes of the OLC CreaTe/HMI meeting nr. 7, 28 June 2011**

Present committee members: dr. E.M.A.G. van Dijk (chair), dr.ir. C. Salm  
D.A.F. Mulder, M. Oude Veldhuis, T.J. Visser (vice-  
chair), dr. M. Poel  
Others: dr. G.F. van der Hoeven (director), B. Spikker (support  
staff, minutes)  
Absent: I. Visser

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**1. Opening and announcements**

Van Dijk opens the meeting at 10.35.

*Announcements*

There are no announcements.

**2. Fixing the agenda**

There are extra items on the agenda:

- 3<sup>rd</sup> examination attempt;
- Study plan.

**3. Minutes programme committee of 20 May 2011**

Page 1 addition that the intake also takes place during the introduction.

**Action**

Action 8 Van der Hoeven will explain this during agenda 5.  
Action 9 This action will stay on the agenda.  
Salm will ask IO how they keep their evidence.

**4. Incoming/outgoing post**

The final version of the OER will follow a.s.a.p.

Psychology prefers to have no HMI students for Research Methods because the course has changed. Also the courses offered before are changed and not so suitable for HMI students any more.

## 5. Current situation

### **Staff**

Van der Hoeven thinks he has enough staff for the first 2 blocks. He has found 7 teachers as project coaches and there is replacement the tasks of Anton Eliëns.

CreaTe is depending heavily on Dennis Reidsma and Edwin Dertien.

3<sup>rd</sup> and 4<sup>th</sup> block aren't ready yet.

There are not enough tutors.

Van der Hoeven still needs 2 teachers for Interactive Visualization and Virtual Environments (these courses are complicated and need to be reformed). It would be logical to head for a HMI teacher.

CvB gives no approval to look for visiting lecturer.

Perhaps Ferreira Pires will teach Web 2.0 Mashups.

For the 1<sup>st</sup> block the schedule is fixed. In the 2<sup>nd</sup> block space must be found for Sketching.

Ruud van Damme will teach the entire math courses for the 1<sup>st</sup> years.

### **Curriculum**

The curriculum for the 1<sup>st</sup> and 2<sup>nd</sup> year has been adapted.

3<sup>rd</sup> year students have had conversations about their courses in the 3<sup>rd</sup> year to make a study plan. Van der Hoeven thinks that the examination board should give exemption for Digital Content Creation Tools, because the students have fulfilled these goals within other courses.

Also there is a problem with the Marketing and Business courses. MB was not able to offer courses for the small group second year CreaTe students. The students will do a project with Small Business Saxion students instead, but for students who study nominally this is too late.

The curriculum for these students must be made to measure. 2 students will do the master System & Control so maybe some math and electrical engineering courses are recommended. 2 will do the master Gaming in Utrecht. For them math and computer science courses are recommended. The others are still unknown.

Pieter Hartel (INF) and Marianne Junger (BSK) developed a special course Design Against Crime. HMI also wants to develop some courses, together with behavioural sciences e.g. Information Retrieval for Children. There is also interest for a new course called Entertainment Education.

### **Intake**

For now there are 135 applicants. 5 will not come for sure. 120 students have received an invitation for an intake. 61 of them have made an appointment. A large number haven't responded.

In June there have been 50 appointments for an intake. There are some doubts but in general it are suitable students. Tutors will do the intake. Hartel suggested to spread the intake over the whole year.

### **Extra item on the agenda**

#### **Study plan**

Van der Hoeven explains. The OER mentions that every student at the start of his programme must make a study plan through Osiris. Coming year each first year student must submit a plan. If not submitted a sanction will be given. The nature of the sanction is yet unknown.

### **3<sup>rd</sup> attempt procedure**

After 2 not successful attempts a student must ask the examination board permission to take a 3<sup>rd</sup> resit.

The student has to contact his study-advisor, teacher and has to make a study plan. Unfortunately Osiris cannot yet give a survey of all students with 2 attempts.

Every registration for an examination counts as an attempt, also if the student does not show up, unless of course he/she withdraws in time.

An extra study-advisor is engaged.

## **6. Questions**

Salm asks what the capacity is for SmartXP. The room is large enough to handle 80-100 persons. It is not yet known if this room will be available in future. It is known there is a lack of space and maybe there will be more room e.g. Chalets.

Salm wants to know if CreaTe is thinking about the Danish flag system. Van der Hoeven has received the order from Tom Mulder to summarize the essence of the programme. The CvB thinks it is possible to combine IO and CreaTe. They can support each other. CreaTe can get a respite because it is still in development but the pressure becomes larger.

Mulder asks about the selection of students for the OLC. Van der Hoeven says that they have to solve this together.

## **7. End**

At 11.55 Van Dijk closes the meeting.

## **Action**

8. other elective courses on the agenda of April. 1 should have something about ethics and profession responsibility		Van der Hoeven
9. how to keep evidence for e.g. a project		Van der Hoeven